

CITY OF HIGHLAND HAVEN
ORDINANCE # 104
October 15, 2019

AN ORDINANCE ADOPTING THE CITY OF HIGHLAND HAVEN, TEXAS FEE SCHEDULE FOR BUILDING PERMIT FEES, INSPECTION FEES AND CLEANUP DEPOSIT FEES, ADMINISTRATIVE FEES.

Whereas, City Ordinance #020, Section 10 provides that the permit fee schedule for building permits, inspections, and cleanup deposit be established via Ordinance of the Board of Aldermen.

BE IT THEREFORE RESOLVED, that the Board of Aldermen of the City of Highland Haven, Texas does hereby approve and adopt the attached building permit fee, inspection fee, cleanup deposit fee and administrative fee schedules dated October 15, 2019. This schedule is effective concurrent with the approval of this Ordinance to become effective October 15, 2019 and shall remain effective until revised by future Ordinance.

PASSED AND APPROVED on this the 15th day of *October 2019*, during a scheduled meeting by the Board of Aldermen of the City of Highland Haven, Texas.

Attest:

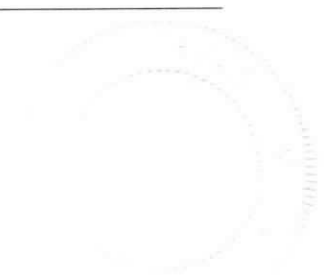


Jeannie Gruetzner, City Secretary



Olan Kelley, Mayor

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Ordinance #104
Remodel/Repair Permit Fee Schedule
Effective October 15, 2019

| Construction Type | Permit Fee | Bldg Code Insp Fee | City Insp Fee | Customer Svc Insp Fee | Floodplain Review Fee | Clean-up Deposit | Total | Notes |
|--|------------|--------------------|---------------|-----------------------|-----------------------|------------------|---------|---|
| Carport/Attached Garage | \$100 | \$250 | | | | \$200 | \$550 | |
| Concrete Pad (exterior) | \$50 | \$75 | | | | \$200 | \$325 | Attached to existing slab |
| Demolition, Total Structure | \$50 | \$50 | \$50 | | | \$500 | \$650 | Total removal |
| Demolition, Major | \$50 | \$50 | \$50 | | | \$200 | \$350 | Structural, HVAC, Utilities |
| Demolition, Minor | \$50 | \$50 | \$50 | | | \$50 | \$200 | No HVAC, utilities |
| Driveway Approach | \$50 | | \$50 | | | \$200 | \$300 | |
| Driveway, Sidewalk, Deck, Steps, Raised Flower Bed | \$50 | \$75 | | | | \$200 | \$325 | |
| Electric Service Panel Update/Repair/New Circuit or Wiring | \$50 | \$75 | | | | \$200 | \$325 | |
| HVAC, plumbing, and electrical construction | \$50 | \$75 | | Cost plus \$50 | | \$200 | \$325 | Scope of project is larger than "repair or replace" |
| Fencing | \$50 | | \$50 | | | \$50 | \$150 | |
| Irrigation System (Lawn) | \$50 | \$75 | \$50 | Cost plus \$50 | | \$200 | \$375 | Cross-connect Backflow Prevent Insp |
| Landscaping (Raw Land) | \$50 | | \$50 | | | \$200 | \$300 | |
| Outbuilding (Garage, gazebo, greenhouse, pergola) | \$100 | \$250 | | | | \$200 | \$550 | |
| Patio (Covered) | \$50 | \$150 | | | | \$200 | \$400 | |
| Patio (Open) | \$50 | \$75 | | | | \$200 | \$325 | |
| Plumbing Only | \$50 | \$75 | | | | \$200 | \$325 | |
| Remodel, SFR, Major | \$350 | \$325 | | Cost plus \$50 | Cost plus \$50 | \$500 | \$1,175 | Changes to any or all: footprint, structural, roofline, façade, floorplan |
| Remodel, SFR, Minor | \$250 | \$150 | | | Cost plus \$50 | \$200 | \$600 | No changes noted as Major |
| Roof Alterations | \$50 | | | | | \$200 | \$250 | Changing type of roof material |
| Roof Alterations w/ structural changes | \$100 | \$150 | | | | \$200 | \$450 | Structural, HVAC, Utilities changes |
| Room Addition, 2 or more, New Slab | \$100 | \$325 | | | Cost plus \$50 | \$500 | \$925 | Includes enclosing carport, repurpose garage, patio, sunroom |

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Remodel/Repair Permit Fee Schedule
Effective October 15, 2019

| Construction Type | Permit Fee | Bldg Code Insp Fee | City Insp Fee | Customer Srvc Insp Fee | Floodplain Review Fee | Clean-up Deposit | Total | Notes |
|--|------------------|--------------------|---------------|------------------------|-----------------------|------------------|-------|---|
| Room Addition, 2 or more, Existing Slab | \$100 | \$300 | | | Cost plus \$50 | \$500 | \$900 | Includes enclosing carport, repurpose garage, patio, sunroom |
| Room Addition, New Slab | \$100 | \$300 | | | Cost plus \$50 | \$500 | \$900 | Includes enclosing carport, repurpose garage, patio, sunroom |
| Room Addition, Existing Slab | \$100 | \$250 | | | Cost plus \$50 | \$500 | \$850 | Includes enclosing carport, repurpose garage, patio, sunroom |
| Septic System (Perk Test**) | \$25 | | | | | \$200 | \$225 | |
| Septic System (Construction**) | \$50 | | | | Cost plus \$50 | \$200 | \$250 | LCRA Permit Req'd Prior to city permit |
| Swimming Pool Hot Tub, Fountain | \$50 | \$250 | | | | \$200 | \$500 | |
| Wall, Retaining (Water front**) | \$150 | \$75 | | | | \$200 | \$425 | **Does not include LCRA Requirements |
| Wall, Retaining (off water front) | \$50 | \$75 | | | | \$200 | \$325 | Structural Engr. Approval req'd if greater than 4 ft |
| Water Front Facility (Includes boat/PWC docks)** | \$200 | \$175 | | | | \$200 | \$575 | |
| PWC Pre-fab lift or floating dock | \$100 | \$75 | | | | \$100 | \$275 | |
| Water Well Plugging/Drilling | \$50 | \$75 | \$50 | | | \$200 | \$375 | |
| Building Code Inspection | \$75 | Each trip | | | | | | Extra trips /re-inspections in addition to schedule |
| City Inspection | \$50 | Each trip | | | | | | Extra trips /re-inspections in addition to schedule |
| City Administration Fees -Construction | \$100 | Each | | | | | | Each change to original plan affecting floor plan or footprint of structure |
| City Administration Fees- | \$100 | Per Occurance | | | | | | Drainage, right of way, outside appliances, etc. |
| Late Permit Fees | \$200 or doubled | Higher of | | | | | | After work has started |
| Permit Extension | \$100 | | | | | | | 3 Months |
| Variance Request | \$200 | | | | | | | |
| Late Variance Request | \$400 | | | | | | | After work has started |

** Does not include LCRA requirements

Ordinance #104
New Construction Permit Fee Schedule
Effective October 15, 2019

| Construction Type | Permit Fee | Bldg Code Insp Fee | City Insp Fee | Customer Srvc Insp Fee | Floodplain Review Fee | Clean-up Deposit | Total | Notes |
|---|------------|--------------------|---------------|------------------------|-----------------------|------------------|-------|--|
| Carport/Attached Garage | \$100 | \$300 | | | | \$200 | \$600 | |
| Concrete Pad (exterior) | \$50 | \$75 | | | | \$200 | \$325 | |
| Driveway Approach | \$50 | | \$50 | | | \$200 | \$300 | |
| Driveway, Sidewalk, Deck, Walkway, Steps, Raised Flower Bed | \$50 | \$75 | | | | \$200 | \$325 | |
| Fencing | \$50 | | \$50 | | | \$50 | \$150 | |
| Irrigation System (Lawn) | \$50 | \$75 | \$50 | Cost plus \$50 | | \$200 | \$375 | Cross-connect Backflow Prevent Insp |
| Landscaping (Raw Land) | \$50 | | \$50 | | | \$200 | \$300 | |
| Outbuilding (Garage, gazebo, greenhouse) | \$100 | \$150 | | | | \$200 | \$450 | |
| Patio (Covered) | \$50 | \$150 | | | | \$200 | \$400 | |
| Patio (Open) | \$50 | \$75 | | | | \$200 | \$325 | |
| Pergola (Outbuilding) | \$50 | \$150 | | | | \$200 | \$400 | Detached from SFR, no floor, or on existing slab, with utilities |
| Pergola (Outbuilding) | \$50 | \$75 | | | | \$200 | \$325 | No utilities |
| Pergola (Attached) | \$50 | \$75 | | | | \$200 | \$325 | No utilities |
| Pergola (Attached) | \$50 | \$75 | | | | \$200 | \$325 | Attached to SFR, no floor or on existing slab with utilities |
| Pergola (With new foundation) | \$50 | \$195 | | | | \$200 | \$445 | Similar to covered patio |
| Septic System (Perk Test**) | \$25 | | | | | \$200 | \$225 | |
| Septic System (Construction**) | \$50 | | | Cost plus \$50 | Cost plus \$50 | \$200 | \$250 | LCRA Permit Req'd Prior to city permit |

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New Construction Permit Fee Schedule
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| Construction Type | Permit Fee | Bldg Code Insp Fee | City Insp Fee | Customer Srvc Insp Fee | Floodplain Review Fee | Clean-up Deposit | Total | Notes |
|--|------------------|--------------------|---------------|------------------------|-----------------------|------------------|---------|--|
| Single Family Residence Less than 2400 SF | \$450 | \$550 | | Cost plus \$50 | Cost plus \$50 | \$500 | \$1,500 | Cross-connect Backflow Prevent Insp |
| Single Family Residence More than 2400 SF | \$500 | \$550 | | Cost plus \$50 | Cost plus \$50 | \$500 | \$1,550 | Cross-connect Backflow Prevent Insp |
| Swimming Pool Hot Tub, Fountain | \$50 | \$250 | | Cost plus \$50 | | \$200 | \$500 | Cross-connect Backflow Prevent Insp |
| Wall, Retaining (Water front**) | \$150 | \$75 | | | | \$200 | \$425 | **Does not include LCRA Requirements |
| Wall, Retaining (off water front) | \$50 | \$75 | | | | \$200 | \$325 | Structural Engr. Approval req'd >4 ft |
| Water Front Facility (Includes boat/PWC docks)** | \$300 | \$175 | | | | \$200 | \$675 | |
| PWC Pre-fab lift or floating dock | \$100 | \$75 | | | | \$100 | \$275 | |
| Water Well Plugging/Drilling | \$50 | \$75 | | | | \$200 | \$325 | |
| Building Code Inspection | \$75 | Each trip | | | | | | Extra trips /re-inspections in addition to fee schedule |
| City Inspection | \$50 | Each trip | | | | | | Extra trips /re-inspections in addition to fee schedule |
| City Administration Fees -Construction | \$100 | Each | | | | | | Each change to original plan affecting floor plan or footprint |
| City Administration Fees- | \$100 | Per Occurance | | | | | | Drainage, right of way, outside appliances, etc. |
| Late Permit Fees | \$200 or doubled | Higher of | | | | | | After work has started |
| Permit Extension | \$100 | | | | | | | 3 Months |
| Variance Request | \$200 | | | | | | | |
| Late Variance Request | \$400 | | | | | | | After work has started |

** Does not include LCRA requirements

Ordinance #104
City of Highland Haven Administrative Fees
October 15, 2019

| Service | Fee | Notes | | |
|---|--------|------------------------------|--|--|
| Replat Fee | \$200 | | | |
| Replat Fee (after project started) | \$400 | | | |
| Variance Fee | \$200 | | | |
| Variance Fee (after project started) | \$400 | | | |
| | | | | |
| Copies (letter/legal size) | \$0.10 | double sided print is .20 | | |
| Copies (11"x17") | \$1 | double sided print is \$1.00 | | |
| FAX/Email Service (2 pages) | \$1 | cover and 1 page | | |
| FAX/Email Service (additional pages) | \$0.10 | | | |
| Regular Lot Mowing Fee/Lot | \$190 | | | |
| Lot Mowing Program Fee/Lot | \$70 | | | |
| Administrative Fee/Lot | \$10 | additional to mowing fee | | |
| Late Payment Fee/Lot/Month | \$15 | Lot Mowing Program | | |
| | | | | |
| Fees for reproduction of items associated with an open records request, will be based upon the most current Texas Attorney General's Office fee schedule found in the Texas Administrative Code, Title 1, Part 3, Chapter 70. | | | | |