

CITY OF PELICAN RAPIDS COUNCIL MEETING MINUTES –10-11-04

The City Council of the City of Pelican Rapids met in regular session at 5:30 p.m., Monday, 10-11-04, in council chambers of City Hall, 315 N. Broadway. Mayor Wayne Runningen, Council Members Ben Woessner, David Gottenborg, John E. Waller, III, and Denise Magnusson were present. No one was absent. Clerk-Treasurer Glenys Ehlert, Street and Park Superintendent Tom Soberg, Utilities Superintendent Brent E. Frazier, Liquor Store Manager Bob Leslie, Library Director Pam Westby, Viking Library Director Peg Warner, City Auditor Dan Rollie, Judith Marko and Tom Hintgen of the Pelican Rapids Press were also present.

Mayor Runningen called the meeting to order.

Street and Park Superintendent Report and Request for Dumpster were added to the agenda. Public Works Facility Bid Bond and Pay Estimates were removed from the agenda.

Motion by Gottenborg, seconded by Magnusson to approve minutes of 09-13-04 and 09-28-04 as presented. Motion passed unanimously.

Viking Library Director Peg Warner presented the Viking Library Service Agreement. Motion by Gottenborg, seconded by Magnusson to authorize the mayor and city clerk to sign the Viking Library Service Agreement as reviewed. Motion passed unanimously.

Motion by Waller, seconded by Gottenborg to approve payment of the 10-11-04 Accounts Payable Listing with the addition of Minnesota Department of Health for WWTF laboratory permit renewal in the amount of \$2,400. Motion includes payment of the Library Bill Listing of 10-4-04 as approved by Library Board Member Gary Lage. Motion passed unanimously.

Street and Park Superintendent Tom Soberg reviewed activities in his departments. Mayor Runningen reviewed a report by Matt Johnson of Shultz Torgerson Architects about the Public Works Facility.

Utilities Superintendent Brent E. Frazier reviewed activities in his departments. Mayor Runningen presented information about Well No. 14. The City of Pelican Rapids is in the process of purchasing Well No. 14 from Thein Well at a cost of \$31,000. West Central Environmental is working on a report to present to Park Region Coop. The City is looking at a rate study based on a loading rate schedule for sewer rates. Pat Risenour of Interstate Engineering is reviewing this schedule.

Liquor Store Manager Bob Leslie reported on the Liquor Store. He said the inventory has been reduced by \$7,000 during the past month. A neighboring

property owner asked if the City would consider placing a dumpster in the liquor store parking lot area for use by the park people and liquor store customers. Council discussed adding more garbage cans by the Liquor Store's back door.

City Attorney Greg Larson provided a written letter to the City Council about the Otter Tail Power Easements. He is reviewing the property descriptions for the easements and will report to Council on 10-26-04.

Larson reported on the Public Works Facility contract mutual release agreement with Cleary Building Corp. Cleary is reviewing the document.

City Auditor Dan Rollie reviewed the 2003 Financial Audit. He discussed the General Fund, Tax Increment Districts and Special Revenue Funds. Proprietary Funds include the Water Fund, Sewer Fund and Liquor Store Fund. He said the City of Pelican Rapids financial condition is good.

Meeting adjourned at 7:15 p.m.

Glenys Ehlert
Clerk-Treasurer