

**Village of North Chevy Chase Monthly Council Meeting – Tuesday, March 19, 2024, at 7:30 p.m.**

Meeting called to order at 7:30 p.m. by Adrian Andreassi (Chair), conducted in person and through electronic means; also in attendance were Brian Hoffner (Vice Chair); Maury Mechanick (Secretary); Olga Joos (Treasurer) and Jon Macy (Member); Susan Theis (Village Manager); and other residents of VoNCC (list attached).

**Secretary’s Report for February 2024 Council Meeting** (Mechanick) – Approved.

**Treasurer’s Report for February 2024** (Joos) –Approved.

Results for February 2024 included income of \$82,998.95 and operating expenses of \$28,780.81 (including street lighting, snow removal, waste removal, landscaping and lawn services, membership and dues, wages and taxes, professional fees, and office and communication). No capital expenditures were incurred during February 2024. Total current assets as of February 2024, consisting of operating balance plus reserves, including APRA funds received, came to \$2,038,981.39.

**Action Items:**

**RFP Composting** – The Council awarded a contract with Compost Crew for a one-year pilot project, pursuant to which composting services will be made available all Village residents who sign up for the service at no cost.

**Village Code Amendments** – Based on comments received and the need for further consultation with Village legal counsel, the Council deferred final action for approval of the two proposed ordinance revisions that had been provisionally approved at the Council’s February 2024 meeting. The two ordinances in question concerned (i) amendment of Section 5-201 of the Village Ordinances (Planting of New Trees) to establish specific policies regarding circumstances in which the Village may plant trees within the Village right of ways and to specify the circumstances in which canopy trees on residential property can be taken down; and (ii) amendment of Section 3-212 of the Village Ordinances (Property Ownership) to require disclosure of the Village’s permitting procedures by the owner or agent in connection with the sale of any residential property within the Village.

**RFP for Sanitation Services** – The Council approved a proposed RFP to secure sanitation services for the upcoming three-year period; the current contract for sanitation services expires later this year.

**ARPA Funds** –The Council agreed to retain Scott Watson, a lighting expert who has advised a number of neighboring municipalities on lighting issues, to develop, as an initial immediate priority, a lighting plan for the installation of pedestrian street lighting along Kensington Parkway, and expressed an interest in separately retaining Mr. Watson to advise on lighting improvements throughout the remainder of the Village, with that work to be undertaken following completion of his initial work assignment.

**Budget 2025** – The Council reviewed an initial draft of a proposed Village operating budget (covering income and operating expenses) for FY 2025 and Council Members will provide any specific comments to the Village Manager for inclusion in the proposed budget prior to the next Council meeting, at which meeting the final FY 2025 budget will be approved. The Council also approved retention of the current Village real property and personal property tax rates for FY 2025. Consistent with the Village Charter, a copy of the draft budget will be included as an attachment to the Village newsletter for April 2024.

**Village 100-Year Celebration** – The Council continued its discussion of the planned celebration, including extending invitations to various county and state elected officials. consideration of the possibility of having one or more food trucks at the event, as well as possible arrangements for beverages being available attendees.

**Meeting adjourned at 9:15 p.m.**

**Date of next meeting: April 16, 2024**

**March 19, 2024 Village Council Meeting - Attendees**

**In Person:**

Adrian Andreassi  
Maury Mechanick  
Jon Macy  
Susan Theis  
Ann & Frank Cantrell

**Via Zoom:**

Jacqui Flanagan  
Brian Hoffner  
Olga Joos  
Dan Pomekala  
Sandy Tennies