

Welcome and Roll Call:

The meeting begins at 7:30. Mayor Hall welcomes everybody. Councilmember Bodily shares his experience of being able to visit special needs kids and their Christmas wish lists and encourages everybody to take notice of the needs of those around us. He then leads everyone in the Pledge of Allegiance.

Those in attendance include Mayor Jeff Hall, Councilmember Fizz Bodily, Councilmember John Morrison, Councilmember Ned Simper, Councilmember Jonna Westover, Abel Herrera (P&Z Administrator/Treasurer), Paul Swainston (Public Works Director), Keri Parr, Nancy Pitcher, Jarred Glover, Minnie Hall, Deputy Peterson, and Craig Hibbard.

1. Review and approval of minutes from November 21, 2023. Not provided

2. Public Hearings

- A. Ordinance 23-03 Annexing parcels of Cherry Creek Investments, Central Milling, and KPR known as "Cub River Bottoms".
- B. Resolution 23-07 Master Fee Schedule for 2024

Councilmember Bodily motions to open the public hearings for Ordinance 23-03 and Resolution 23-07. Councilmember Simper seconds. All in favor. Motion passes unanimously.

Mayor Hall explains that this is the same annexation we have been trying to complete for over a year. We are required to hold this public hearing because the time limit on the original ordinance has expired. The county is finally ready to sign the mylar, but in all this time they have lost it. We are in the process of having the mylar reproduced and will get it to the county as soon as we acquire it.

There are no public comments regarding these two items.

Councilmember Bodily motions to close the public hearing. Councilmember Simper seconds. Bodily, Morrison, and Simper in favor. Westover opposes giving a chance for a question from the public to be asked. The question was not heard on recording, but answer was given. Motion passes 3-1.

3. Public Comments. No comments.

4. Vote on approval of Ordinance 23-03. Councilmember Bodily motions to approve Ordinance 23-03. Councilmember Morrison seconds. All in favor. Motion passes unanimously.

Roll call vote:

Yes votes include Councilmembers Bodily, Morrison, Simper, Westover.

Motion passes unanimously.

5. Vote on approval of Resolution 23-07. Councilmember Bodily motions to approve Resolution 23-07. Councilmember Westover seconds. All in favor. Motion passes unanimously.

6. Review, discussion, and vote on approval of Resolution 23-08 “Notice of Lewiston City Annual Meeting Schedule for 2024”. Mayor Hall reads the meeting schedule to those present. Councilmember Simper motions to approve Resolution 23-08. Councilmember Bodily seconds. All in favor. Motion passes unanimously.

7. Discussion and vote on approval of Resolution 23-09 “Interlocal Agreement for Reimbursement of Landfill Charges” Councilmember Bodily motions to approve Resolution 23-09. Councilmember Simper seconds. Roll call vote:

Yes votes include Councilmembers Bodily, Morrison, Simper, Westover.

Motion passes unanimously.

8. Discussion and vote on Resolution 23-10 “Appointment of Trustee on CVTD Board” Mayor Hall explains that this Resolution needs to be passed before January 1st. Smithfield, Richmond, and Lewiston share one seat on the CVTD board. Mike Arnold has been selected to fill this seat. Councilmember Westover motions to approve Resolution 23-10. Councilmember Bodily seconds. All in favor. Motion passes unanimously.

9. Discussion and vote to rent mini excavator and second tractor Mayor Hall explains that in the past we have rented a backhoe. Going forward, public works would be much more efficient renting a mini excavator and a loading tractor. There will be an increase in expense doing this, but when our lease is up on the backhoe this spring, we are sure to see a dramatic increase in cost if we were to renew that. We will not vote tonight because we don't have specific numbers yet.

10. Discussion and vote on new service truck Mayor Hall explains that we had applied for a new truck through the state fleet, and we were just notified that the application was never processed. This is common because the state can only purchase so many vehicles a year. A new truck has been found at West Motor that fits the needs of public works. Councilmember Bodily motions to approve Mayor Hall and Paul Swainston purchasing the truck if it is what it is advertised to be. Councilmember Westover seconds. Roll call vote:

Yes votes include Councilmembers Bodily, Morrison, Simper, Westover.

Motion passes unanimously.

Councilmember Bodily motions to approve trade in Colorado that is being replaced. Councilmember Morrison seconds. All in favor. Motion passes unanimously.

11. Discussion and vote on sewer lift station replacement The lift station on 200 South is need of replacement immediately. Replacement and repairs are estimated at \$200,000.

Councilmember Morrison motions to move forward with the replacement if it is under \$200,000. Councilmember Simper seconds. Roll call vote:

Yes votes include Councilmembers Bodily, Morrison, Simper, Westover.

Motion passes unanimously.

12. Mayor's Report

The new public works building is planned to be 100' x 120' plus a 15-foot overhang. Things that need to be kept out of direct sunlight, such as pipe, will be stored under the overhang. The lot will be fenced in attached to the back of the building. There will be four 14-foot doors on each side to pull vehicles and equipment through as needed. We do not have final numbers at this point, but we have budgeted for this and with the sale of the land we have already discussed, we plan on having cash to pay for this project.

There are currently seven drainage districts in the state of Utah. Four of those are in Lewiston. Cache County would like to see the four of them combined into one as much paperwork is duplicated between the four. They propose that two people from within each of the four existing districts would be appointed by the county plus one person appointed by the city mayor to make a nine-member board.

Rosie Williams is stepping down from the Theater Manager position after 30+ years. We are very thankful for her time and service. She will be done early 2024, and we are working on finding a replacement for her. The position will be changing to an hourly rate instead of the salary that it has been. We are still looking for another public works employee, as well as additional fire fighters and EMS personnel.

13. Councilmember Departmental Reports.

Jonna Westover – Water, Sewer, Youth Council: Councilmember Westover reads a letter from the State of Utah Department of Environmental Quality concerning our sewer permit and how we are in violation of discharge parameters. Violations can be assessed with a \$10,000 per day fine. This highlights how important our sewer project is.

Brooke Hyer – 4th of July, Events Council, Cemetery: Councilmember Hyer is absent.

Ned Simper – Roads, Library, Theatre: Councilmember Simper reports that the theatre is raising ticket prices to \$3 per ticket and \$12 per family on Monday nights starting next month. They are also finding a different source for candy to make the theatre more profitable. Councilmember Bodily says that these price changes have to go through council. Mayor Hall doesn't believe so but will check with the city attorney.

John Morrison – Planning & Zoning, Economic Development: Councilmember Morrison reports that P&Z talked about looking into conditional use permits, and when they're needed.

Fizz Bodily – CERT/Emergency Preparedness, Fire Department, Garbage, Parks & Rec: Councilmember Bodily reports that the fire department hasn't reported to him as expected. He mentions there was a great turnout for the Santa visit.

9. Adjourn.

Councilmember Bodily motions to adjourn. Councilmember Westover seconds. All in favor. Motion carries. The meeting adjourned at 8:37 pm. Next regular meeting scheduled for January 16th, 2024.

Chris Barr

Lewiston City Recorder

