

Town of Liberty Grove
Minutes of the Town Board meeting on August 6, 2025
(this meeting was correctly posted)

Agenda:

1. Call to order
2. Declaration of quorum followed by the Pledge of Allegiance
3. Approve Agenda
4. Approve minutes from 7/16/25
5. Public input
6. Payment of bills
 - a. LGUD#1 bills
 - b. Town bills
7. Administrator Report
8. New Parks & Property Committee member
9. Approval of Guardian renewal package
10. LGUD #1 CD Renewal
11. Public safety radio system vs. non-public safety system
12. Consider proposal from Mr O'Malley from Cellcom
13. Consider modem installation at Ellison Bay Community Park
14. First look at Utility District 2026 Budget
15. Operator Licenses
16. Short Term Rental licenses
17. Correspondence
18. Future meeting(s)
19. Adjourn

Chairman Goss called the meeting to order at 6:00pm. Supervisors Janet Johnson, Cathy Ward, Billy Appel, and Dan Watts were present along with Administrators Kalms and Buckingham, Clerk/Treasurer Pamela Donart-Welcome and one member of the public.

Ward moved, Johnson seconded to approve the agenda as posted. **Carried 5 – 0**

Johnson moved, Goss seconded to approve the 7/16/25 minutes as presented. **Carried 5 – 0**

Public input: Maureen Mercier of 12054 STH 42 in Ellison Bay spoke on Item 13, and asked the Town to consider having a WiFi modem in the EB Community Park that can be used by visitors as well as event vendors.

Johnson moved, Goss seconded to approve the payment of Utility District bills totaling \$3,235.57 as presented. **Carried 5 – 0**

Ward moved, Goss seconded to approve the payment of bills for the Town totaling \$1,120,595.15. **Carried 5 - 0**

Administrator's Report: Administrator Kalms reported that the operators installation for the doors at the North Fire Station is nearly complete; the committees are working on their 2026 budgets; County Land Use Services has issued violation letters to two properties in Liberty

Grove; the Town's legal team has submitted responses to the sewer rate complaint filing; there are County RPC hearings scheduled on August 21st regarding a proposed text amendment to the flood plain ordinance, and on the 26th regarding the Anderson request for LI designation, the minimum lot size exemption issue, and the set-backs on private roads issue; the County is asking for applicants to fill the vacant District 19 seat; a Door County unit meeting is taking place in Sevastopol on the 21st.

Johnson moved and Ward seconded to approve Dan Warmbrodt as a new member of the Parks & Property Committee. **Carried 5 – 0**

Johnson moved, Goss to approve the renewal of the Guardian Insurance package for employees as presented. **Carried 5 – 0**

Watts moved, Goss seconded to accept the recommendation for a 15-month CD at Nicolet. **Carried 5 – 0**

Administrator Kalms explained the County will cover costs for the EMS radios, but the Town will have to pay to upgrade the Town Maintenance Crew radios, and recommended budgeting funds to replace them in 2028 for the switch from analog to digital. The supervisors declined the proposal from Cellcom to install additional devices in Ellison Bay at this time, as Spectrum already covers the area with an internet option. The task of exploring the installation of a WiFi modem at the EBCC was assigned to the Technology Committee. Supervisors suggested adding Contingency funds to the LGUD#1 2026 Budget as well as increasing the legal fund to \$40,000.

Johnson moved, Goss seconded to approve the Operator Licenses as presented. **Carried 5 – 0**

Goss moved, Ward seconded to approve the Short-Term Rental applications for 11712 Juice Mill Lane, 10058 Kinsey Bay Lane, 12004 Grasse Lane Unit 4C, and 11695 Tipperary Lane, and hold off on 12498 Northern Door Road until we have more information. **Carried 5 – 0**

Correspondence: Administrator Kalms shared instructions on how to apply for the vacant District #19 seat; notices of both the August 21st County RPC Hearing, and the County RPC presentation to the County Board on August 26th; letters to properties in violation of County Zoning.

Future Meeting: The next Town Board meeting will be August 20, 2025 at 6:00pm.

Johnson moved, Appel seconded to adjourn at 7:30pm. **Carried 5 - 0**

Respectfully submitted,
Pamela Donart-Welcome, Clerk/Treasurer
Approved on 8/21/25