



KENNETH W. LACK
CHIEF OF POLICE

SERVING THE VILLAGES OF
★ BROOKVILLE ★ COVE NECK ★ MATINECOCK ★ MILL NECK

BROOKVILLE POLICE DEPARTMENT

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Residents of the Incorporated Villages of Brookville, Cove Neck, Matinecock, and Mill Neck:

The Brookville Police Department is committed to providing efficient, professional, and consistent public safety services to the residents of the four villages we proudly serve. As part of our ongoing efforts to improve our services and simplify administrative processes, I would like to inform you of an important change to our Alarm Permit Program.

Effective January 1, 2027, the Incorporated Villages of Brookville, Cove Neck, Matinecock, and Mill Neck will implement a **standardized Alarm Permit Program**. Each of the four Village Boards has adopted the same permit fees, renewal schedule, and permit expiration dates, creating a uniform system for all alarm users throughout our service area.

Under the new program:

- **Alarm permits will be valid for two (2) years.**
- **The biennial renewal fee will be \$50.**
- **The fee for a new alarm permit**, including new alarm installations, significant modifications to an existing alarm system, or a change in ownership, **will be \$75.**
- Business and alarm company licensing fees have also been standardized throughout all four villages. Business license: \$100 for a two-year period.

To ensure a smooth transition to the new program, **any alarm permit that would otherwise expire prior to January 1, 2027, will automatically receive an extension** so that all permit holders can transition into the new two-year renewal cycle. **This letter serves as your official notification of these changes. No action is required by current permit holders at this time.**

Alarm permits are an important component of our emergency response system. Maintaining current permit information allows the Police Department to verify emergency contacts, improve response efficiency, and reduce unnecessary responses to false alarms, helping us better serve our communities.

For your convenience, alarm permit renewals may be completed online through the Brookville Police Department's website, where payment may be made electronically. Alternatively, residents may download and print the renewal application from our website

and mail the completed form, along with a check payable to the Brookville Police Department.

We appreciate your understanding and cooperation as we implement these improvements. Standardizing the Alarm Permit Program across all four villages will make the process easier for residents, improve administrative efficiency, and ensure consistent service throughout our jurisdiction.

Should you have any questions regarding the new Alarm Permit Program, please do not hesitate to contact the Brookville Police Department. The program is managed by Sergeant Anthony Sgueglia, who will be happy to assist you with any questions regarding registration, renewals, or permit requirements. He may be reached by email at, ASgueglia@brookvillepolice.ny.gov.

Thank you for your continued support of the Brookville Police Department and for helping us keep our communities safe.

Respectfully,

Kenneth W Lack

Chief of Police.