

CITY OF PELICAN RAPIDS COUNCIL MEETING MINUTES – 05-09-05

The City Council of Pelican Rapids met in regular session at 5:30 p.m., Monday, 05-09-05. Mayor Wayne Runningen, Council Members Ben Woessner, John E. Waller, III, Richard Peterson and David Gottenborg were present. No one was absent. Administrator Don Solga, Clerk-Treasurer Glenys Ehlert, Police Chief Scott Fox, Utilities Superintendent Brent E. Frazier, Street and Park Superintendent Tom Soberg, Liquor Store Manager Bob Leslie, Library Director Pam Westby, Police Officer Jeff Stadum, Paul King of Moore Engineering and Tom Hintjen of the Pelican Rapids Press were also present.

Meeting called to order by Mayor Runningen.

The following items were added to the agenda: 15. Egge's Land Transaction
16. Chamber of Commerce request 17. Administrative Penalty Rental Housing
18. Open House Public Works Facility

Motion by Waller, seconded by Gottenborg to approve the minutes of 04-05-05, 04-26-05 and 04-27-05 as presented. Motion passed unanimously.

Motion by Gottenborg, seconded by Woessner to approve payment of the Accounts Payable Listing of 05-09-05 as presented. Motion includes payment of the Library's Accounts Payable as approved by Library Board Member Gary Lage. Council Member Peterson mentioned that the new soccer field is going to have a problem with drainage. Motion passed unanimously.

Police Chief Scott Fox presented his report. Chief Fox reported that the Planning Commission has requested a recommendation regarding the penalty for abandoned vehicles. He is recommending an increase to \$100 for the administrative penalty for abandoned vehicles. Chief Fox says the police department will send letters relative to the list developed by the Planning Commission after their tour on 05-16-05.

Utilities Superintendent Brent E. Frazier presented his report.

Street and Park Superintendent Tom Soberg presented his report. He announced the Public Works Facility Open House will be held on Saturday, 05-14-05, from 9:00 a.m. to 12:00 noon. Council Member Woessner requested an information sheet for people attending the Public Works Facility Open House. Administrator Don Solga and Soberg recommended authorization to hire a temporary park helper for flower planting. Motion by Waller, seconded by Peterson to hire Nanette Albright as temporary park helper for up to 25 hours at \$6.00 per hour. Motion passed unanimously.

Police Chief Scott Fox said on 10-30-04, City Police Officers Curtis Markgraf and Scott Sachs and Deputy Sheriff Daren Kunz responded to a call. These three

officers have received meritorious service awards from the Minnesota Chiefs of Police Association. Police Chief Scott Fox presented these awards to Police Officer Markgraf and Sachs. Deputy Sheriff Daren Kunz was awarded his certificate at a recent Otter Tail County Commissioners meeting.

Library Director Pam Westby presented her report. She reviewed a variety of activities at the library and a proposal to furnish and install floor heat zone valves. Samantha Smith has volunteered at the library to plant flower gardens and maintain them this summer.

Liquor Store Manager Bob Leslie reported on the Liquor Store. Council Member Peterson asked about Liquor Store report for April and the increased net income. Report will be verified and an explanation or corrected report will be sent to council members. Inventory is about \$105,000 at the present time. It was about \$85,000 when council conducted the inventory.

Paul King of Moore Engineering reported on the bids received for Improvement Project No. 70. The following bids were received:

Motion by Waller, seconded by Gottenborg to set the repayment of bonds and special assessments for 15 years. Motion passed unanimously.

Motion by Gottenborg, seconded by Waller to follow city policy and authorize preparation of the proposed assessment roll. Motion passed unanimously.

Motion by Peterson, seconded by Gottenborg to introduce the following resolution, entitled, **IMPROVEMENT PROJECT NO. 70 RESOLUTION FOR HEARING ON PROPOSED ASSESSMENT.** (A complete text of this resolution is part of permanent public record in the city clerk's office.) Resolution sets the public hearing for 06-02-05 at 7:00 p.m. Motion passed unanimously and resolution declared duly adopted.

Motion by Waller, seconded by Woessner to hold a special meeting on 06-02-05 at 7:00 p.m. Motion passed unanimously.

Clerk-Treasurer Glenys Ehlert presented the April Financial Statement.