

**Town of Liberty Grove**  
**Minutes of the Town Board meeting on November 12, 2025**  
(this meeting was correctly posted)

**Agenda:**

1. Call to order
2. Declaration of a quorum followed by pledge of allegiance
3. Approve Agenda
4. Public Input
5. Approve Minutes from 11/5/25
6. Utility District #1
  - a. Payment of bills
  - b. Treasurer's Report
7. Payment of Town bills
8. Treasurer's Report
9. Adopt 2026 Town Budget
10. Adopt 2026 Utility District budget
11. Liquor License for Griffin Inn
12. Consider Trilogy offer to do LGUD#1 rate study
13. 2026 Short Term Rental Licenses
14. Correspondence
15. Future meetings
16. Adjourn

Chairman Goss called the meeting to order at 6:04pm. Supervisors Janet Johnson, Billy Appel, Dan Watts, and Cathy Ward were present. Administrators Kalms & Buckingham, Clerk/Treasurer Pamela Donart-Welcome, and 9 members of the public were also in attendance.

**Appel moved, Johnson seconded** to approve the agenda as posted. **Carried 5 – 0**

**Public input:** none

**Ward moved, Goss seconded** to approve the 11/5/25 minutes as presented. **Carried 5 - 0**

**Ward moved, Johnson seconded** to approve payment of Utility District #1 bills totaling \$565.74.  
**Carried 5 – 0**

**Treasurer's Report:** Donart-Welcome reported the following Utility District #1 account balances as of October 31, 2025:

Checking Account	\$ 109,616.89
Savings Account	\$ 318,426.57
Restricted Savings	\$ 132,460.48
CD	\$ <u>167,839.12</u>
TOTAL	\$ 728,343.06

**Johnson moved, Goss seconded** to approve the Utility District Treasurer's Report for the end of October, with a balance of \$728,343.06. **Carried 5 – 0**

**Johnson moved, Appel seconded** to approve the payment of Town bills totaling \$18,558.99.  
**Carried 5 - 0**

**Treasurer's Report:** Donart-Welcome reported the following Town account balances as of

October 31, 2025:

Municipal Checking	\$ 1,299,965.98
Money Market Account	\$ 1,166,025.24
General Checking	\$ 256,747.17
Utility District	\$ <u>728,343.06</u>
TOTAL	\$ 3,451,080.45

**Goss moved, Ward seconded** to approve the Treasurer's report as presented. **Carried 5 – 0**

The Town Levy and Utility District#1 Levy were adopted by the electors at the earlier Special Town meeting as follows: Town \$2,600,691.00 and Utility District#1 \$20,750.00. Administrator Kalms announced that the 2026 proposed Budget is down from last year. The levy per \$1,000 is approximately \$1.60, while last year was \$1.75, so the levy has gone down by about \$0.15 per thousand; all the requests are in from the jurisdictions, and once the school credit amount is released, the MIL Rate worksheet can be completed & submitted to the County, so they can get the tax bills printed.

**Ward moved, Appel seconded** to adopt the 2026 Town of Liberty Grove Budget \$3,743,616.62. **Carried 5-0**

**Goss moved, Ward seconded** to adopt the 2026 Utility District Budget \$321,270.00. **Carried 5 – 0**

Donart-Welcome shared that the owners of the Griffin Inn came into the office earlier in the day to withdraw their application for a liquor license and asked her to thank the office staff & Board supervisors for their time and effort.

Administrator Kalms shared an offer from Trilogy Consulting to prepare and present a Rate-Study report for the Utility District for a fee of \$3,900.00.

**Goss moved, Watts seconded** to send to the Utility District #1 Committee the offer to do a rate study for Liberty Grove Utility District #1. **Carried 5 – 0**

**Ward moved, Johnson seconded** to approve the Short-Term Rental licenses as presented on November 12, 2025. **Carried 5 – 0**

**Correspondence:** none

**Future Meetings:** There will be a Utility District Committee meeting on December 3<sup>rd</sup> at 5:45pm followed by the next regular Board meeting starting at 6:00pm.

**Johnson moved, Goss seconded** to adjourn at 6:33pm. **Carried 5 - 0**

Respectfully submitted,  
Pamela Donart-Welcome, Clerk/Treasurer  
Approved on 12/3/25