

Village of North Chevy Chase Monthly Council Meeting – Tuesday, December 19, 2023, at 7:30 p.m.

Meeting called to order at 7:30 p.m. by Adrian Andreassi (Chair), conducted in person and through electronic means; also in attendance were Brian Hoffner (Vice Chair); Maury Mechanick (Secretary); Olga Joos (Treasurer) and Jon Macy (Member); Susan Theis (Village Manager); and other residents of VoNCC (list attached)

Secretary's Report for November 2023 Council Meeting (Mechanick) – Approved.

Treasurer's Report for November 2023 (Joos) –Approved.

Results for November 2023 included income of \$144,672.71 and operating expenses of \$33,091.47 (including waste removal, leaf collection, street lighting, sign/street maintenance, landscaping and mowing, trees, wages and taxes, membership and dues, professional fees, office and communication). No capital expenditures were incurred during October 2023. Total current assets as of October 2023, consisting of operating balance plus reserves, including APRA funds received, came to \$2,892,248.88. With regard to the balance sheet, the Treasurer noted ongoing efforts to rebalance various bank accounts consistent with dollar limits on FDIC insurance coverage for bank accounts at a single institution.

Additionally, the Treasurer re-emphasized the need for the Village to firm up plans for use of the ARPA funds that had been allocated to the Village by the end of the first quarter of 2024, if possible, to ensure that the necessary commitments regarding expenditure of those funds were in place by no later than year-end 2024.

Permits:

- **8912 Montgomery Avenue** – addition/modification over 250 sq. ft. approved.
- **8817 Montgomery Avenue** – permit for front porch replacement approved.
- **3602 Kenilworth Driveway** – permit for screened-in porch deferred until later in 2024, given that construction will not start until 3rdQ 2024.

Action Items:

Composting – Based on numerous environmental benefits from composting and the desirability of facilitating composting on the part of all Village residents, and the provision of composting as a service offered to residents in neighboring municipalities, the Council decided to undertake, on a pilot project basis, an arrangement with a composting vendor, to be selected via a RFP process, to provide composting services to all residents of the Village generally at no charge to Village residents. The specific details of the pilot project, including arrangements for soliciting bids from potential composting vendors, will be further addressed at the January Council meeting. In deciding on this approach, the Village Council believed that any commitment to expend Village resources on this activity would be contingent on a sufficient number of Village residences

actually utilizing this service, and if a sufficient level of utilization does not materialize, this undertaking would be terminated upon the expiration of the pilot project time period. As part of this effort, the Village Council committed to taking the steps necessary to help educate all Village residents about the benefits of composting, as well as the specific arrangements that will be in place for signing up for the pilot project.

Village Tree Policy and Procedures – In recognition of the importance of maintaining adequate canopy tree coverage throughout the Village, the Village Council decided that amendment of the Village Ordinances to address specific policies regarding circumstances in which the Village may plant trees within the Village right of ways should be undertaken. The Council will also consider further addressing the circumstances under which canopy trees on residential property can be taken down. Specific text for revised Ordinances will be submitted for consideration at a subsequent Council meeting, as the first step required under the Village Ordinances for adopting amendments to existing Ordinances.

Possible Amendment of Maryland Code Land User Article Section 20-509 – The Village Council will coordinate with our state congressional representatives as appropriate indicating support for measures that would clarify and confirm the ability of municipalities to have their permitting and related ordinances apply not only to single family residences but to all residences that may be erected or established within municipal boundaries.

Village Bookkeeping – The process for transition of bookkeeping services from an outside vendor to the Village Manager is continuing, with Emily Medina (former assistant to Jon Cohen/CMA Business) providing transitional bookkeeping services in support of this effort through the end of the 2023 calendar year. The Village will also consider retention of a payroll specialty firm specifically to handle payroll matters.

Village 100-Year Celebration – The Council confirmed April 27, 2024, as the date for the Village 100-year celebration and authorized the Village Manager to reserve this date with Talk of Town Events as a provider of a carnival themed activities for the event, such as inflatables, rides, games, concessions, etc. It is envisioned in 2024 that there would be a total of three celebratory events sponsored by the Village, including the 100-year celebration, the Environment Committee/native plant sale event and the Fourth of July celebration.

Meeting adjourned at 9:14 p.m.

Date of next meeting: January 16, 2024

November 21, 2023 Village Council Meeting - Attendees

In Person:

Adrian Andreassi
Brian Hoffner
Maury Mechanick
Olga Joos
Jon Macy

Susan Theis
Robert Weisner
Jean Lewis
Chip Roh
Seamus McClosky

Via Zoom:

Sandy Tennies
Susan Smith
Carolyn Cooper
Patricia Metzger