

## Ogema Township

Regular Town Board Meeting

October 12<sup>th</sup>, 2023

The Ogema Town Board held their regular monthly meeting at 6:00 p.m. on Thursday, October 12<sup>th</sup>, 2023 at the Ogema Town Hall. The following were present: Charles Kramer, Ronald Meehan, Anne Haas, Sarah Benson and Robert Sunstrom. Also present were NPAHD Representative, Michael Waggoner and residents Rebecca Waggoner, Kathleen Kramer, Patrick and Mary Kester, Kolleen Schneider, Bryan Massman, Patricia Sunstrom, Anthony and Kathleen Walls.

Chairman Charles Kramer called the meeting to order. Pledge of Allegiance was recited.


The Agenda was approved and/or corrected on a motion by Ronald Meehan and second by Anne Haas. Motion carried. All voting, yes.

Open Forum / Citizens input – Resident, Kolleen Schneider, spoke that the Communication Committee has worked on the township paper and they are ready to publish and distribute this to township property owners. She asked if the township could get her the township mailing addresses. Clerk mentioned that township has a copy of this, but probably outdated. Clerk to contact Pine County Auditor's office with request of new listing. Tabled.

Clerks report of September Town Board meeting was read and approved and/or corrected on a motion made by Ronald Meehan and second by Anne Haas. Motion carried. All voting, yes. Clerk to file.

The Treasurer's report was approved and/or corrected on a motion made by Ronald Meehan and second by Anne Haas showing a balance of \$ 30,113.53 in Checking as of October 1<sup>st</sup>, 2023 and a balance of \$ 4,436.73 in Cemetery CD. Motion carried. All voting, yes. Motion to pay the bills was approved by Ronald Meehan and second by Anne Haas. Motion carried. All voting, yes. There were 10 claims paid for the total amount of \$ 2,885.30, payroll of \$1,336.00, 1 debit card expense of \$ 49.38 and 3 auto pay expenses of \$1,170.05.

Ronald Meehan	# 4993	\$ 55.41	Replace voided payroll check
Federated Co-op	# 4994	\$ 679.60	Purchase propane
Federated Co-op	# 4995	\$ 75.00	Purchase price protection plan
East Central Energy	# 4996	\$ 55.33	Town Hall electric
Summerland Excavation LLC.	# 4997	\$ 1,625.00	Grade roads
Michael Waggoner	# 4998	\$ 70.74	NPAHD mileage
Anne Haas	# 4999	\$ 49.78	Mileage to legal seminar
Ronald Meehan	# 5000	\$ 18.34	Mileage for sign repair
Charles Kramer	# 5001	\$ 58.95	Mileage for sign repair / arna mtg.
Robert Sunstrom	# 5002	197.15	Mileage to legal sem. / arna / pco
Town Board member	# 5003	\$ 286.28	Wages / salary
Town Board member	# 5004	\$ 101.58	Wages / town hall maint.
Town Board member	# 5005	\$ 203.17	Wages
Town Board member	\$ 5006	\$ 295.52	Wages / mowing
Town Board member	# 5007	\$ 449.45	Wages / salary /
ADT Commercial	2023-22DC	\$ 58.01	Town Hall security
Centurylink	2023-23AP	\$ 139.12	Phone and Internet service
United States Treasury	2023-24AP	\$ 922.52	3 <sup>rd</sup> Qtr. 2023 payroll taxes

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## Old Business

1. Supervisor, Ronald Meehan, gave his monthly road report. He reports that the gravel roads are in good shape. No noticeable problems. He reports that there was a tree removal on Horseshoe Rd., culverts on Barnes Spring Rd. need attention, many trees bowed over on Sky Blue Waters Rd. that property owners need to remove and on Old Ferry Rd. a sign was damaged that the County needs to fix or replace. He will call Pine County Public Works about this matter.
2. North Pine Area Hospital Representative, Michael Waggoner, gave a handout to town board members of the grant certain city and township members have and why 3 other townships along Hwy.48 are excluded from this whom are represented by NPAHD. He mentioned updated letter sent about EMR and AED training available for residents if interested. Also mentioned Gateway Clinic in Hinckley is closing and Essentia Health will be taking over this facility.
3. Cemetery Committee member, Michael Waggoner, gave a brief update of the renovation of cemetery. township has received multiple loads of sand/clay fill for leveling grade adjustment and class 5 gravel for entrance road. Will receive more product next week. Steven Benson will continue to grade when able. Tabled.
4. On a motion made by Charles Kramer and second by Anne Haas, township to purchase a new printer not to exceed the cost of \$300.00. Motion carried. All voting, yes.
5. Chairperson, Charles Kramer, gave a brief update on the FEMA Grant that supervisors have been providing information to for our application of township road damage. He states that the application process is complete and that we need to wait for feedback from FEMA and the overall prognosis looks good for us to receive funding. The total shown for township losses is approximately \$160,000.00. Tabled.
6. Any other old business.

## New Business

1. Clerk handed out claim sheets for next month's meeting.
2. Clerk showed town board the road certification paperwork prepared and asked for approval. On a motion made by Charles Kramer and second by Ronald Meehan, Town Board approved road certification. Motion carried. All voting, yes. Clerk to return to Pine County Public Works to Mark Lebrun.
3. Resident, Patricia Sunstrom asked Town Board if there is a Snow Removal Policy signed by Contractor at the beginning of each year. Clerk acknowledged that this is done for grading, pit run costs and snowplowing.
4. Township to take inventory on road signs and place order for what needs replacing and also 8' high sign posts. Tabled.
5. Clerk mentioned that the Township Board members that need to be re-certified for the Board of Appeals and Equalization. Tabled.
6. Clerk mentioned that there was a theft from the Notice Board. Someone has removed both the upcoming meeting agenda and also the Yearly Board Schedule. No response.
7. Clerk asked if there was any interest in anyone willing to take on custodial duties at the town hall. No response.
8. Clerk mentioned that township needs to separate employee personnel files from other files and put into a lockable file cabinet and also make an employee policy handbook that all members can follow. Tabled.
9. Clerk mentioned that at the Legal Seminar that he attended there will be new information coming out on required employee sick leave accumulation on how to submit into the CTAS program. Tabled.
10. On a motion made by Charles Kramer and second by Ronald Meehan, any Board Member can attend the Pine County Officers Meeting. Motion carried. All voting, yes.
11. Clerk mentioned that Plunkett Pest Control sprayed around town hall doors and windows perimeters for beetles. Thanks Much !
12. Clerk read e-mails or other correspondence.
13. Clerk showed miscellaneous mailing.

Pine County Officers meeting on October 28<sup>th</sup>, 2023 at 9:00 a.m. at Hinckley Community Center  
Next Town Board meeting on November 9<sup>th</sup>, 2023 at 6:00 p.m. at the Ogema Town Hall.

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On a motion by Ronald Meehan and second by Anne Haas meeting was adjourned at 7:15 p.m.

Respectfully submitted,



Robert J. Sunstrom  
Clerk, Ogema Township

Charles Kramer, Chair  
Ronald Meehan, Vice-chair  
Anne Haas, Supervisor.

Signature	Date
	11-9-23
	11/9/23
	11/9/23