

CITY COUNCIL AGENDA

March 10, 2023

Tuesday, March 14, 2023

4:30 p.m.

Council Chambers, 315 N. Broadway

1. Call to Order
 - a) Roll Call of Members
 - b) Welcoming Remarks
 - c) Announcements
 - d) Pledge of Allegiance
2. Citizen's Comments. *Please limit comments to 3 minutes per person. Items brought before the Council will be referred for consideration. Council may ask questions for clarification or explanation, but no council action or discussion will be held on these items.*
3. Additions / Deletions to Agenda (*City Council or City Staff Only*)
4. Approval of Consent Agenda. *The following are non-controversial items intended to be approved with one motion, without discussion. If a council member, staff, or member of the public would like to discuss an item(s), please ask that it be removed and it will be placed elsewhere on the agenda.*
 - a) Approval of Council Minutes – February 28, 2023
 - b) Approval of Accounts Payable Listing
 - c) Staff Reports
 1. Financial Report (In Packet)
 2. Police Report (In Packet)
5. Library Report – (In Packet)
6. Street And Parks Report – Brian Olson
7. Accept Pelican Pete Restoration Quote (In Packet)
8. Award Pool Bid
9. Ringdahl 2023 Contract (In Packet)
10. Resolution 2023-03 Accepting Monetary Limits on Municipal Tort Liability (In Packet)
11. Resolution 2023-04 Calling For A Public Hearing On The Consideration of Tax Abatements To Be Applied to Various Taxable Parcels (In Packet)
12. Flaherty and Hood Quote For Union Negotiations (In Packet)
13. Leachate Contract (In Packet)
14. Showcase Pelican Rapids (In Packet)
15. Dam Removal and River Restoration Payment No. 2 Request for Rachel Contracting (In Packet)
16. Administrator Report
17. Adjourn

CITY OF PELICAN RAPIDS COUNCIL MEETING MINUTES – 03/14/2023

The City Council of Pelican Rapids met in regular session at 4:30 pm on Tuesday, March 14, 2023 in Council Chambers, City Hall.

Acting-Mayor Foster called the meeting to order at 4:30 pm.

Clerk-Treasurer Danielle Harthun took roll call.

Acting-Mayor Steve Foster and three members of the Council were present at roll call:

Council Member Steve Strand

Council Member Curt Markgraf

Council Member Kevin Ballard

Mayor Brent E. Frazier - absent

Other city staff present: Administrator Lance Roisum, Clerk-Treasurer Danielle Harthun, Accounting Clerk Onnalee Miller Krump, Superintendent Brian Olson.

General Attendance: Joe Clauson and Lou Hoglund from the Pelican Press were present.

The Acting-Mayor welcomed everyone to the Council Meeting.

All present stood and said the Pledge of Allegiance.

Motion by Ballard, seconded by Markgraf to approve the agenda as presented. Motion passed unanimously.

Motion by Strand, seconded by Ballard to approve the consent agenda.

- a) Approval of Council Minutes – February 28, 2023
- b) Approval of Accounts Payable Listing
- c) Staff Reports
 - 1. Financial Report
 - 2. Police Report

Motion passed unanimously.

The Library Report was provided in the packet for Council to review. The Library Board has concerns with the gutters on the Library. They are smaller residential gutters and may need to be replaced.

Superintendent Olson will look at it and report at the next meeting he attends. Motion by Strand, seconded by Markgraf to approve the Library report.

Motion passed unanimously.

Superintendent Brian Olson provided Council with a Streets and Parks report. The Street Department moved a lot of snow this month and the streets are very rough right now with the thawing and freezing. The Skating Rink is still open. The new Bobcat was ordered but will not be here for six to twelve months. He would like to purchase a blade for the Bobcat. Proceeds from the sale of the old Bobcat could pay for the blade. Motion by Markgraf, seconded by Ballard to use proceeds of old Bobcat to pay for the blade. Motion passed unanimously.

Administrator Roisum reviewed the quotes to refurbish Pelican Pete. Two quotes were received and the low quote was from Mothership Workshop for \$8,000. They will begin once temperatures reach around 50 degrees. Motion by Strand, seconded by Ballard to approve the quote from Mothership Workshop for \$8,000. Motion passed unanimously.

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Council reviewed the Pool Bids that were received March 10, 2023. The bids came in much higher than anticipated. Administrator Roisum recommended Council postpone a decision at this time. Staff is continuing to gather financing information and the architect is in contact with the contractors to see if things can potentially be cut.

Council reviewed the 2023 Ringdahl Ambulance Service Contract. The rate is the same as previous years at \$12.50 per capita and is based on the 2020 population count. Motion by Strand, seconded by Ballard to approve the 2023 Agreement for Ambulance Service with Ringdahl Ambulance. Motion passed unanimously.

Council reviewed Resolution 2023-03. Motion by Ballard, seconded by Markgraf to introduce Resolution 2023-03 entitled; **A RESOLUTION ACCEPTING MONETARY LIMITS ON MUNICIPAL TORT LIABILITY.** (A complete text of this resolution is part of permanent public record in the City Clerk's office.) Motion passed and resolution declared duly adopted.

Clerk-Treasurer Harthun reviewed Resolution 2023-04. This will allow the City to move forward with bonding for the pool but it is not committing the city to anything at this time. Motion by Markgraf, seconded by Ballard to introduce Resolution 2023-04 entitled; **A RESOLUTION CALLING FOR A PUBLIC HEARING ON THE CONSIDERATION OF TAX ABATEMENTS TO BE APPLIED TO VARIOUS TAXABLE PARCELS LOCATED WITHIN THE CITY OF PELICAN RAPIDS, MINNESOTA.** (A complete text of this resolution is part of permanent public record in the City Clerk's office.) Motion passed and resolution declared duly adopted.

Administrator Roisum presented a quote from Flaherty & Hood for Labor Negotiations this year. In the past, it was done by the City Administrator and two Council members. The Police contract is up December 31, 2023. Council Member Markgraf feels it is manageable by staff and its money wasted. Council Member Ballard would like to hire them so that Administrator Roisum can learn and may be comfortable doing it in the future and Council Member Strand agreed. Motion by Strand, seconded by Ballard to hire Flaherty and Hood to do Police Contract negotiations. Opposed: Markgraf. Motion passed.

Council reviewed the Agreement between City of Pelican Rapids and Clay County Solid Waste Department Regarding Leachate. City Attorney Forsgren put the agreement together for the City. Motion by Strand, seconded by Markgraf to approve the six-month trial Agreement between City of Pelican Rapids and Clay County Solid Waste Department Regarding Leachate. Motion passed unanimously.

Joe Clauson spoke to Council about having a booth at the Showcase Pelican Rapids. It is on March 25 from 9-4 and the cost would be \$100. Motion by Markgraf, seconded by Ballard to sign the City up for a booth at the showcase. Motion passed unanimously.

Council reviewed the Dam Removal and River Restoration Payment No. 2 Request for Rachel Contracting for \$324,945.98. Council Member Ballard asked if someone could come to the next meeting to answer questions about the project. Motion by Markgraf, seconded by Ballard to approve the payment to Rachel Contracting for \$324,945.98. Motion passed unanimously.

There was also a Change Order No. 1 from Rachel contracting. They were going to try to salvage a pipe but it could not be used. A new pipe was needed and that cost was \$1,320. Motion by Strand, seconded by Ballard to approve the change order. Motion passed unanimously.

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Administrator Roisum reported that since the last meeting he has; worked with Clerk and Mayor to set city council agenda and prepped for the city council meeting, attended the monthly Pelican EDC meeting held at Lake Region Electric, met with Wayne Runningen about the history of the EDA and EDC and the respective roles of these organizations, attended the Dam Removal and River Restoration progress meeting, met with Mayor Frazier and CEDA president Ron Ziegler, submitted Water Protection Plan Implementation Grant application, attended the 2024-25 Project Management Team meeting, attended a webinar offered by the Coalition of Greater Minnesota Cities about Local Government Aid, attended the council work session and worked on the CEDA project list, worked on an updated draft of the Drug and Alcohol Testing for Commercial Driver's Policy, worked with City Attorney Lindsay Forsgren on drafting the leachate agreement with Clay County, attended the pool bid opening, met with pool committee members Amy King and Kate Martinez about the pool project.

Acting-Mayor Foster adjourned the Council Meeting at 5:44 pm



Danielle Harthun
Clerk-Treasurer