

Mantrap Township Budget Meeting  
January 22, 2024

The meeting was called to order by Chairperson Kim Olson at 7:02 PM, The Pledge of Allegiance was said by all. Present at the meeting were Supervisors Kim Olson, Milica Stanfel, and Russ Keller. Also present were Treasurer Laura Scanlon and Clerk Lonna Theede.

Purpose of the meeting is for the budget and proposed levy for 2025. Both Stanfel and Keller attended the fire meeting in the week prior. Fee for 2025 anticipated to be \$34,557.00. Budget set at \$35,000. The percent share went down to 20% which explains why payment is less for 2025.

Treasurer finds the income statement the most helpful in explaining expenses

Clerk and Treasurer wages and contract cost for assessor reviewed.

The board reviewed regular, PC, and away meetings.

During review of the General fund it was noted that there should not be a need for election funds in 2025. It is recommended that land use be split into two categories of "legal fees" and "zoning".

AIS was reviewed and noted to be a contribution that is much higher than other townships or associations. Request is made to ask Aaron Anderson of Hubbard County Environmental Services to come to a future township meeting.

All categories for General Fund reviewed and budget set at \$71,000.

The Road and Bridge fund was over budget for 2023. Olson mentioned adding to the reserve fund. Question is asked about what specifically made up the 2024 RB the budget and levy to understand where the monies were directed.

Seven month term series is complete on January 26, 2024. Discussion regarding moving to savings versus placing in another 7 month term series at 5% occurred. Earned interest will be transferred into 4M R&B account and 100,000 will roll over into term series, maturing on August 26th. Motion by Olson. Second by Keller. Motion approved.

After review and discussion of actual revenues and expenditures in 2023, the proposed 2025 budget is tabled until the February 8, 2024 audit meeting. More specific expenses in the Road and Bridge Fund will be gathered.

Motion to recess at 9:15 PM and reconvene at the audit meeting by Keller and second by Stanfel. Motion approved

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8 Feb 2024

8:12PM Reconvening of Budget meeting

Discussion of Road and bridge budget. It does not have its own categories that itemize projects, and costs of specific things such as tree removal, gravel, road signs. Some items were levied for in 2024 and paid for in 2023.

Olson would like to see a breakdown and categories that explain more accurately. Olson also mentioned that a road maintenance record should be maintained.

Discussion of what financial information should be available at the annual meeting: The proposed levy and budget for each category will be available. Agreed by all supervisors.

2025 R&B budget	1. Gravel \$50,000.00
2. Chloride \$21,500.00	
3. Mowing \$7000.00	
	4. Miscellaneous \$5000.00
	5. Weed Control (skip) done every other year
	6. Trees \$3,000.00
	7. Spot gravel \$6,00.00
	8. Grading \$44,000.00
	9. Snow and Ice Control \$42,000.00
	10. Road Recording \$2500.00
	11. Island View culvert \$2500.00
	12. Island View Maintenance \$12,000.00
	13. Spider IslandCauseway zero

Budget is set at \$304,000. Proposed levy is \$304,000. Income from investments and gas tax will be used for budget shortfalls or added to reserve.

General fund is \$71,000.00

Road and Bridge is \$ 198,00.00

Fire fund is \$35,000.

Olson motion to approve 2025 proposed levy Second by Stanfel All approve

Olson moves to adjourn the meeting Second by Stanfel All approve

Respectfully submitted,

Lonna Theede  
Clerk

Kim Olson  
Supervisor