

# City of Medford Parade Permit Application

*Application must be filled out completely and legibly to be processed.*

Fee: N/A

Date Received: \_\_\_\_\_

Date of Application: \_\_\_\_\_ (Application must be submitted at least 14 days prior to event)

Event Name: \_\_\_\_\_ Organization/Contact Person: \_\_\_\_\_

Date of Event: \_\_\_\_\_ On-Site Manager: \_\_\_\_\_

Time of Event: \_\_\_\_\_ Mailing Address: \_\_\_\_\_

Event Location: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

Description of Event:

---

---

---

Assembly Area: \_\_\_\_\_ Disassembly Area: \_\_\_\_\_

Assembly Time: \_\_\_\_\_ Disassembly Time: \_\_\_\_\_

Starting Point: \_\_\_\_\_ Ending Point: \_\_\_\_\_

Route: (Include a map of your route)

---

---

---

Number of Anticipated Units: \_\_\_\_\_ Types of Units: \_\_\_\_\_

Special Parking or Traffic Restrictions Required:

---

---

---

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**For City Use Only**

---

Under and Pursuant to the provisions of Ordinance #323 of the City of Medford, Wisconsin, no person shall organize, assist in the organization of, participate in any parade, march or demonstration, which is held in whole or in part on any City street, sidewalk, park or in or around any public building, within the City of Medford, without first obtaining a permit

NOW THEREFORE, the permit is issued on the following conditions:

1. The event will be run in an orderly fashion.
2. Event staff must have on identification and a traffic vest for visibility
3. No alcohol consumption allowed during event.
4. Participants shall not congregate in large groups on the roadway
5. Participants must yield to emergency vehicles
6. Any violence, the City Police will seek disorderly charges on said violators.
7. If violence does occur the permit will be canceled.
8. No Littering at any time

Signature: \_\_\_\_\_

Date Issued: \_\_\_\_\_