CITY OF PELICAN RAPIDS COUNCIL MEETING MINUTES – 6-14-04

The City Council of Pelican Rapids met in regular session on Monday, 06-14-04, at 5:30 p.m., Council Chambers, City Hall, 315 N. Broadway. Mayor Wayne Runningen, Council Members John E. Waller, III, Denise Magnusson, Ben Woessner and David Gottenborg were present. No one was absent. Deputy Clerk-Treasurer Glenys Ehlert, Street and Park Superintendent Tom Soberg, Utilities Superintendent Brent E. Frazier, Police Chief Scott Fox, Monte Eastvold, Marion Kershner, Janet Lindberg and Kent Heimark were also present.

Mayor Runningen called the meeting to order.

Park Ordinance was added to the agenda and the following items were deleted: Alley Closing, Chaplaincy, and Scooter Committee Report.

Council Member Magnusson introduced Marion Kershner, Janet Lindberg and Kent Heimark who are meeting with the City Council regarding Tobacco-Free Policies for Parks, Playgrounds and Athletic Facilities. Magnusson said the Park Board met and discussed this subject and was in favor of establishing this policy because creating tobacco-free environments protects the health, safety and welfare of the community. Lindberg and Heimark spoke in favor of passing the policy. Magnusson said the Park Board favored a policy along the lines of the City of Morris. City Council directed the Park Board to draft a policy for City Council's consideration on 07-12-04.

Council Member Woessner reported on a Public Works Facility which was let for bids on

Bids were opened for the Public Works Garage on 05-20-04 at Council Chambers, City Hall. The bid is for a wood frame building with a metal liner inside and out. The building will be 80 ft. by 120 ft. on a concrete foundation and located immediately north of the existing city garage. The Building Committee recommends accepting the low bid of Cleary Building Corporation. Motion by Waller, seconded by Gottenborg to accept the low bid of $456,000 and award the contract to Cleary Building Corporation for construction of the Public Works Garage. Motion passed unanimously.

Monte Eastvold of Northland Securities, Inc., presented information to issue G.O. Sewer and Water Revenue Bonds of 2004 for construction of the Public Works Garage.

Motion by Waller, seconded by Magnusson to introduce a motion to issue $525,000 GENERAL OBLIGATION SEWER AND WATER REVENUE BONDS OF 2004, for construction of the Public Works Garage. Motion passed unanimously.

Motion by Gottenborg, seconded by Waller to authorize Northland Securities, Inc., to purchase the bonds and introduce the following resolution, entitled RESOLUTION AWARDING SALE OF $525,000 GENERAL OBLIGATION SEWER AND WATER REVENUE BONDS OF 2004, FIXING THE FORM AND SPECIFICATIONS THEREOF, PROVIDING FOR THEIR EXECUTION AND DELIVERY AND PROVIDING FOR THEIR PAYMENT. (A complete text of this resolution is part of permanent public record in the city clerk's office.) Motion passed unanimously and resolution declared duly adopted.

Motion by Magnusson, seconded by Gottenborg to approve the minutes of 05-10-04, 05-25-04 and 06-08-04 as presented. Motion passed unanimously.

Motion by Gottenborg, seconded by Magnusson to approve payment of the City Accounts Payable Listing of 06-14-04 as presented and the Library Bill Listing of 06-09-04 as approved by Gary Lage of the Library Board. Motion passed unanimously.

Police Chief Scott Fox reported on the Police Department activities. The department has a police intern from the Fergus Falls Community College.

Otter Tail County Sheriff Department has requested the use of the Airport House for training for the Special Response Team. Fire Chief Trevor Steeves has approved the use and will go through the house with Stacy prior to the training exercise. Motion by Gottenborg, seconded by Waller to permit the OTC Sheriff’s Department to use the building for training with the stipulation that the Sheriff’s Department cover and secure any damaged windows and exterior doors after the training. Motion passed unanimously.

Council Member Woessner questioned if non-alcoholic beer could be used in the City parks. After discussion, it was agreed that it would not be appropriate since there is some alcohol content in the beverage.

Utilities Superintendent Brent E. Frazier presented his report. He discussed pumps at the wastewater plant.

Street and Park Superintendent Tom Soberg presented his report. One of his park seasonal workers has moved to St. Cloud. Council said to hire someone new and notify Council of the person hired. Soberg reported funds were included in the 2004 Budget for a new pickup and requested authorization to obtain quotes on the state bid. Motion by Waller, seconded by Magnusson to authorize Soberg to obtain a quote for a 2005 pick-up and a plow for the pick-up. Motion passed unanimously.

Motion by Woessner, seconded by Waller to mark all city vehicles with the new city logo. Police vehicles are already marked. Motion passed unanimously.

Council Member Gottenborg said the department heads will have a list of questions to consider relating to the present city administrator's position. He and Council Member Woessner will interview department heads relative to these questions.

Council reviewed the Liquor Store Report.

Deputy Clerk-Treasurer Glenys Ehlert reviewed the financial reports for 05-31-04. Motion by Waller, seconded by Magnusson to ask the Budget Committee to bring back a recommendation relative to repaying sewer fund monies loaned to complete Historic City Hall renovations. Motion passed unanimously.

Motion by Waller, seconded by Magnusson to approve the application of St. Leonard's Church to conduct charitable gambling raffles on 10-13-04, 12-11-04 and 04-02-05. Motion passed unanimously.

Motion by Waller, seconded by Magnusson to approve a Plumber's License for Wayne Stoa of Stoa Plumbing for the period of 06-14-04 through 12-31-04. Motion passed unanimously.

Deputy Clerk-Treasurer Glenys Ehlert recommended designating Assistant Deputy Clerk-Treasurer Julie A. Lammers as a person to pick up deposit bag from Wells Fargo Bank in addition to Ehlert. Motion by Gottenborg, seconded by Waller authorize Julie A. Lammers to pick up deposit bag from Wells Fargo. Motion passed unanimously.

The League of Minnesota Cities Regional Meeting will be held 07-21-04 in Perham. Council Members wishing to attend should notify Ehlert to make reservations.

Motion by Waller, seconded by Woessner to introduce the following Transit Resolution, AUTHORIZING THE City of Pelican Rapids to enter into an Agreement with the State of Minnesota to provide public transportation service in the City of Pelican Rapids, entitled RESOLUTION OF THE GOVERNING BODY. (A complete text of this resolution is part of permanent public record in the city clerk's office.) Motion passed unanimously and resolution declared duly adopted.

Meeting adjourned at 7:45 p.m.

Glenys Ehlert, CMC
Deputy Clerk-Treasurer