

CITY COUNCIL AGENDA

March 25, 2021

Tuesday March 30, 2021**4:30 p.m.****Council Chambers, 315 N. Broadway**

1. Call to Order
 - a) Roll Call of Members
 - b) Welcoming Remarks
 - c) Announcements
 - d) Pledge of Allegiance
2. Citizen's Comments. *Please limit comments to 3 minutes per person. Items brought before the Council will be referred for consideration. Council may ask questions for clarification or explanation, but no council action or discussion will be held on these items.*
3. Additions / Deletions to Agenda (*City Council or City Staff Only*)
4. Approval of Consent Agenda. *The following are non-controversial items intended to be approved with one motion, without discussion. If a council member, staff, or member of the public would like to discuss an item(s), please ask that it be removed and it will be placed elsewhere on the agenda.*
 - a) Approval of Council Minutes – 03/09/2021
 - b) Approval of Accounts Payable Listing
 - c) Staff Reports
 1. Liquor Store (In Packet)
 2. Utilities Report (In Packet)
5. Sunday Soccer League – Rudy Martinez
6. MNDOT 2024 Project Design Options Update – Tom Pace
7. Commercial Kitchen Discussion
8. Police Personnel
9. Street/Park Personnel
10. Resolution 2021-04 Accepting Monetary Limits on Municipal Tort Liability
11. Park Board Minutes (FYI)
12. Pool Committee Minutes(FYI)
13. City Administrator Report
14. Mayor Report
15. Adjourn

CITY OF PELICAN RAPIDS COUNCIL MEETING MINUTES – 03/30/2021

The City Council of Pelican Rapids met in regular session at 4:30 pm, on Tuesday, March 30, 2021 in Council Chambers, City Hall.

Mayor Frazier called the meeting to order at 4:30 pm.

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Clerk-Treasurer Danielle Harthun took roll call.

Mayor Brent E. Frazier and four members of the Council were present at roll call:

Council Member Steve Strand

Council Member Curt Markgraf

Council Member Kevin Ballard

Council Member Steve Foster

Other city staff present: Administrator Don Solga, Superintendent Brian Olson, Police Chief Jeff Stadum and Clerk-Treasurer Danielle Harthun.

General Attendance: Dottie Egge, Gerald Grefsrud, Gloria Radtke, Tom Pace, Travis Wieber, Rudy Martinez, Lou Hoglund from the Pelican Press were present.

The Mayor welcomed everyone to the Council Meeting and announced upcoming events in the community.

All present stood and said the Pledge of Allegiance.

Motion by Ballard, seconded by Markgraf to approve the agenda with the addition of No. 16 Local Board of Appeals and Equalization Meeting. Motion passed unanimously.

Motion by Markgraf, seconded by Ballard to approve the consent agenda.

- a) Approval of Council Minutes – 03/09/2021
- b) Approval of Accounts Payable Listing
- c) Staff Reports
 - 1. Liquor Store
 - 2. Utilities Report

Motion passed unanimously.

Rudy Martinez spoke to Council about the Sunday Soccer League. Motion by Foster, seconded by Markgraf to support the Sunday Soccer League playing on Brown Soccer Field May 9 through August 15 of 2021. Motion passed unanimously.

Police Chief Jeff Stadum completed interviews for the full time police positions. He is recommending hiring Jon Strand and Patrick Johnson at level 1 of the wage scale, which is \$20.96. Motion by Strand, seconded by Ballard to hire Jon Strand and Patrick Johnson at \$20.96 an hour contingent on passing the background checks. Motion passed unanimously.

Superintendent Brian Olson spoke to Council about hiring a temporary seasonal maintenance position. The position would run May through October and starting pay would be \$17.17 an hour. Motion by Ballard____, seconded by Markgraf to approve hiring a temporary full-time position. Motion passed unanimously.

Tom Pace and Travis Wieber updated Council on the MNDOT 2024 Project Design Options and reviewed the power point that will be presented at the April 8, 2021 public input meeting.

Gloria Radtke gave a history of the Senior Citizen Center. The Senior Citizen Board would like to gift the building to the city but would like to continue to use it for meals on wheels. They did over 10,000 meals in 2020 even with COVID-19. Council will discuss further and the Senior Citizen Board will provide something in writing for Council.

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Motion by Strand, seconded by Foster to introduce Resolution 2021-04 entitled; **RESOLUTION NO. 2021-04; RESOLUTION ACCEPTING MONETARY LIMITS ON MUNICIPAL TORT LIABILITY.** (A complete text of this resolution is part of permanent public record in the City Clerk's office.) Motion passed and resolution declared duly adopted.

Park Board and Pool Committee Meeting minutes were included in the Council packet.

Local Board of Appeals and Equalization meeting will need to be on April 22, 2021 from 2-3 pm.

Administrator Solga reported that since the last city council meeting he has; held a department head meeting; worked with Clerk to set City Council (CC) agenda and prep for regular CC meeting; met with business owner regarding a potential business relocation; worked with realtor regarding SW parcels for housing development; continued work on the city's website; attended MNDOT 2024 project monthly meeting; worked on DNR Outdoor Recreation Grant application; worked on departmental personnel issues with city labor attorney; held police personnel interviews; attended CGMC virtual meeting regarding public safety fitness for duty; attended virtual meeting with Otter Tail County Community Development Authority regarding community growth; attended virtual LMC meeting on the American Rescue Plan Act of 2021.

Mayor Frazier reported that since the last city council meeting he has; continued to submit weekly mayor's columns to the Pelican Press for publication, attended a 2024 Pelican Rapids Complete Streets Steering Committee on March 11 via Microsoft Team, attended a Local Foods Local Places Steering Committee meeting via Zoom on March 11, visited with Terry Gamble of PeopleService, Inc. regarding the WWTF and Lagoon operations, attended a LMC Webinar regarding Coronavirus Local Fiscal Recovery Fund Introductions on March 16, attended the Pelican Rapids Fireman's Relief Association Meeting at the Pelican Rapids Fire Hall with City Clerk Danielle Harthun on March 16, conducted three Pelican Rapids Police Patrolman interviews with Chief Stadum and Administrator Solga on March 18, 24 & 29, visited by telephone with Senior Citizens Center President Gloria Radtke regarding a possible commercial kitchen at the Senior Citizen Center and also extended an invitation to her to attend this evening's City Council Meeting, visited by telephone with Amanda Hillman of the MN DNR on March 19 regarding the status of the Pelican Rapids River Restoration Project, visited with the Pelican Rapids Postmaster on March 25 regarding River Restoration Project and any possible effects on the Post Office land, visited with several Pelican Rapids local businesses and met with Administrator Solga on March 29 to review the agenda for this afternoon's Pelican Rapids City Council Meeting.

Motion by Strand, seconded by Markgraf to adjourn the City Council meeting a 6:12 pm.
Motion passed unanimously.



Danielle Harthun
Clerk-Treasurer