Mount Holly Municipal Utilities Authority
Regular Meeting Minutes of September 11, 2025

The regular meeting of the Mount Holly Municipal Utilities Authority was held on Thursday, September 11, 2025 at 6:00 P.M. Chairman DiFolco called the meeting to order with the following roll call:

PRESENT: Mr. Richard DiFolco, Chairman
Mr. James Logan, Commissioner
Mr. Jason Jones, Commissioner
Mr. Michael B. Dehoff, Interim Executive Director/CFO
Mr. Brian Grant, Operations Superintendent
Ms. Jennifer Rivera, Administration Director & Board Secretary
Mr. Tom Coleman, Raymond, Coleman Heinold, LLP
Ms. M. Lou Garty, Esq., The Garty Law Firm

ABSENT: Mr. Mark Fury, Commissioner
Mr. James Rydarowski, Commissioner
Mr. Anthony Stagliano, Safety Director & Special Projects

Verification of Notice

Interim Executive Director Dehoff verified that "In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: Notice of this meeting was published in the Burlington County Times and the Courier Post on March 23, 2025. On Monday, September 08, 2025 advanced written notice of this meeting was mailed to all persons who, according to the records of the Authority, requested such notice."

Pledge of Allegiance

Public Comments on Agenda Items Only

Approval of Regular Meeting Minutes

Commissioner Logan moved for the approval of the regular minutes from the August 14, 2025 meeting. Chairman DiFolco seconded the motion. At the call of the roll the vote was:

Ayes: Chairman DiFolco, Commissioner Logan
Nays:
Absent: Commissioner Fury, Commissioner Rydarowski
Abstain: Commissioner Jones

Executive Session:

Resolution 2025-88 – Chairman DiFolco made a motion to enter Executive Session at 6:03pm for the purpose of discussing employment agreement, with intent to take action upon return to the public session.
Ayes: All in favor.

Chairman DiFolco moved to enter Public Session at 6:09pm. Commissioner Jones seconded the motion.
Ayes: All in favor.

New Business

Resolution 2025-87 A resolution appointing an Executive Director. Commissioner Logan moved for the approval of Resolution 2025-87. Commissioner Jones seconded the motion. At the call of the roll the vote was:

Ayes: Chairman DiFolco, Commissioner Jones, Commissioner Logan
Nays:
Absent: Commissioner Fury, Commissioner Rydarowski
Abstain:

Michael B. Dehoff was appointed as the Executive Director.

Resolution 2025-86 A resolution for the approval of the renewal of service agreement between Mount Holly MUA and Landfill & Development Co., Inc. for sanitary sewer service. Commissioner Jones moved for the approval of Resolution 2025-86. Commissioner Logan seconded the motion. At the call of the roll the vote was:

Ayes: Chairman DiFolco, Commissioner Jones, Commissioner Logan
Nays:
Absent: Commissioner Fury, Commissioner Rydarowski
Abstain:

Consent Agenda:
"All items listed with an asterisk (*) are considered routine by the Authority and will be enacted by one motion. Should a Commissioner wish to discuss a consent agenda item separately, that item can be removed from the consent agenda and considered in its normal sequence."

*Resolution 2025-79 A resolution approving the operating expenses for the month of August.
*Resolution 2025-80 A resolution approving the sewer refunds for the month of August.
*Resolution 2025-81 A resolution approving the expenditures for the month of August from the escrow fund.
*Resolution 2025-82 A resolution approving the expenditures for the month of August from the improvement replacement fund.
*Resolution 2025-83 A resolution approving application S1 for sewerage service between Mount Holly MUA and MBID of Delaware, LLC, Township of Hainesport, Blk. 24 Lot 10 – Randolph Estates
*Resolution 2025-84 A resolution approving application S2 service agreement between Mount Holly MUA and MBID of Delaware, LLC, Township of Hainesport, Blk. 24 Lot 10 – Randolph Estates
*Resolution 2025-85 A resolution approving application S3 for approval of sewer construction plans for MBID of Delaware, LLC, 810 Marne Highway – Randolph Estates

Commissioner Logan moved for the approval of consent agenda. Commissioner Jones seconded the motion. At the call of the roll the vote was:

Ayes: Chairman DiFolco, Commissioner Jones, Commissioner Logan
Nays:
Absent: Commissioner Fury, Commissioner Rydarowski
Abstain:

Communications

Matters to be presented by the public

Report of the Executive Director The Report of the Executive Director was received. Executive Director Dehoff thanked the Board of Commissioners for his appointment as Executive Director. Stated the demolition estimate for 37 Washington Street is $87,000. Noted the only area where asbestos was found were in a few ceiling tiles. Stated the budget will be introduced at the October meeting and the Rate Hearing will be held at the November or December meeting. Noted there is no anticipation of a rate increase.

Brian Grant and Russell Lingle congratulated Mr. Dehoff on his appointment as Executive Director. Stated it was well deserved.

Report of the Engineer The Report of the Engineer was received.

Report of the Operations Superintendent The Report of the Operations Superintendent was received.

Report of the Safety Director and Special Projects The Report of the Safety Director was received.

Report of the Solicitor The report of the Solicitor was received.

Report of the Finance Administrator/Treasurer The Report of the Finance Administrator was received.

Report of the Communication Director The Report of the Communication Director was received.

Other new business None

Matters to be presented by the Commissioners
Commissioner Logan and Commissioner Jones congratulated Mr. Dehoff on his appointment as Executive Director. Chairman DiFolco congratulated Mr. Dehoff and stated it is a pleasure working with him and said he is doing a wonderful job.

Chairman DiFolco moved to adjourn the meeting at 6:13pm. Commissioner Jones seconded the motion.

Ayes: All in favor.

The meeting was adjourned.

Respectfully submitted,
Jennifer Rivera