

Town of Liberty Grove
Minutes of the Town Board meeting on May 20, 2026
(this meeting was correctly posted)

Agenda:

1. Call to order
2. Declaration of quorum followed by the Pledge of Allegiance
3. Approve Agenda
4. Approve minutes from 5/6/26
5. Public input
6. Committee Reports
7. Utility District#1
 - a. Payment of bills
 - b. Treasurer's Report
8. Payment of Town bills
9. Town Treasurer's Report
10. Ord 2-26 Appointment of Alternate members of Board of Review
11. Res 3-26 to approving 2025 eCMAR Report for LGUD#1
12. Town Administrator update on Rowley's Bay Resort clean-up
13. Amend Ord 2-25 to address late renewal application filing
14. Commercial Kayak Launch Permits
15. Liquor Licenses
16. Tobacco Products Licenses
17. Operator Licenses
18. Short Term Rental licenses
19. Correspondence
20. Future meeting(s)
21. Adjourn

Chairman Nancy Goss called the meeting to order at 6:00pm. Supervisors Janet Johnson, Sylvann Welcome, Cathy Ward and Dan Watts were present along with Administrator Buckingham, Clerk/Treasurer Pamela Donart-Welcome and four members of the public.

Ward moved, Johnson seconded to approve the Agenda as posted. **Carried 5 – 0**

Johnson moved, Goss seconded to approve the 5/6/26 minutes as presented **Carried 5 – 0**

Public input: Don Helm shared with the Supervisors his hope of being able to set up a temporary Pickleball court(s) on the current tennis courts at the Ellison Bay Community Park. He offered on behalf of the local Pickleball organization to provide all the equipment and set-up as needed at no cost to the Town, and offered to pay rent for the use of the courts on a schedule.

Committee Reports: Cathy Ward reported as a member of the Door County Tourism Zone Commission that at their next meeting, she hopes to explore the accumulation & use detail of room tax dollars that the Door County Tourism Zone collects and returns to the local municipalities, and how the municipalities are using their 30% share of the funds.

Johnson moved, Ward seconded to pay the Liberty Grove Utility District #1 bills totaling \$4,094.02. **Carried 5 – 0**

Treasurer's Report: Donart-Welcome reported the following Utility District #1 account balances as of April 30, 2026:

Checking Account	\$ 46,803.54
Savings Account	\$ 286,809.44
Restricted Savings	\$ 132,591.90
CD	\$ <u>171,189.28</u>
TOTAL	\$ 636,814.65

Ward moved, Welcome seconded to approve the Utility District#1 Treasurer's Report as presented. **Carried 5 – 0**

Goss moved, Watts seconded to pay the Town bills totaling \$70,008.76. **Carried 5 – 0**

Treasurer's Report: Donart-Welcome reported the following Town account balances as of April 30, 2026:

Municipal Checking	\$ 2,056,815.21
Money Market Account	\$ 1,179,925.35
General Checking	\$ 1,206,796.10
Utility District	\$ <u>636,814.65</u>
TOTAL	\$ 4,443,536.66

Ward moved, Goss seconded to approve the Treasurer's Report as presented. **Carried 5 – 0**

Goss moved, Watts seconded to adopt Ord 2-26 Appointment of Alternate Members of Board of Review. **Roll Call:** Watts, Ward, Goss, Welcome, and Johnson voted aye. There were no nays. **Motion Carried 5 - 0**

Goss moved, Watts seconded to approve Res 3-26 Approving Electronic Compliance Maintenance Annual Report (eCMAR) for Liberty Grove Utility District 1. **Roll Call:** Welcome, Ward, Johnson, Watts, and Goss voted aye. There were no nays. **Motion Carried 5 - 0**

Administrator Buckingham updated the Board on the **debris clean-up of the former Rowley's Bay Resort**. He shared that building demolition is well underway and should continue over the coming weeks. After the buildings are gone and the debris piles are removed, the demo company plans to grind-up or pulverize the foundation & parking lot for possible use in any new development of the property.

The Supervisors began **the process of amending Ordinance 2-25 to address late filing of renewal applications** and compliance with the terms laid out in the ordinance, including filing the required annual reporting. They will continue further discussion at their next meeting. **Johnson moved, Ward seconded** to approve the Commercial Kayak Launch Permits as presented at this meeting. **Carried 5 – 0**

Ward moved, Johnson seconded the Class A Liquor & Class A Beer licenses for Koepsel's Farm Market, Pioneer Store, and Bea's Homemade Products, the Class B Beer license for CAMP Door County Campground, the Class B Liquor & Class B Beer licenses for Mink River Basin, Shoreline Restaurant, The Cleat, White Pine Supper Club, and Waterfront Restaurant, and the Class C Wine License for CAMP Door County Campground. **Carried 4 – 0** Welcome abstained.

Johnson moved, Goss seconded to approve the Tobacco Permit application for the Pioneer Store. **Carried 5 – 0**

Johnson moved, Goss seconded to approve the Operator Permits requested at our May 20, 2026 meeting. **Carried 5 – 0**

Goss moved, Ward seconded to approve the STR applications for the following property addresses: 1050 N Berry Lane, 12523 Cedar Dell Rd, and 11573 Beach Rd. **Carried 5 – 0**

Correspondence: Administrator Buckingham shared a letter from the Door County Library System indicating Bailey's Harbor Library will be closing for maintenance between Wednesday, May 20th and Wednesday, May 27th for building maintenance; a letter from the Door County Community Foundation indicating they were pleased to present a grant award to use toward the Ellison Bay Marina facilities improvement (the floating pier) project; notice from Cathy Ward that Wisconsin Historical Society informed her that the Tostenson Pier Archaeological District near the south shore of Hedgehog Harbor in the Town of Liberty Grove was, by unanimous vote, added to the State Register of Historic Places; a report from the Library Facility Manager, Rick Kingsbury, updating the Board on the maintenance issues and activities at the SBLG Library.

Future Meeting: The next regular Town Board meeting was scheduled for June 6th beginning at 6:00pm.

Johnson moved, Goss seconded to adjourn at 7:30pm. **Carried 5 - 0**

Respectfully submitted,
Pamela Donart-Welcome, Clerk/Treasurer
Approved on 6/3/26