

CITY OF PELICAN RAPIDS COUNCIL MEETING MINUTES-10-30-02

The City Council of Pelican Rapids met in regular session at 4:00 p.m., Wednesday, 10-30-02, in Council Chambers of City Hall, 315 N. Broadway. Mayor Wayne Runningen, Council Members Dave Gottenborg, Paulette Nettestad, John E. Waller III and Denise Magnusson were present. No one was absent. Administrative Assistant Richard A. Jenson, Deputy Clerk-Treasurer Glenys Ehlert, Rick Gail of the Pelican Rapids Press and Don Beck of the Pelican Rapids School Board were also present.

Meeting called to order by Mayor Runningen.

The Wastewater Treatment Facility Digester Roof was deleted from the agenda.

Motion by Waller, seconded by Nettestad to approve the 10-30-02 Accounts Payable Listing with the following additions: Richard Ilse & Associates, software support and upgrades, \$471.48 and MED Network, Inc., TIF District administrative support, \$1556.25. Motion passed unanimously.

Administrative Assistant Richard A. Jenson reviewed the Planning Commission's reports on Lake Area Docks & Lifts request for a Special Use Permit.

Motion by Gottenborg, seconded by Magnusson to accept the Planning Commission's recommendation and grant a Special Use Permit to Lake Area Docks & Lifts. This permit will allow construction of storage and office building of pole type construction within the Prairie Lake shoreline zone. Motion passed unanimously.

Don Beck of Pelican Rapids School Board spoke about a Pelican Rapids Community Sign. This would be an LED sign and would provide information about school and community events. The sign is accessed through a phone line and personal computer to change announcements. Beck recommended committee be established to enact sign policy criteria. Committee members would include a member of the School Board, City Council and Chamber of Commerce Board. Approximate cost of the sign is \$30,000. It is suggested that the School District and City of Pelican Rapids each contribute \$6,500 with balance to be paid by advertising panels. It is expected that the advertising panels will generate \$6,000 income annually. The City and/or the School District could finance remaining costs.

Motion by Gottenborg, seconded by Nettestad that the City Council is interested in pursuing the project. Council authorizes Don Beck to continue working on Community Sign and to form a committee to develop policy and bring back a recommended firm bid. Other items include explore financing and check sign policy, specs, maintenance, insurance, easement and contact Minnesota Department of Transportation. Motion passed unanimously.

Council Member Gottenborg will work with Beck on the sign project.

Mayor Runningen reviewed furnishings for Council Chambers. Option 1 includes work areas and locking file pedestals for mayor and five council members plus work areas for two to three staff people.

Motion by Gottenborg, seconded by Magnusson to approve Option 1, provided by Hannaher's Office Environments, with an approximate cost of \$8,000 for work areas, pedestals, panels and upholstered chairs. Motion passed unanimously.

Council considered Council meetings in November.

Motion by Gottenborg, seconded by Nettetstad to reschedule City Council meeting of 11-11-02, Veteran's Day, to Tuesday 11-12-02 at 6:30 p.m. Motion passed unanimously.

Motion by Gottenborg, seconded by Magnusson to canvass votes cast for Mayor and Council Members at the 11-05-02 General Election at 8:00 a.m., 11-06-02, in Council Chambers, City Hall.

Meeting adjourned at 5:20 p.m.

Glenys Ehlert, CMC
Deputy Clerk-Treasurer