Mount Holly Municipal Utilities Authority
Regular Meeting Minutes of June 12, 2025

The regular meeting of the Mount Holly Municipal Utilities Authority was held on Thursday, June 12, 2025 at 6:00 P.M. Chairman DiFolco called the meeting to order with the following roll call:

PRESENT: Mr. Richard DiFolco, Chairman
Mr. James Logan, Commissioner
Mr. James Rydarowski, Commissioner
Mr. Michael B. Dehoff, Interim Executive Director/CFO
Mr. Brian Grant, Operations Superintendent
Ms. Jennifer Rivera, Administration Director & Board Secretary
Mr. Anthony Stagliano, Safety Director & Special Projects
Mr. Tom Coleman, Raymond, Coleman Heinold, LLP
Ms. M. Lou Garty, Esq., The Garty Law Firm

ABSENT: Mr. Mark Fury, Commissioner
Mr. Jason Jones, Commissioner

<u>Verification of Notice</u>
Interim Executive Director Dehoff verified that "In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: Notice of this meeting was published in the Burlington County Times and the Courier Post on March 23, 2025. On Monday, June 9, 2025 advanced written notice of this meeting was mailed to all persons who, according to the records of the Authority, requested such notice."

<u>Pledge of Allegiance</u>

<u>Public Comments on Agenda Items Only</u>
David Villava of Rancocas Road, Mount Holly, requested an explanation for several resolutions on the agenda. Chairman DiFolco and the Authority staff provided a brief explanation of the resolutions.

<u>Approval of Regular Meeting Minutes</u>
Commissioner Rydarowski moved for the approval of the regular minutes from the April 10, 2025 meeting. Commissioner Logan seconded the motion. At the call of the roll the vote was:
Ayes: Chairman DiFolco, Commissioner Rydarowski
Nays:
Absent: Commissioner Fury, Commissioner Jones
Abstain: Commissioner Logan

<u>Consent Agenda</u>:
"All items listed with an asterisk (*) are considered routine by the Authority and will be enacted by one motion. Should a Commissioner wish to discuss a consent agenda item separately, that item can be removed from the consent agenda and considered in its normal sequence."
*Resolution 2025-48 A resolution approving the operating expenses for the month of April & May.
*Resolution 2025-49 A resolution approving the sewer refunds for the month of April & May.
*Resolution 2025-50 A resolution approving the expenditures for the month of April & May from the escrow fund.
*Resolution 2025-51 A resolution approving the expenditures for the month of April & May from the improvement replacement fund.

Commissioner Rydarowski moved for the approval of consent agenda. Commissioner Logan seconded the motion. At the call of the roll the vote was:
Ayes: Chairman DiFolco, Commissioner Logan, Commissioner Rydarowski
Nays:
Absent: Commissioner Fury, Commissioner Jones
Abstain:

Old Business

New Business

Resolution 2025-52 A resolution awarding contract for the Rancocas Road Headworks Upgrade Project.
Commissioner Rydarowski moved for the approval of Resolution 2025-52. Commissioner Logan seconded the motion. At the call of the roll the vote was:
Ayes: Chairman DiFolco, Commissioner Logan, Commissioner Rydarowski

Nays:
Absent: Commissioner Fury, Commissioner Jones
Abstain:

Resolution 2025-53 A resolution appropriating funding and authorizing the advertisement of bids for Plant No. 2 Upgrade Project. Commissioner Rydarowski moved for the approval of Resolution 2025-53. Commissioner Logan seconded the motion. At the call of the roll the vote was:
Ayes: Chairman DiFolco, Commissioner Logan, Commissioner Rydarowski
Nays:
Absent: Commissioner Fury, Commissioner Jones
Abstain:

Resolution 2025-54 A resolution ratifying the emergency contract for Generator C automatic transfer switch replacement. Commissioner Rydarowski moved for the approval of Resolution 2025-54. Commissioner Logan seconded the motion. At the call of the roll the vote was:
Ayes: Chairman DiFolco, Commissioner Logan, Commissioner Rydarowski
Nays:
Absent: Commissioner Fury, Commissioner Jones
Abstain:

Resolution 2025-55 A resolution authorizing a Professional Service Contract #2025-13 for Auditor. Commissioner Rydarowski moved for the approval of Resolution 2025-55. Commissioner Logan seconded the motion. At the call of the roll the vote was:
Ayes: Chairman DiFolco, Commissioner Logan, Commissioner Rydarowski
Nays:
Absent: Commissioner Fury, Commissioner Jones
Abstain:

Resolution 2025-56 A resolution approving Contract #2025-14 for the purchase of a 2025 Ford F750 Dump truck. Commissioner Rydarowski moved for the approval of Resolution 2025-56. Commissioner Logan seconded the motion. At the call of the roll the vote was:
Ayes: Chairman DiFolco, Commissioner Logan, Commissioner Rydarowski
Nays:
Absent: Commissioner Fury, Commissioner Jones
Abstain:

Resolution 2025-57 A resolution to adopt the Mount Holly Municipal Utilities Authority social media policy. Commissioner Logan questioned if the social media policy will have an adverse effect on the collective bargaining agreement. Solicitor Coleman stated that he didn't get to review the social media policy against the collective bargaining agreement but doesn't see there being any adverse effect on the collective bargaining agreement. Mr. Dehoff stated that the CBA does defer back to the employee EPL manual. Solicitor Garty stated typically union contracts defer to policy and procedures adopted and it's not unusual for the Authority to have a social media policy and to frequently update the policy based on the evolution of the use of social media and the units have been pretty understanding and compliant. Commissioner Rydarowski moved for the approval of Resolution 2025-57. Commissioner Logan seconded the motion. At the call of the roll the vote was:
Ayes: Chairman DiFolco, Commissioner Logan, Commissioner Rydarowski
Nays:
Absent: Commissioner Fury, Commissioner Jones
Abstain:

Communications

Matters to be presented by the public

Maureen Taylor-Ford of Branch Street, Mount Holly questioned what the plans are for 37 Washington Street and if it could be used for recreation meetings and gatherings. Mr. Dehoff stated that the Authority's Structural Engineer recommended the building be demolished due to desperate repair and other issues. Mr. Dehoff discussed other uses of the MUA property.

Pierre Ford of Branch Street, Mount Holly stated the need for kids to have something to do and somewhere to go in the summertime to keep them out of trouble. Recommended a recreation center or YMCA. Asked if the meetings can be publicized on the electronic board.

David Villava of Rancocas Road, Mount Holly questioned if the utility rates will increase or decrease this year. Mr. Dehoff stated that the annual rate hearing will be scheduled sometime in October or November and at this time, there is no anticipated increase.

Report of the Executive Director The Report of the Executive Director was received. Interim Executive Director Dehoff stated that ERI conducted a structural evaluation of 37 Washington Street. The results of the evaluation indicate that the building should be demolished. ERI is preparing a proposal for the demolition and will provide some design options for the future use of the property. Mr. Dehoff welcomed Commissioner Logan to the Authority Board stating he looks forward to working with him.

Report of the Engineer The Report of the Engineer was received.

Report of the Operations Superintendent The Report of the Operations Superintendent was received.

Report of the Safety Director and Special Projects The Report of the Safety Director was received.

Report of the Solicitor The report of the Solicitor was received.

Report of the Finance Administrator/Treasurer The Report of the Finance Administrator was received.

Report of the Communication Director The Report of the Communication Director was received.

Other new business None

Matters to be presented by the Commissioners
Commissioner Logan stated that he is glad to be here and serve the district. Commissioner Rydarowski welcomed Mr. Logan and said he looks forward to another great year and keeping the rate payers happy. Chairman DiFolco welcomed Mr. Logan to the Board and looks forward to working with him and stated if he has any questions to reach out to him or the Authority Staff. Chairman DiFolco followed up on some of the public comments stating that he appreciates public comments but wanted to note that the body of the MUA does not have purview on Township/Recreation concerns but wanted to comment as a member of the Township Council and discussed some of the Township plans.

Executive Session

Chairman DiFolco moved to adjourn the meeting at 6:22pm. Commissioner Rydarowski seconded the motion.
Ayes: All in favor.

The meeting was adjourned.

Respectfully submitted,
Jennifer Rivera