

**Town of Liberty Grove**  
**Minutes of the Plan Commission meeting on June 11, 2025**

**Agenda:**

1. Call to order
2. Declaration of Quorum
3. Approve Agenda
4. Approve minutes from 4/30/25
5. Public input
6. Review Re-Zoning request for Parcel ID 018-01-02312824
7. Correspondence
8. Future meeting date(s)
9. Adjourn

Chairman Ward called the meeting to order at 7:00pm. Commissioners Cheryl Culver, Ann Miller, Dan Watts, Nancy Goss and Paul Bokelmann were present. Bill Surbaugh was excused. Administrator Kalms and Clerk/Treasurer Pamela Donart-Welcome were also in attendance along with one member of the public.

**Miller moved, Goss seconded** to approve the agenda as posted. **Carried 6 - 0**

**Miller moved, Bokelmann seconded** to approve the 4/30/25 minutes as presented.  
**Carried 6 – 0**

**Public Input:** Administrator Kalms proposed that the Plan Commission consider the subject of set-backs for storage buildings with relation to a County Comprehensive Zoning ordinance created in 1996. He felt that the Town's Plan Commission and Town Board at that time interpreted "roads" to be public roads. The current County Planning Department staff is considering "roads" in that ordinance to mean all roads (public and private). In agreement with Jeff Kussow in the County Zoning Department, Kalms suggested removing Chapter 4 section 4.04 (8) (e) "For commercial storage facilities located within the Town of Liberty Grove, the required setback from roads shall be as specified in s. 3.05, setback from roads and s. 3.06 , additional setback from roads for large buildings, or 150 feet from the centerline, whichever is greater. (Added: 6 May 1996, Ord. 10-96)" from Door County Comprehensive Zoning Ordinance, and allowing the remaining language in the ordinance to sufficiently address setbacks without confusion.

Bill Anderson of 10493 N Orchard Rd, Ephraim spoke to the commissioners on his reasoning to formally request **Re-Zoning for Parcel ID 018-01-02312824**. The Commissioners reviewed the parcel and determined that there are no wetlands on the eastern section of the parcel in question, and nearby parcels are comparably zoned and compatible with his request. Ward clarified that the portion being considered is not exactly 20 acres as requested in his application. On the GIS map, it appears to be closer to 15 acres. Mr. Anderson stated for the record that he is agreeable to whatever exact acreage measurement of this parcel is designated for Light Industrial vs Rural Agricultural in the Future Use Maps to qualify for his request.

**Goss moved, Miller seconded** that the Town recommend support for the amended rezoning request of parcel number 01801202312824 for Mr. William Anderson. The amended request being as described in our County Land Use services correspondences on 4/8/25 and 4/9/25.

**Motion carried 6 – 0**

Following the motion, Administrator Kalms clarified that according to Wisconsin §59.69(5)(3) Planning and Zoning Authority, while the County can deny the Town's recommendation for re-zoning application, they must accept a Town denial of a re-zoning request.

**Future Meeting:** The next meeting was scheduled for July 9, 2025 at 7:00pm.

**Miller moved, Culver seconded** to adjourn at 7:40pm. **Carried 6 - 0**

Respectfully submitted,  
Pamela Donart-Welcome, Clerk/Treasurer  
Approved 7-9-25