

CITY OF HIGHLAND HAVEN
ORDINANCE #105
October 15, 2019

**AN ORDINANCE ADOPTING THE CITY OF HIGHLAND
HAVEN, TEXAS, FEE SCHEDULE FOR SOLID WASTE
SERVICES.**

WHEREAS, the City of Highland Haven ("City"), Texas is "Type A" General Law municipality located in Burnet County, Texas organized under the laws of the State of Texas;

WHEREAS, the TEXAS LOCAL GOVERNMENT CODE, Chapter 102, requires the City to prepare and adopt a budget annually;

WHEREAS, the City adopted the fiscal year 2020 budget on September 25, 2019 by a record vote of the Board of Alderman ("Board");

WHEREAS, the City of Highland Haven will collect fees and required State taxes from all property owners and residents who signed up for these services;

WHEREAS that the Board of Alderman of the City of Highland Haven, Texas does hereby approve and adopt the following service agreement and attached solid waste service fee schedule dated October 15, 2019. This schedule is effective concurrent with the approval of this ordinance to become effective October 15, 2019 and shall remain effective until revised by future ordinance.

PASSED AND APPROVED on this the 15th day of October 2019, during a scheduled meeting by the Board of Aldermen of the City of Highland Haven, Texas.



Mayor

ATTEST:



City Secretary



CITY OF HIGHLAND HAVEN
510-A Highland Drive
Highland Haven, Texas 78654-8269
Phone: 830-265-4366 Fax: 512-366-9721

Solid Waste and Recycling Services
Application and Agreement

Service Address: _____ **Start Date:** _____

Applicant Name: _____

Billing Address: City: _____ **State:** _____ **ZIP:** _____

E-Mail Address: _____

Primary Phone: _____ **Alternative Phone:** _____

Co-Applicant's Name: _____

E-Mail Address: _____

Primary Phone: _____ **Alternative Phone:** _____

☐ Check if applicant is the Property Owner

☐ Check if applicant is the Renter

Required for Rental Properties

Property Owners Name: _____

Property Owner's Mailing Address: _____

Property Owner's Home Phone: _____ **Cell Phone:** _____

Property Owner's Email Address: _____

Request for additional Poly Cart:

One 95-gallon poly cart for solid waste and one 95-gallon poly cart for recycling is included in the basic service plan.

☐ Please check this box if an additional poly cart is requested. One additional 95-gallon poly cart is available, for an additional monthly fee, see Highland Haven Solid Waste Services Fee Schedule.



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Service Agreement Terms:

1. Customer will place their solid waste and recycle poly carts not more than 3 feet from the curb or edge of street for pickup by 7am on pickup day. Poly carts must be separated by at least 5 feet to allow for the proper operation of service trucks. Service pickup will occur between 7AM and 7PM on service pickup day. Poly carts must be placed away from mail boxes and any other obstruction affecting service access.
2. The weight of the poly cart and its contents shall not exceed 175lbs.
3. Any poly cart that is lost or damaged due to improper use or abuse by Customer will be replaced for a fee of \$100.00.
4. Recycle materials in the recycle poly cart must follow the current approved list of recyclable materials
5. Any items or bags outside of the poly cart will not be collected by the service provider.
6. Normal pickup day will be Thursday for solid waste and every other Thursday for recycling unless the pickup day falls on a holiday (Thanksgiving Day, Christmas Day, and New Year's Day). Then pickup day will be the next business day.
7. Payments are for services in advance and amounts will be detailed on a monthly mailed billing statement. Fees are based on the Highland Haven Solid Waste and Recycling Services Fee Schedule which may be modified from time to time. Late fees will be applied to any Payment not received by the 15th of each month.
8. Tree branches from customer's property hanging over the street limiting access for solid waste truck service must be trimmed back to a height of at least 15 feet.
9. Applicant understands that pursuant to Texas Utilities Code, Chapter 182 that the City may not disclose a customer's personal information (individual's address, telephone number and driver's license number) if applicant indicates below that applicant wants this information to be confidential. Please understand that there are some exceptions to this confidentiality as provided by law. Please check the appropriate box below.

☐ I request that my personal information maintained by the City of Highland Haven collected on this application be kept confidential under Texas Utilities Code, Chapter 182.

☐ I do not request that my personal information maintained by the City of Highland Haven collected on this application be kept confidential under Texas Utilities Code, Chapter 182.
10. Applicant understands that there may be a need for the City to communicate service notification information pertaining to the pickup of solid waste and/or recycle service, such as equipment problems, weather delays, road closures or other items that may affect service. The City will provide notification of such problems via email or other communication means as available.

☐ I allow the City to send me service notifications to me via the email addresses listed on this application



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11. Customer must have street address identification for their home that is visible from the street. This will be used for proper service location identification. This is also critical for Sheriff, Fire and EMS emergency response.
12. Service users shall not place Hazardous, Non-Recyclable or Unacceptable Waste in the poly carts. Any inappropriate materials that create additional processing and cleanup expenses for Waste Management or the recycling center will be passed on to the City. The City will pass on all such costs to the customer plus a \$250 handling charge. Hazardous Waste items should be properly disposed by using services provided by Burnet County during their annual Household Hazardous Waste Program, usually every October.

If the customer fails to comply with the terms of this service agreement, the City of Highland Haven shall terminate solid waste and recycle service. Any expenses and outstanding balances shall be the responsibility of the Customer.

☐

Check if you are a current Highland Haven Water System Customer

Driver's License Number _____ State _____

Applicant Signature: _____ Date: _____

Ordinance # 105
Highland Haven Solid Waste Services Fees
Effective October 15, 2019

FEES	Rates	Notes
Monthly Residential Waste Services Fee	\$25	Service includes one 95 gal wheeled poly cart for landfill waste and one 95 gal wheeled poly cart for recycling waste. Weekly landfill pickup (Thursday) and twice monthly recycle pickup. 10/1/2019 - 3/31/2020
Monthly Residential Waste Services Fee	\$25.75	Service includes one 95 gal wheeled poly cart for landfill waste and one 95 gal wheeled poly cart for recycling waste. Weekly landfill pickup (Thursday) and twice monthly recycle pickup. 4/1/2020 - 9/30/2020 (3% increase per contract)
State Sales Tax	6.25%	Required Texas Sales Tax based on services billed monthly
Additional poly cart	\$10	Monthly fee, 10/1/2019 - 3/31/2020
Additional poly cart	\$10.30	Monthly fee, 4/1/2020 - 9/30/2020 (3% increase per contract)
Replacement Polycart	\$100	Replacement cost in the event of loss or damage by customer. There is no charge to replace worn Polycarts due to normal use.
Service Activation Fee	\$50	Non-refundable fee to establish Monthly Residential Service for accounts opened after May 2, 2019
Late Payment Fee	\$10 or 10%	Late Fee is applied to any bill not paid by the 15th of the month
Service Termination Fee	\$50	Service Termination Fee for any unpaid account (30 days late)
Return Check Fee	\$35	
Unusual Accumulation Collection Fee	Cost plus \$50	Fee for servicing poly cart at unpaid account address or special trash services requested by customer (cost per pickup)
Hazardous, Non-recyclable or Unacceptable Waste Cleanup Fee	Cost plus \$250	Fees associated with actual cleanup costs passed on from solid waste service provider to the City for cleanup of any Hazardous, Non-recyclable or Unacceptable Waste disposed of in solid waste/recycling poly carts and associated spillage plus \$250.
Highland Haven Solid Waste Services Policies		
* Property Owner is responsible for any outstanding solid waste services fees for a rental home		
* See attached Solid Waste Services Application and Agreement Form		