

CITY COUNCIL AGENDA

January 20, 2022

Tuesday, January 25, 2022

4:30 p.m.

Council Chambers, 315 N. Broadway

1. Call to Order
 - a) Roll Call of Members
 - b) Welcoming Remarks
 - c) Announcements
 - d) Pledge of Allegiance
2. Citizen's Comments. *Please limit comments to 3 minutes per person. Items brought before the Council will be referred for consideration. Council may ask questions for clarification or explanation, but no council action or discussion will be held on these items.*
3. Additions / Deletions to Agenda (*City Council or City Staff Only*)
4. Approval of Consent Agenda. *The following are non-controversial items intended to be approved with one motion, without discussion. If a council member, staff, or member of the public would like to discuss an item(s), please ask that it be removed and it will be placed elsewhere on the agenda.*
 - a) Approval of Council Minutes – January 11, 2022
 - b) Approval of Accounts Payable Listing
 - c) Staff Reports
 1. Liquor Store (In Packet)
 2. Utilities Report (In Packet)
 - d) Lakes Country Service Cooperative Annual Membership Renewal
 - e) Pelican Pin'em Club, Inc Lawful Gambling Permit Application April 19, 2022 - VFW
 - f) Certify to Property Taxes –
Property: 414 N Broadway
Mowing
Amount \$130.00
5. Partnership 4 Health – Patrick Hollister (In Packet)
6. New Pool Bid Discussion – Scott DeMartelaere
7. 2022 Local Board of Review and Equalization, April 7, 2022 at 2:00 p.m.
8. Park Board Minutes (In Packet)
9. Pelican Rapids Pool Committee Minutes (In Packet)
10. Administrator Report
11. Mayor Report
12. Adjourn

CITY OF PELICAN RAPIDS COUNCIL MEETING MINUTES – 1/25/2022

The City Council of Pelican Rapids met in regular session at 4:30 pm, on Tuesday, January 25, 2022 in Council Chambers, City Hall.

Mayor Frazier called the meeting to order at 4:30 pm.

Clerk-Treasurer Danielle Harthun took roll call.

Mayor Brent E. Frazier and three members of the Council were present at roll call:

Council Member Steve Strand

Council Member Curt Markgraf

Council Member Kevin Ballard

Council Member Steve Foster - absent

Other city staff present: Administrator Don Solga and Clerk-Treasurer Danielle Harthun.

General Attendance: Ellie Litzinger, Scott DeMartelaere, Patrick Hollister and Lou Hoglund from the Pelican Press were present.

The Mayor welcomed everyone to the Council Meeting and announced upcoming events in the community.

All present stood and said the Pledge of Allegiance.

Motion by Ballard, seconded by Markgraf to approve the agenda with the addition of No. 13 Friendship Festival. Motion passed unanimously.

Motion by Strand, seconded by Ballard to approve the consent agenda

- a) Approval of Council Minutes – January 11, 2022
- b) Approval of Accounts Payable Listing
- c) Staff Reports
 - 1. Liquor Store
 - 2. Utilities Report
- d) Lakes Country Service Cooperative Annual Membership Renewal
- e) Pelican Pin'em Club, Inc Lawful Gambling Permit Application April 19, 2022 - VFW
- f) Certify to Property Taxes –
 - 414 N Broadway, Mowing, \$130.00

Motion passed unanimously.

Council Member Steve Foster arrived at 4:34 pm.

Patrick Hollister from PartnerSHIP 4 Health spoke to Council about a funding opportunity to hire a consultant for a trail plan. PartnerSHIP 4 Health will reimburse the city up to \$10,000 to hire a consultant to design the plan. All work must be done by September 30, 2022. Motion by Ballard, seconded by Foster to go forward with the agreement between PartnerSHIP 4 Health and the City of Pelican Rapids Foster. Motion passed unanimously.

Scott DeMartelaere from Design Intent addressed Council about the Pool MOU with Hammers Construction. The grant the City applied for will not be awarded until March and Hammers Construction is unable to extend the MOU as prices are volatile and changing weekly. Motion by Foster, seconded by Markgraf to postpone any pool discussions until the grant has been awarded. Motion passed unanimously.

CITY OF PELICAN RAPIDS COUNCIL MEETING MINUTES – 1/25/2022

Clerk-Treasurer Danielle Harthun reported that Otter Tail County has set April 7, 2022 at 2:00 pm as the 2022 Local Board of Review and Equalization Meeting.

The Park Board Minutes were included in the packet for Council.

The Pelican Rapids Pool Committee Minutes were provided in the packet for Council.

Mayor Frazier requested the use of Sherin Park for the Friendship Festival on Saturday June 18. The Friendship Festival committee reserved the campsites for June 17 for set-up. Motion by Markgraf, seconded by Ballard to approve the request. Motion passed unanimously.

City Administrator Don Solga reported that since the last city council meeting he has; helped set the agenda for January 25 council meeting and took time off work.

Mayor Frazier reported that since the last city council meeting he has; continued to submit weekly mayor's columns to the Pelican Press for publication, continued to visit area businesses, Dawn Finn of the Welcome Place and the Mayor spoke at a 7:00 am Kiwanis Club Meeting in Fergus Falls on January 12 regarding "What's Going On in Pelican Rapids," attended a 2024 Pelican Rapids Complete Streets Steering Committee Zoom Meeting on January 13 at city hall with Park & Streets Supt. Brian Olson, visited with a few members of the Pelican Rapids Area Chamber of Commerce regarding volunteer positions for the Pelican Rapids booth at the Red River Valley Home & Garden Show at the Fargodome in Fargo, ND on February 25-27 and met on January 25 with Administrator Solga to review the agenda for this afternoon's Pelican Rapids City Council Meeting.

Motion by Strand seconded by Ballard to adjourn the City Council meeting at 5:02 pm. Motion passed unanimously.



Danielle Harthun
Clerk-Treasurer