

Town of Liberty Grove
Minutes of the Town Board meeting on June 18, 2025
(this meeting was correctly posted)

Agenda:

1. Call to order
2. Declaration of quorum followed by the Pledge of Allegiance
3. Approve Agenda
4. Approve minutes from 6/4/25
5. Public Input
6. Utility District
 - a. Payment of bills
 - b. Treasurer's Report
7. Payment of Town bills
8. Treasurer's Report – Town
9. Consider the Town Plan Commission action on the Seaquist request to Amend the County Comprehensive Plan Future Land Use Map and petition to Rezone their parcel at 11482 STH 42
10. Highway Committee recommendation for added stop signs on Europe Bay & Isle View Rds at Timberline
11. Highway Committee recommendation for speed limit signs on Old Stage Rd
12. Parks & Property recommendation for CIF application for the Disc Golf course in Gills Rock
13. Parks & Property recommendation for a name for the Disc Golf course in Gills Rock
14. Adopt Ord 3-25 Regulating Provisional Retail Licenses
15. DNR sign request re life jackets at TLG water access park(s)
16. Liquor license applications
17. Operator Licenses
18. Short Term Rental licenses
19. Correspondence
20. Future meeting(s)
21. Adjourn

Chairman Goss called the meeting to order at 6:00pm. Supervisors Janet Johnson, and Cathy Ward were present with Billy Appel joining virtually. Administrators Kalms and Buckingham were also in attendance with Clerk/Treasurer Pamela Donart-Welcome, and 2 members of the public.

Ward moved, Johnson seconded to approve the agenda as posted. **Carried 4 - 0**

Johnson moved, Ward seconded to approve the 6/4/25 minutes as presented. **Carried 4 - 0**

Public input: Kent Meyer from Rockton, IL was present and available for the Supervisors to ask questions regarding his short-term rental application.

Johnson moved, Goss seconded to approve payment of Utility District #1 bills totaling \$226.11.
Carried 3 – 0 Appel did not vote.

Treasurer's Report: Donart-Welcome reported the following Utility District #1 account balances as of May 30, 2025:

Checking Account	\$ 61,969.23
Savings Account	\$ 315,681.29
Restricted Savings	\$ 132,300.19
CD	\$ <u>166,035.38</u>
TOTAL	\$ 675,986.09

Ward moved, Goss seconded to approve the Utility District #1 Treasurer’s Report as presented.
Carried 4 - 0

Goss moved, Johnson seconded to approve the payment of Town bills totaling \$31,173.39.
Carried 4 - 0

Treasurer’s Report: Donart-Welcome reported the following Town account balances as of May 31, 2025:

Municipal Checking	\$ 1,385,698.49
Money Market Account	\$ 1,153,104.14
General Checking	\$ 862,686.40
Utility District	\$ <u>675,986.09</u>
TOTAL	\$ 4,077,475.12

Ward moved, Johnson seconded to approve the Town Treasurer’s Report as presented.
Carried 4 – 0

Goss suggested moving up the order of discussion on Short-Term Rental license applications to address issues regarding the application for a license at 464 Europe Lake Road. To approve issuance of a license, the owner needs to provide current documentation from the Department of Trade & Consumer Protection for all the rental units on the property, as well as clarification from the applicant on their advertised guest capacity to ensure compliance with the maximum capacity indicated by the DC Sanitarian on the POWTS certification.

Ward moved, Goss seconded to approve the Short-Term Rental license applications for 12589 STH 42, 11838 Lakeview Rd, and 11551 Humbug Rd. **Carried 4 – 0**

Goss reviewed the 4/23/25 Plan Commission meeting and explained their resulting motion to alter the future land use design map for the 3.57 acres at 11482 State Highway 42 prior to making any formal recommendation to the County RPC on the Seaquist application. Kalms clarified that the process of changing the map would require a 30-day notice and public hearing and plans to notify the RPC of the need to wait for a formal recommendation from the Town until that process is complete.

Goss moved, Johnson seconded to move forward in making the appropriate changes to our future land use map at that property site, and to also move forward with the 30 day notice and public hearing of Liberty Grove Electors. **Carried 3 – 0** Ward recused.

Goss moved, Johnson seconded to note that the Town is not at this time recommending approval or denial until the proper steps have been completed with the future land use map changes and the actual zoning change. **Carried 3 – 0** Ward recused.

Johnson moved, Ward seconded to move forward with the Highway Committee's recommendation for added stop signs on Europe Bay and Isle View Roads at Timberline. **Carried 4 – 0**

Johnson moved, Ward seconded to post additional speed limit signs on Old Stage Rd based on the Highway Committee recommendation. **Carried 4 - 0**

Ward explained the CIF and the process for applications, and clarified how the Parks & Property Committee came to the grant amount they will request from the CIF to help complete the disc golf course in Gills Rock. **Johnson moved, Goss seconded** to authorize the Administrator to file an application for CIF grant money for the Disc Golf course in Gills Rock **Carried 4 – 0**

Ward moved, Goss seconded that the Liberty Grove Town Board approve the naming of the Disc Golf course as “Death's Door Disc Golf Course.” **Carried 4 – 0**

Goss moved, Ward seconded to adopt Ordinance 3-25 Regulating Provisional Retail Licenses. **Roll call:** Johnson, Goss, Ward, and Appel voted aye. There were no nays. **Motion carried 4 - 0.**

Further discussion on the DNR request to install life jacket signage at Town parks with water access was postponed until a future meeting to gather more information from the DNR representative.

Ward moved, Goss seconded to approve the two Class A forms of Liquor Licenses for Bea's Ho-Made Products, LLC, and the Class B for “on premises” for Camp Door, LLC/Camp Door Campground, both Class B for Robert Novitski - Shoreline Restaurant, and the Class C for Camp Door, LLC/Camp Door Campground as presented on 6/18/25. **Carried 4 – 0**

Goss moved, Johnson seconded to approve the twelve Operator Licenses as presented to the Town Board on 6/18/25. **Carried 4 – 0**

Correspondence: Administrator Kalms shared a request from a neighbor/resident to have the speed limit reduced to 45mph on Hwy 57 north of County Highway Q to the Village of Sister Bay limits.

Future Meeting: The next regular Board meeting will be July 2, 2025 at 6:00pm. Open Book by phone is scheduled for July 15th from 1pm-3pm, and the Board of Review is scheduled for August 5th from 12pm-2pm.

Johnson moved, Goss seconded to adjourn at 7:12pm. **Carried 4 - 0**

Respectfully submitted,
Pamela Donart-Welcome, Clerk/Treasurer
Approved 7/2/25