CITY OF PELICAN RAPIDS CITY COUNCIL MEETING MINUTES – 03-14-05

The City Council of Pelican Rapids met in regular session on Monday, 03-14-05, at 5:30 p.m., Council Chambers, City Hall, 315 N. Broadway. Mayor Wayne Runningen, Council Members Ben Woessner, John E. Waller, III, and David Gottenborg were present. Council Member Richard Peterson was absent. Administrator Don Solga, Clerk-Treasurer Glenys Ehlert, Police Chief Scott Fox, Utilities Superintendent Brent E. Frazier, Street and Park Superintendent Tom Soberg, Library Director Pam Westby, Liquor Store Manager Bob Leslie and Paul King of Moore Engineering were also present.

Meeting called to order by Mayor Runningen.

Proposed Tax Increment District and Well No. 14 were added to the agenda.

Motion by Waller, seconded by Gottenborg to approve the minutes of 02-14-05 and 02-22-05 as presented. Motion passed unanimously.

Motion by Gottenborg, seconded by Waller to approve the 03-14-05 Accounts Payable Listing with the following additions: WCI, Solga Downtown Revitalization Workshop in the amount of $50, and University of Minnesota, Roisum Gravel Road Maintenance Workshop in the amount of $70. Motion includes payment of the Library bills as approved by Library Board Member Gary Lage. Motion passed unanimously.

Police Chief Scott Fox reviewed his report.

Utilities Superintendent Brent E. Frazier reported on the community meeting on Wellhead Protection. Part I of the Wellhead Protection Plan has been completed. Plans call for six additional meetings during the next six to eight months. The Minnesota Department of Health has notified the City of Pelican Rapids that they have extended the completion date for the Wellhead Protection Plan Part II, from 02-01-05 to 02-01-08. Frazier has accepted a position on the Advisory Council for the Department Health after discussion with Mayor Runningen and Administrator Solga.

Library Director Pam Westby reported on upcoming events at the Library.

Liquor Store Manager Bob Leslie reviewed his report concerning new shelving, inserts for the liquor store sign and summer help. Council Member Waller asked about inventory and corrections have been made.

Street and Park Superintendent Tom Soberg reported on activities in his department. The lawn tractor was delivered today. Motion by Gottenborg, seconded by Waller to approve payment for the 1240 JD Lawn Tractor in the amount of $15,975. Motion passed unanimously.

The Public Works Facility is almost done and the contractor is working on the completion of the punch list.

Paul King discussed the Preliminary Engineering Report on Street Rehabilitation.

Motion by Gottenborg, seconded by Waller to introduce the following resolution, entitled RESOLUTION RECEIVING REPORT AND CALLING HEARING ON IMPROVEMENT PROJECT NO. 70.
Improvement Project No. 70 includes the following streets:

Street	Begin	Termini
Maplewood Dr.	8th Ave. SE	6th Ave. SE
9th Ave. SW	S. Broadway	1st St. SW
11th Ave. SE	S. Broadway	300' East
1st St. NW	WCT, Inc.	4th Ave. NW

Hearing is set for 04-05-05, 7:00 p.m., Council Chambers, City Hall. (A complete text of this resolution is part of permanent public record in the city clerk's office.) Motion passed unanimously and resolution declared duly adopted.

Motion by Gottenborg, seconded by Waller to hold a special meeting on Tuesday, 04-05-05, 7:00 p.m., Council Chambers, City Hall for the purpose of conducting the Improvement Project No. 70 Hearing and to consider approval of plans and specifications and bidding of the project. Motion passed unanimously.

Clerk Treasurer Glenys Ehlert presented the February 2005 Financial Reports.

Council was advised that St. Leonard's Church and the Chamber of Commerce will be conducting raffles in the community on 05-14-05 and 09-05-05, respectively.

Administrator Don Solga reported on the Planning Commission's efforts to form a Downtown Committee.

Solga reviewed the ordinances relating to the Official Zoning Map.

Motion by Gottenborg, seconded by Waller to accept the Planning Commission's recommendation to introduce the following resolution to adopt ORDINANCE NO. 05-01, AN ORDINANCE TO AMEND CITY CODE SECTION 905.03, SUBDIVISION 2 RELATING TO THE OFFICIAL ZONING MAP. (A complete text of this ordinance is part of permanent public record in the city clerk's office and will be published in complete form.) Motion passed unanimously and ordinance declared duly adopted upon publication.

Motion by Woessner, seconded by Gottenborg to introduce the following resolution to adopt ORDINANCE NO. 05-02, AN ORDINANCE TO AMEND CITY CODE SECTION 901.09, RELATING TO POLE CONSTRUCTION BUILDINGS. (A complete text of this ordinance is part of permanent public record in the city clerk's office and will be published in complete form.) Motion passed unanimously and ordinance declared duly adopted upon publication.

Motion by Waller, seconded by Woessner to introduce the following resolution to adopt ORDINANCE NO. 05-03, AN ORDINANCE TO AMEND CITY CODE SECTION 1002.06, SUBDIVISION 9, RELATING TO THE EXTERMINATION OF INSECTS AND/OR/RATS. (A complete text of this ordinance is part of permanent public record in the city clerk's office and will be published in complete form.) Motion passed unanimously and ordinance declared duly adopted upon publication.

Administrator Don Solga explained the Planning Commission’s plans for the spring tour and enforcing ordinances regarding public nuisance properties.

Motion by Gottenborg, seconded by Waller that the City follow the city ordinances and instruct Police Chief Scott Fox to take immediate actions to enforce the ordinance regarding unlicensed cars. Motion passed unanimously.

Mayor Runningen reviewed the various expenses related to the contamination of Well No. 14.

Motion by Waller, seconded by Gottenborg to authorize a letter to Park Region Coop, as recommended by City Attorney Morrison Kershner, regarding monthly billing for some operating expenses related to the contamination of Well No. 14. Motion passed unanimously.

Jim de Lambert of Liesch and Associates, Inc., has recommended the City Council authorize Gary Nansen of Ulteig Engineers to conduct a Preliminary Well Site Study in cooperation with Liesch and Associates. Motion by Waller, seconded by Gottenborg to authorize Gary Nansen of Ulteig Engineers to conduct a Preliminary Well Site Study in cooperation with Liesch and Associates. Motion passed unanimously.

Administrator Don Solga reviewed the Proposed Tax Increment Financing District-6 - Eye Clinic. Motion by Gottenborg, seconded by Waller to introduce a RESOLUTION CALLING FOR A PUBLIC HEARING FOR THE MODIFICATION OF THE MUNICIPAL DEVELOPMENT DISTRICT NO. 2, CREATION OF TAX INCREMENT FINANCING DISTRICT NO. 6 “EYE CLINIC” AND ADOPTION OF THE MODIFIED DEVELOPMENT PLAN AND NEW FINANCING PLAN RELATING THERETO. Motion passed unanimously and resolution declared duly adopted.

Meeting adjourned at 7:20 p.m.

Clerk-Treasurer Glenys Ehlert, CMC