

CITY OF PELICAN RAPIDS COUNCIL MEETING MINUTES - 02-09-04

The City Council of the City of Pelican Rapids met in regular session on Monday, 02-09-04, at 5:30 p.m., Council Chambers, City Hall, 315 N. Broadway. Mayor Wayne Runningen, Council Members Ben Woessner, David Gottenborg, Denise Magnusson and John E. Waller were present. No one was absent. Administrative Assistant Richard A. Jenson, Deputy Clerk-Treasurer Glenys Ehler, Street and Park Superintendent Tom Soberg, Utilities Superintendent Brent E. Frazier, Police Chief Scott Fox, Library Director Pam Westby and Rick Gail of the Pelican Rapids Press were also present.

Meeting called to order by Mayor Runningen.

The following items were added to the agenda: Minnesota Department of Transportation public meeting; Board of Review and Library Report.

Motion by Waller, seconded by Woessner to approve minutes of 01-12-04 and 01-27-04 as presented. Motion passed unanimously.

Motion by Gottenborg, seconded by Magnusson to approve the Accounts Payable Listing of 02-09-04 as presented with additions: All Building Corporation, exterior Old City Hall, \$13,577.64; Karl Grefsrud Construction, interior Old City Hall, \$24,477; Shultz Torgerson, exterior and interior Old City Hall, \$700. Motion includes approval of Library bills as approved by Gary Lage, library board member. Motion passed unanimously.

Police Chief Scott Fox presented his report. Mayor Runningen asked about towing cars for snow removal. Street and Park Superintendent Tom Soberg and Fox agreed that it went pretty well; two cars were towed.

Utilities Superintendent Brent E. Frazier reported on his departments' activities.

Street and Park Superintendent Tom Soberg reported on his departments' activities.

Library Director Pam Westby shared the new computer policy at the library and upcoming activities list.

Administrative Assistant Richard A. Jenson said the county contractor has additional finishing work to do on the riverbank behind the library. Mayor Runningen said he has some ideas for finishing the river edge to keep it from eroding. Westby said the Library Board is considering having a landscape architect look at tying the river park work into the work already completed at the library.

Liquor Store Manager was not able to be present. Council reviewed the

report. Auditor Dan Rollie is drafting a letter requesting a physical inventory at the liquor store.

Deputy Clerk-Treasurer Glenys Ehlert reported on bond receipts of \$231,000. These were allocated to the water and sewer funds. She said the City has not received any bills from Otter Tail County for the City's share of expenses for the Mill Ave. and 1st Street NW Bridge and utility project, Improvement Project No. 69. Those fund balances reflect these funds.

Jenson presented the Public Facilities Committee's recommendations to bid the proposed public works garage as either a metal building or a wood building. Motion by Waller, seconded by Magnusson to authorize the committee to request bids for both types of construction for a public works garage. Motion passed unanimously.

Jenson and Soberg said they have found another person who is willing to sandblast the swimming pool bottom for substantially less money than previously discussed. The price is comparable to amount budgeted for automatic chemical feed for the pool. Soberg and Jenson said the sandblasting is more important than the automatic chemical feed at this time. Motion by Waller, seconded by Magnusson to authorize pool repairs as reviewed by Soberg, subject to receipt of a signed quote. Motion passed unanimously.

Jenson said there will be an informational meeting on Tuesday, 02-17-04, 6:30 p.m., to review with the Minnesota Department of Transportation various options and solicit feedback from local businesses on the mill and overlay and turn lane construction project on Highways 59 and 108. Project is scheduled to begin after July 4th, 2004. Turkey Days Celebration is scheduled for 07-08-04, 07-09-04 and 07-10-04.

Board of Review is scheduled from 3-4 p.m. on 04-28-04. Mayor Runnigen reminded Council Members that a quorum is required.

Meeting adjourned at 6:30 p.m.

Glenys Ehlert, CMC
Deputy Clerk-Treasurer