

Town of Liberty Grove
Minutes of the Town Board meeting on June 3, 2026
(this meeting was correctly posted)

Agenda:

1. Call to order
2. Declaration of quorum followed by the Pledge of Allegiance
3. Approve Agenda
4. Approve minutes from 5/20/26
5. Public input
6. Committee Reports
7. Payment of bills
8. Administrator Report
9. Recommendation from Highway Committee on 2026 Chip Sealing
10. Letter of Support for new State Broadband Expansion Grant opportunity
11. Commercial Outfitter Launch Permits
12. Liquor Licenses
13. Operator Licenses
14. Tobacco Product Licenses
15. Short Term Rental licenses
16. Correspondence
17. Future meeting(s)
18. Adjourn

Chairman Goss called the meeting to order at 6:01pm. Supervisors, Janet Johnson, Dan Watts, and Cathy Ward were present. Sylvann Welcome was excused. Consultant Bud Kalms was present along with 2 members of the public, and Administrator Buckingham was also in attendance and taking minutes for this meeting in the absence of the Clerk.

Johnson moved, and Ward seconded to approve the agenda as posted. **Carried 4 – 0**

Ward moved, and Goss seconded to approve the 5/20/26 minutes as presented. **Carried 4 – 0**

Public input: Steve Wismar, a regular summer visitor, expressed his appreciation for progress being made at the former Rowley's Bay Resort property.

Committee Reports: none

Goss moved, and Johnson seconded to approve the payment of LGUD#1 bills totaling \$57,949.48. **Carried 4 – 0**

Johnson moved, and Ward seconded to approve the payment of Town bills totaling \$15,328.50. **Carried 4 – 0**

Administrator's Report: Administrator Buckingham reported that all 2026 paving has been completed by Northeast Asphalt, including the North Bay project that was separated for grant purposes. Shouldering work will be done soon as well as striping for the roads that were paved and some additional roads that we feel need to be re-striped. The Highway Committee has

received and reviewed the bids turned in for 2026 chip-sealing. Chip Sealing will be dealt with later on the agenda. The Town maintenance crew is currently completing their normal late spring activities such as maintaining parks & cemeteries as well as working on re-landscaping the area of Mariner Park where the buildings were demolished in February. The floating pier at the Ellison Bay Marina has been utilized regularly since it was put in last month. Administrator Buckingham indicated that we have received the grant check from the Door County Community Foundation and thanked them for their support to help with the cost of the floating pier. Speaking of the marina, needed repairs on certain piers have been completed, and the piers are now level and stable. The Ellison Bay Park and Community Center Wi-Fi project was just completed on Monday, June 1st by Spectrum, and with the two extenders, there should be coverage throughout the entire park area for vendor use at large community events. Regarding the sewer rate litigation before the Wisconsin PSC, the final written submission is due on June 15th. Once that decision matrix submission has been filed, it'll probably still be several weeks, maybe even months, before we get a decision on whether Sister Bay's sewer rates for Liberty Grove Utility District customers are determined to be unreasonable or not, and if so, what the remedy should be. Lastly, Buckingham reported that he has been visiting the former Rowley's Bay Resort site numerous times every week, including earlier this afternoon. Most of the main resort building has been demolished, with just a small percentage of the building still standing. The central portion of the building is largely still up but has been largely demolished inside. The workers are slowly tearing it down and separating the steel and other salvageable materials into different piles for salvage or scrap versus what they're going to haul to the landfill.

2026 Chip Sealing Projects: Administrator Buckingham summarized the Highway Committee discussion on which roads are most in need of chip-sealing in 2026 that can fit into the approved budget. He added information presented by a representative of Scott Construction at their meeting on the difference between the traditional white stone they've historically used, and a higher quality, longer lasting black stone they've been offering recently.

Goss moved, and Ward seconded to approve the Highway Committee recommendation that the Town Board move forward with chip-sealing all three of the roads as outlined and accept the bid from Scott Construction to use the black stone at a cost of \$131,500.00. **Carried 4 – 0**

Administrator Buckingham summarized the new State Broadband Expansion Grant opportunity and drew up a letter of support as suggested by the Door County Broadband coordinator Jessica Hatch, to be signed by the Town Board Supervisors & be included with the application for those grant funds. These Wisconsin state funds are separate from the federal BEAD grant funds already approved and will be applied to the Townwide Broadband project.

Johnson moved, and Goss seconded to authorize the Administrator to send a letter of support for the new State Broadband Expansion Grant opportunity to Mr. Cru Stublely, the Secretary to the Commission of Public Service Commission of Wisconsin. **Carried 4 – 0.**

Bella Sgriccia spoke on behalf of Door County Kayak Tours explaining that the application materials were turned into the office prior to the deadline and asked for approval for issuance of their requested 24 seasonal launch passes.

Ward moved, and Goss seconded to approve the seasonal launch passes for Door County Kayak Tours, LLC for 24 watercrafts. **Carried 4 – 0.**

Ward moved, and Johnson seconded to approve the Class A Liquor license for Door County Bakery, the Class A Liquor & Class A Beer for Dovetail Trading, Yacht Works, Inc., Hendrickson's Fishery, 42 Fuel Company, LLC, and Kick Ash Products, LLC, and the Class B Liquor & Class B Beer for BBEB, LLC, Dovetail Grill, and Tassi Hospitality, LLC.
Carried 4 – 0.

Johnson moved, and Goss seconded to approve the Operator licenses for Julia Radnick and Jamie Mead. **Carried 4 – 0.**

Johnson moved, and Goss seconded to approve the Tobacco permits for Dovetail Trading and for 42 Fuel Company LLC, June 3rd, 2026. **Carried 4 – 0.**

Ward moved, and Goss to approve the Short-Term Rental application for 11064 Beach Road. **Carried 4 – 0.**

Correspondence: Administrator Buckingham shared a postcard from the USDA Farm Service Agency advising us to review our base allocation summary by August 31st; an email from the Wisconsin Elections Commission advising that they had sent a letter to the Postmaster General and Wisconsin's congressional representatives expressing their concerns about mail performance; a copy of the Sister Bay Liberty Grove Fire Department financial statements and supplementary information from CLA Consultants, that is available in the office for review; a “thank you” card from Pat Hickey stating that “the Wagon Trail Association could not have had a better welcome for our annual meeting than the resort demolition.”

Future Meeting: The next regular Town Board meeting was scheduled on June 17th at 6:00pm.

Goss moved, and Johnson seconded to adjourn at 6:47pm. **Carried 4 – 0**

Respectfully submitted,
Lee Buckingham, Administrator
Approved on 6/17/26