

KETTLE MORAINÉ FIRE BOARD MEETING MINUTES

Approved
November 20, 2025

Call to Order: President C. Mommaerts called the meeting to order at 6:30pm on November 20, 2025, at the Eagle Municipal Building at 820 E. Main St, Eagle, WI.

Roll Call: C. Mommaerts, J. Davis, G. Planning, R. Spurrell, and C. Wood were all present. D. Miresse and B. James were both excused.

Pledge of Allegiance: C. Mommaerts led the Pledge of Allegiance.

Discussion/action as necessary to approve minutes from October 23, 2025: Motion by C. Wood to approve the minutes as submitted. Motion seconded by J. Davis. No further discussion. All in favor. Motion carried.

Citizen comments/concerns: no action will be taken on any items brought forward: None

Discussion/action as necessary to approve the financial report and monthly account payables: J. Davis asked if we had to write a check for a bill that was \$.33. C. Cliffgard explained the \$.33 was a payroll liability tax payment from the one check she had to print for payroll, and it's directly taken from the checking account. Motion by C. Wood to approve the budget report as submitted. J. Davis clarified it was for the financial report and monthly account payables. C. Wood replied yes. Motion seconded by J. Davis. No further discussion. All in favor. Motion carried.

Report from Administrative Assistant: No report.

Discussion/action regarding district funding options: Chief Nottling asked for this to be placed on the agenda to discuss with the board the possibility of forming a committee to begin the exploration into fire fees. He would like the committee to consist of 1 or 2 members from the Fire Board, 1 board member from the Village of Eagle, Village of North Prairie, Town of Eagle and the fire district command staff. Chief Nottling believes this would be the best route to take to get the funding we need for the sustainability of the department and with the three municipalities working together we can move forward in a positive direction. R. Spurrell asked the Chief if he thinks fire fees are a better option than a referendum and why. Chief Nottling replied personally yes, a lot of municipalities around us are implementing fire fees, it's a legal and easy way to get funding, you don't need 50% of the citizens voting to say yes and it's basically having the boards adopting an ordinance for the fire fees. His thoughts are if all three municipalities adopt the same ordinance it will help solve the percentage disputes amongst the three boards. Motion by R. Spurrell that we ask each municipality to appoint a representative for the committee. Motion seconded by C. Wood. Chief Nottling asked if we could add a representative from the Fire Board. C. Wood and G. Planning mentioned they were interested in representing the Fire Board. No further discussion. All in favor. Motion carried.

Discussion/action regarding billing issues: C. Mommaerts was contacted by a resident who was sent to collections without receiving her portion of the medical bill and C. Mommaerts was wondering how soon the billing service sends an account to collections after insurance pays their portion of the bill. C. Cliffgard stated she would contact Sherry at EMS/MC to see what their policy is for sending an account to collections. Discussion only. No action taken.

Discussion/action regarding paid nighttime and weekend shifts: R. Spurrell requested this agenda item; he stated that payroll is under budget and his intent is to help with the staffing needs. Motion by R. Spurrell to authorize the chief to start paid nighttime and weekend shifts as soon as he's ready. Motion seconded by C. Wood. J. Davis asked if the Chief had an idea of when he would be ready. The Chief stated he needed to fine tune the policy and could have something in place around December 1st. No further discussion. All in favor. Motion carried.

Chief's Monthly Report: Chief Nottling summarized his written report. He stated that as of November 19th we are at 504 calls, Ambulance 233 is back in service, Ambulance 33 is out of service after hitting a deer, Engine 35 is back in service after getting tires replaced and he is working with Lexipol and Motorola on the 2026 AFG Grant. Chief Nottling stated the agreement with Mukwonago to help with coverage has ended, and we now have the same agreement set in place with Palmyra till the end of the year. He has been in contact with Chief Bowen from Western Lakes and Chief Fenning from Lake Country regarding potential staffing support and their estimated cost would be between \$2000-\$3000 for a 24- hour period. Chief Nottling apologized to the board for not attending the municipal board meetings this month due to working at Waukesha and scheduling conflicts. Lastly, he presented a letter to the board explaining the decision to discontinue the auxiliary services. J. Davis asked the chief to email him a copy of the final approved budget for 2026.

Upcoming Meeting: The next regular Fire Board meeting is Thursday December 18th at 6:30pm at the North Prairie Municipal Building.

Motion to Adjourn: Motion by C. Wood to adjourn. Motion seconded by G. Planning. All in favor. Motion carried. C. Mommaerts adjourned the meeting at 7:19pm.