

# Mount Holly Municipal Utilities Authority

## Regular Meeting Minutes August 10, 2023

The regular meeting of the Mount Holly Municipal Utilities Authority was held on Thursday, August 10, 2023 at 6:00 P.M. Chairman DiFolco called the meeting to order with the following roll call:

PRESENT: Mr. Richard DiFolco, Chairman  
Mr. Randolph Brolo, Vice-Chairman  
Mr. Jason Jones, Commissioner  
Mr. James Rydarowski, Commissioner  
Mr. Michael B. Dehoff, Interim Executive Director/CFO  
Mr. Tom Coleman, Raymond, Coleman Heinold, LLP  
Mr. Dave Skibicki, R. A. Alaimo Associates, Engineer  
Ms. M. Lou Garty, Esq The Garty Law Firm  
Ms. Jennifer Rivera, Administration Director & Board Secretary  
Mr. Robert Young, Operations Superintendent  
Mr. Anthony Stagliano, Safety Director & Special Projects  
Mr. Jim Logue, Communications Director

ABSENT: Mr. Christopher Banks, Commissioner

### **Verification of Notice**

Interim Executive Director Dehoff verified that "In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: Notice of this meeting was published in the Burlington County Times on March 2, 2023 and the Courier Post on March 3, 2023. On Monday August 7, 2023 advanced written notice of this meeting was mailed to all persons who, according to the records of the Authority, requested such notice."

### **Pledge of Allegiance**

### **Public Comments on Agenda Items Only**

Luis Lopez of Mount Holly questioned Resolutions 2023-90 & 2023-92. Interim Executive Director Dehoff gave a brief description of the resolutions.

### **Approval of Regular Meeting Minutes**

Commissioner Jones moved for the approval of the regular minutes from the July 13, 2023 meeting. Commissioner Brolo seconded the motion. At the call of the roll the vote was:

Ayes: Chairman DiFolco, Commissioner Brolo, Commissioner Jones

Nays:

Absent: Commissioner Banks

Abstain: Commissioner Rydarowski

### **Old Business**

### **New Business**

Resolution 2023-90 A resolution approving S-1NR application for sewerage service between The Mt. Holly Utilities Authority and Spark Mount Holly, LLC for site improvements to an existing car wash facility in the township of Mount Holly further identified as block 117.01 lot 2. Commissioner Jones moved to approve Resolution 2023-90. Commissioner Rydarowski seconded the motion. At the call of roll the vote was:

Ayes: Chairman DiFolco, Commissioner Brolo, Commissioner Jones, Commissioner Rydarowski

Nays:

Absent: Commissioner Banks

Abstain:

Resolution 2023-91 A resolution approving S-3 application for approval of sewer construction plans between Mt. Holly Municipal Utilities Authority and Spark Mount Holly, LLC. (1659 Rte. 38 – Car Wash) Commissioner Jones moved to approve Resolution 2023-91. Commissioner Rydarowski seconded the motion. At the call of roll the vote was:

Ayes: Chairman DiFolco, Commissioner Brolo, Commissioner Jones, Commissioner Rydarowski

Nays:

Absent: Commissioner Banks

Abstain:

Resolution 2023-92 A resolution approving S-3 application for approval of sewer construction plans between Mt. Holly Municipal Utilities Authority and CCL Industries, LLC. (92 Ark Rd. - Warehouse) Commissioner

Rydarowski moved to approve Resolution 2023-92. Commissioner Brolo seconded the motion. At the call of roll the vote was:

Ayes: Chairman DiFolco, Commissioner Brolo, Commissioner Jones, Commissioner Rydarowski

Nays:

Absent: Commissioner Banks

Abstain:

**Consent Agenda:**

“All items listed with an asterisk (\*) are considered routine by the Authority and will be enacted by one motion. Should a Commissioner wish to discuss a consent agenda item separately, that item can be removed from the consent agenda and considered in its normal sequence.”

\*Resolution 2023-86 A resolution approving the operating expenses for the month of July.

\*Resolution 2023-87 A resolution approving the sewer refunds for the month of July.

\*Resolution 2023-88 A resolution approving the expenditures for the month of July from the escrow fund.

\*Resolution 2023-89 A resolution approving the expenditures for the month of July from the improvement replacement fund.

Commissioner Rydarowski moved for the approval of consent agenda. Commissioner Jones seconded the motion. At the call of the roll the vote was:

Ayes: Chairman DiFolco, Commissioner Brolo, Commissioner Jones, Commissioner Rydarowski

Nays:

Absent: Commissioner Banks

Abstain:

**Communications** None

**Matters to be presented by the public**

Luis Lopez of Mount Holly asked if the recent rain conditions had any impact on the MUA’s system. Chairman DiFolco said that he isn’t aware of any issues. Mr. Lopez asked if the Mount Laurel MUA stopped working, would it affect the Mount Holly MUA. Chairman DiFolco stated it would not because they are two different systems.

**Report of the Interim Executive Director/ CFO** The Report of the Interim Executive Director was received. Mr. Dehoff stated Brian Grant will be starting as the Technical Assistant to the Executive Director on August 14<sup>th</sup> and he is excited to bring him on board. Stated the Authority’s new website will go live on Monday, August 14<sup>th</sup> and said that the new site is a big improvement from the old website. Stated the NJDEP will be doing PFAS and Microplastic samplings at the Authority Treatment Plants at no cost to the Authority. Continued a brief discussion about the sampling. Mr. Dehoff stated that he will start prepping the Budget and would like to schedule a subcommittee later this month or early September to discuss budget items. Commissioner Brolo and Commissioner Rydarowski stated they would like to be on the subcommittee.

**Report of the Engineer** The Report of the Engineer was received.

**Report of the Operations Superintendent** The Report of the Operations Superintendent was received

**Report of the Safety Director and Special Projects** The Report of the Safety Director was received.

**Report of the Solicitor** The report of the Solicitor was received.

**Report of the Communication Director** The Report of the Communication Director was received.

**Other new business** None

**Matters to be presented by the Commissioners**

Chairman DiFolco stated Mr. Dehoff was appointed as the Interim Executive Director as of July 28<sup>th</sup> and he would like Mr. Dehoff to enroll in the Certified Public Management Program as the Authority waits for a new Executive Director. Stated Mr. Dehoff has been an asset to the Authority. Mr. Dehoff thanked Chairman DiFolco and the Board of Commissioners.

**Executive Session** None

Adjournment Time 6:08 PM at the call of the roll the vote was:

Commissioner Brolo moved adjournment. Commissioner Rydarowski seconded the motion.

Ayes: Chairman DiFolco, Commissioner Brolo, Commissioner Jones, Commissioner Rydarowski

Nays:

Absent: Commissioner Banks

Abstain:

**\*\* Indicates addendum to original agenda**

Respectfully submitted,

*Jennifer Rivera*