

Ordinance # 104  
City of Highland Haven Building Permit Fees / Administrative Fees  
October 1, 2023  
Exhibit "A"

Building Permit Fees					Permit Extensions 3 months each		
	Permit Fee	City Inspection Fee	Construction Compliance Deposit	Building Code Inspections	Initial Permit Period	1 st	2nd & additional
Single Family Residence 3000 sq.ft. plus	\$1,800	\$450	\$1,200	\$75 each as required by scope of work	12 months	\$500	\$1,000
Single Family Residence 1999 sq.ft to 2999 sq.ft.	\$1,500	\$350	\$1,200	\$75 each as required by scope of work	12 months	\$500	\$1,000
Single Family Residence 1600 sq.ft to 1999 sq.ft.	\$1,200	\$250	\$1,200	\$75 each as required by scope of work	12 months	\$500	\$1,000
Demolition SFR or Waterfront	\$300	\$100	\$750	\$75 each as required by scope of work	6 months	\$300	\$500
Re-Model, Major	\$750	\$250	\$1,000	\$75 each as required by scope of work	12 months	\$250	\$500
Waterfront, Major	\$600	\$150	\$750	\$75 each as required by scope of work	6 months	\$250	\$500
Re-Model, Minor	\$350	\$150	\$350	\$75 each as required by scope of work	6 months	\$250	\$250
Waterfront, Minor	\$250	\$100	\$250	\$75 each as required by scope of work	6 months	\$250	\$250
Outbuildings	\$250	\$100	\$250	\$75 each as required by scope of work	6 months	\$250	\$250
Secondary Structures	\$100	\$100	\$250	\$75 each as required by scope of work	6 months	\$100	\$100
Demolition Outbuilding or Secondary Structure	\$100	\$100	\$250	\$75 each as required by scope of work	6 months	\$100	\$100
Non-Structure	\$100	\$50	\$200	\$75 each as required by scope of work	6 months	\$100	\$100
Swimming Pool, Hot Tub, Fountain	\$200	\$100	\$300	\$75 each as required by scope of work	6 months	\$200	\$200
Start of Construction Prior to Permit Issuance	Double						
Construction Activity Variance	\$500						
Provisional Certificate of Occupancy	\$100						
Certificate of Occupancy	\$200						
<b>Deductions From Compliance Deposit</b>							
Stop Work Order			\$250				
Construction Site Clean Up Violation			\$200/Day				
Clean Up Costs Incurred by the City			Actual Costs + \$200				
Minor Nuisance Affecting Adjacent Neighbors			\$250/Day				
Major Nuisance			\$500/Day				
Major Nuisance lasting 4 hours+			\$1000/Day				
Change in Scope Violation			\$500/Event				
Failure to obtain Building Code Inspection			\$500/Inspection				

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Administrative Fees							
<u>Service</u>	<u>Fee</u>		<u>Notes</u>				
Replat Fee	\$400						
Replat Fee (after project started)	\$800						
Variance Fee	\$400						
Variance Fee (after project started)	\$800						
Returned Check Fee	\$35		Plus Bank Charges				
Copies (letter/legal size)	\$0.10		double sided print is .20				
Copies (11"x17")	\$0.50		double sided print is \$1.00				
FAX/Email Service (2 pages)	\$1.00		cover and 1 page				
FAX/Email Service (additional pages)	\$0.10						
USB Flash Drive	Cost						
DVD	\$3.00						
Magnetic Tape, Data or Tape Cartridge	Cost						
Regular Lot Mowing Fee/Lot	\$200		Plus Administrative Fee				
Lot Mowing Program Fee/Lot Clearing	varies		Contractor Cost, plus Administrative Fee				
Administrative Fee/Lot	\$50		additional to mowing fee				
Late Payment Fee/Lot/Month	\$15		Lot Mowing Program				
<i>Fees for reproduction of items associated with an open records request, will be based upon the most current Texas Attorney General's Office fee schedule found in the Texas Administrative Code, Title 1, Part 3, Chapter 70.</i>							