



January 7, 2021

CITY COUNCIL AGENDA

Tuesday January 12, 2021

5:00 p.m.

Council Chambers, 315 N. Broadway

1. Call to Order
 - a) Mayor and Council Members Oaths of Office
 - b) Roll Call of Members
 - b) Welcoming Remarks
 - c) Announcements
 - d) Pledge of Allegiance
2. Citizen's Comments. *Please limit comments to 3 minutes per person. Items brought before the Council will be referred for consideration. Council may ask questions for clarification or explanation, but no council action or discussion will be held on these items.*
3. Agenda Additions or Deletions
4. Approval of Consent Agenda. *The following are non-controversial items intended to be approved with one motion, without discussion. If a council member, staff, or member of the public would like to discuss an item(s), please ask that it be removed and it will be placed elsewhere on the agenda.*
 - a) Approval of Minutes – Council Meeting 12/8/2020
 - b) Approval of Accounts Payable Listing
 - c) Appoint Clerk-Treasurer Danielle Harthun
 - d) Designate Official Newspaper: Pelican Rapids Press
 - e) Designate Official Depositories: Wells Fargo, Minnesota National Bank, Wells Fargo Investments and Bell Bank
 - f) Appoint City Attorneys: Krekelberg Law Firm and Larson Law Firm PC
 - g) Approve Expenses to Fire, Police, Liquor Store, Clerks', Mayors' Regional Meetings and Trainings
 - h) Approve Payment of Administrator and Clerk-Treasurer Bonds
 - i) Approve Payment of Liquor Store Bond
 - j) Lakes Country Service Cooperative Annual Membership Renewal
 - k) Coalition of Greater Minnesota Cities Membership Renewal
 - l) Minnesota Council of Airports Membership Renewal
 - m) Otter Tail Lakes Country Association Community Collaborative Annual Membership
 - n) Pelican River Pheasants Forever Raffle at VFW Post 5252 February 27, 2021
 - o) Cigarette Licenses 2021 : Carolyn Brown for Family Dollar & DG Retail, LLC. for Dollar General #19948
 - p) 2021 Recreational Game License for 3 Games at Pelican Rapids Pool Hall, INC. at 13 West Mill Avenue
 - q) 2021 Mileage - \$.56
 - r) Staff Reports
 1. Police Chief Report (In Packet)
 2. Financial Report (In Packet)

- Property/Casualty LMCIT 2020 Dividend \$7,989.00

5. Park Board/Pool Committee – Kate Martinez
 - Park Board/Pool Committee Minutes (In Packet)
6. Street and Park Report
7. Authorize Credit Card Use: City Administrator–Don Solga \$5,000, Clerk-Treasurer-Danielle Harthun \$5,000, Police Chief-Jeff Stadum \$1,000, Fire Chief-Trevor Steeves \$1,000, Street/Park Superintendent-Brian Olson \$1,000, Liquor Store Manager-Maggie Johnson \$1,000 and Library Director-Annie Wrigg \$1,500. City Policy permits department heads to authorize up to \$500 per purchase order. Department Heads must provide a purchase order within 24 hours of credit card use. Purchase order must have date used, vendor name, explanation of use and amount charged. Provide invoice or receipt as soon as they are available.
8. Election of Acting Mayor
9. Approve 2021 Appointments to Boards and Authorities (In Packet)
10. Approve City Fee Schedule (In Packet)
11. Library Report
12. Set Time, Place & Date of Regular Meeting
13. Rental License Report
14. Wells Fargo Closing
15. Consider Liquor Store Lease Payoff
16. City Administrator Report
17. Mayor Report
18. Adjourn to EDA Meeting
19. Review EDA Actions
20. Adjourn