



**CITY OF HIGHLAND HAVEN**  
510-A Highland Drive  
Highland Haven, Texas 78654-8269  
Phone: 830-265-4366 Fax: 512-366-9721

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**RE-PLAT APPLICATION REQUEST FORM**

Property Owner(s) Name: \_\_\_\_\_

Billing Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Phone # \_\_\_\_\_ Email Address: \_\_\_\_\_

If certification is to be signed in alternate name or agent other than property owner provide name & explanation.  
Also, complete Certification on next page.

Property Location: Lot# (s) \_\_\_\_\_ HH Street Address: \_\_\_\_\_

Describe Purpose for Re-plat:

\_\_\_\_\_  
(Attach additional sheets if necessary)

Anticipated use of Property: \_\_\_\_\_

Name of Surveyor / Engineer to be used: \_\_\_\_\_

Address: \_\_\_\_\_

Phone # \_\_\_\_\_

Date Preliminary Survey Received: \_\_\_\_\_ Date LCRA Approval Received: \_\_\_\_\_

Re-plat Fee: \_\_\_\_\_ Date: \_\_\_\_\_ Ck #: \_\_\_\_\_

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**OWNER RESPONSIBLE FOR ALL COSTS TO INCLUDES PUBLIC NOTICE, FILING FEES, POSTAGE**

1. Lots proposed for re-platting must be zoned for Single Family Residence (SFR).
2. Lot may be combined with all or part of an adjacent lot(s) or tract(s) of land so long as all lots are zoned SFR.
3. Texas licensed surveyor must prepare the replat survey documents.
4. SFR zoned lots must be compliant with subdivision regulations in place on time of re-platting:
  - a. Must meet all setback requirements and retain all easements of record.
  - b. Can be no smaller than the minimum size to meet LCRA approval.

### **CERTIFICATION**

I certify that I am the owner or agent of the described property for purposes of this application. I respectfully request the processing and approval of the referenced plat and agree to comply all necessary information concerning this request. I also understand that any substantial modifications or additions to this submittal could mean the requirement of a revised plat. I hereby certify that I have been informed and understand the requirements regarding this process as specified by City Ordinance.

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Owner's or Agent's Signature

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Owner's or Agent's Printed Name

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I also hereby authorize the Applicant, Agent and/or Engineer indicated on this application to act on my behalf during the process and presentation of this request. They are to be the principal contact with the City in processing this application.

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Owner's Signature

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Owner's Printed Name

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Applicant's Signature

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Applicant's Printed Name

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Agent/Engineer's Signature

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Agent/Engineer's Printed Name

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