

**Town of Liberty Grove**  
**Minutes of the Town Board meeting on March 18, 2026**  
(this meeting was correctly posted)

**Agenda:**

1. Call to order
2. Declaration of quorum followed by the Pledge of Allegiance
3. Approve Agenda
4. Approve minutes from 3/4/26
5. Public input
6. Utility District#1
  - a. Payment of bills
  - b. Treasurer's Report
7. Payment of Town bills
8. Town Treasurer's Report
9. Adopt Ord 1-26 - Road Naming - Elstrom Lane
10. Adopt Res 2-26 – Supporting Comprehensive & Sustainable Transportation Funding Solution
11. Lake & Pond Solutions Marina Agreement
12. Steri-Cycle/Shred-It Shred Event Contract
13. Highway Committee recommendation for Engineering Study re: Cedar Shore Road
14. Update Employee Handbook
15. Short Term Rental licenses
16. Correspondence
17. Future meeting(s)
18. Adjourn

Chairman Goss, attending virtually called the meeting to order at 6:00pm. Supervisor Janet Johnson was present, and Dan Watts attended virtually. Billy Appel and Cathy Ward were excused. Administrator Buckingham was also in attendance along with Clerk/Treasurer Pamela Donart-Welcome and Bud Kalms.

**Johnson moved, Watts seconded** to approve the agenda as amended to remove item #14.  
**Carried 3 – 0**

**Johnson moved, Goss seconded** to approve the 3/4/26 minutes as written. **Carried 3 – 0**

**Public input:** none

**Goss moved, Johnson seconded** to pay the Liberty Grove Utility District #1 bills totaling \$200.72. **Carried 3 – 0**

**Treasurer's Report:** Donart-Welcome reported the following Utility District #1 account balances as of February 28, 2026:

Checking Account	\$ 54,998.35
Savings Account	\$ 320,320.49
Restricted Savings	\$ 132,546.87
CD	\$ <u>171,189.28</u>
TOTAL	\$ 679,054.99

**Goss moved, Johnson seconded** to approve the Utility District#1 Treasurer's Report as presented. **Carried 3 – 0**

**Johnson moved, Goss seconded** to pay the Town bills totaling \$56,460.94. **Carried 3 – 0**

**Treasurer’s Report:** Donart-Welcome reported the following Town account balances as of February 28, 2026:

Municipal Checking	\$ 1,970,565.73
Money Market Account	\$ 1,175,189.57
General Checking	\$ 1,159,209.27
Utility District	\$ <u>679,054.99</u>
TOTAL	\$ 4,984,019.56

**Goss moved, Watts seconded** to approve the Treasurer's Report as presented. **Carried 3 – 0**

**Johnson moved, Goss seconded** to approve Ordinance 1-26, Naming of a Road - Elstrom Lane. **Roll Call:** Johnson, Watts, and Goss voted aye. There were no nays. **Motion Carried**

Administrator Buckingham summarized the request that Wisconsin Towns Association put out to have all Towns, Villages, and Counties show support for general comprehensive and sustainable transport funding solutions.

**Johnson moved, Watts seconded** to adopt Resolution 2-26, Supporting Comprehensive and Sustainable Transportation Funding Solutions. **Carried 3 – 0**

**Johnson moved, Watts seconded** to accept Lake & Pond Solutions agreement for the full total of \$843.51. **Carried 3 – 0**

**Goss moved, Watts seconded** to approve the contract for 2026 for the Steri-Cycle Shredding event. **Carried 3 – 0**

Administrator Buckingham summarized the uniqueness of Cedar Shore Road with its court mandated 25-foot maximum easement. This road has a lot of standing water on it routinely after heavy rainfall, and the Town does not have the normal right-of-way that it has with most roads to make necessary improvements. The Highway Committee is asking to have Stantec Engineering perform an analysis and develop a plan to prevent the ponding of water that occurs on this road.

**Goss moved, Johnson seconded** to approve the recommendation for an engineering study regarding Cedar Shore Road at a cost not to exceed \$5000. **Carried 3 – 0**

**Goss moved, Johnson seconded** to approve the STR application for property address 9956 Town Line Drive. **Carried 3 – 0**

**Correspondence:** none

**Future Meetings:** The next regular Town Board meeting will be on April 1, 2026 at 6:00pm.  
The Annual meeting will be on April 21, 2026 at 7:00pm

**Johnson moved, Goss seconded** to adjourn at 6:21pm. **Carried 3 - 0**

Respectfully submitted,  
Pamela Donart-Welcome, Clerk/Treasurer  
Approved on 4/1/26