

## **MINUTES OF THE REGULAR MONTHLY BOARD MEETING**

### **Haven Township – January 20, 2026**

#### **CALL TO ORDER**

The Haven Town Board met at the Haven Town Hall on Tuesday, January 20, 2026. The meeting was called to order at 7:00 p.m. by Chairperson Eric Meyer. Members present: Supervisor Eric Meyer, Supervisor Randy Linn, Supervisor Kari Watkins, Ben Oleson (Hometown Planning attended virtually), Treasurer Viki Monroe and Clerk Tammy Schefers. There were four people who attended virtually. There were seven people who attended in person.

#### **PLEDGE OF ALLIGIANCE**

All present stood and recited the Pledge of Allegiance.

#### **SHERBURNE COUNTY SHERIFF REPORT**

Sergeant Aaron Sturm reported that there were 103 incidents for the month of December 2025. He reviewed and summarized the report with the board members and answered any questions.

#### **ELECTION OF OFFICERS**

Supervisor Randy Linn made a motion to appoint and keep Supervisor Eric Meyer as the Chairperson for the year 2026. Supervisor Kari Watkins seconded the motion. Role call was taken; Supervisor Randy Linn – Aye; Supervisor Eric Meyer – Aye; Supervisor Kari Watkins – Aye; the motion carried.

Supervisor Eric Meyer made a motion to appoint and keep Supervisor Randy Linn as the Vice Chairperson for the year 2026. Supervisor Kari Watkins seconded the motion. Role call was taken; Supervisor Randy Linn – Aye; Supervisor Eric Meyer – Aye; Supervisor Kari Watkins – Aye; the motion carried.

#### **OPEN FORUM (Time for Residents to Ask the Board Questions)**

Kathi Sims-Kosloski – She is the representative for Haven Township that attends the Planning & Zoning Meetings at Sherburne County. She spoke to the board members of some information from the County that will be coming to the townships for comment. The subjects that are coming up for discussion will be septic drain field systems, the changing in the soil depth of drain field (3 feet to 2 feet); Acreage for Agricultural Rural Areas (% Wooded, Wet Land, etc.) and Hamlets within Townships. She made the comment that if the board does not receive information on these items within a week or so, please reach back out to her and she will see that the board gets the information. She is also willing to speak and bring back the township's comments if the township does not want to submit comments in writing.

Gary Kiffmeyer asked the board if they could please send out a snow plow truck to salt and sand Haven Road. It is very icy and slippery.

### **APPROVAL OF AGENDA**

Supervisor Randy Linn made a motion to accept and approve the agenda with taking off under New Business; Virtual Speaker from the Minnesota Pollution Control Agency. Supervisor Kari Watkins seconded the motion. Role call was taken; Supervisor Randy Linn – Aye; Supervisor Eric Meyer – Aye; Supervisor Kari Watkins – Aye; the motion carried.

### **READING OF THE MINUTES**

Supervisor Randy Linn made a motion to approve the December 15, 2025 Board Meeting Minutes with the rest of the consent agenda. Supervisor Kari Watkins seconded the motion. Role call was taken; Supervisor Randy Linn – Aye; Supervisor Eric Meyer – Aye; Supervisor Kari Watkins – Aye; the motion carried.

### **BUILDING PERMITS**

Just for reference; Sherburne County sends an e-mail report of permits each month to the Clerk for all the Townships. There were 9 permits for Haven Township this month.

### **OLD BUSINESS**

**Hansen IUP – Legal Update** – Supervisor Eric Meyer stated that the board had sent out a letter update to all the residents in the Deer Haven area to update them on the current legal status of this case.

**Amrize** – The Environmental Impact Statement (EIS) is still in process. There are no further new updates.

**Haven Township Planning Commission Update** – Collin Gau spoke to the board members and gave them an informational update of the last meeting. The topics he talked about were; Considering Amendments to Haven Township Zoning Ordinance, Ordinance No.2025-07; Mineral Extraction Ordinance; Orderly Annexation Agreement; Cannabis Business Zoning Regulations; MN Pollution Control Agency Actions to the PFAS on County Road 8 and Re-Defining Haven Township Zoning Districts.

### **Ben Oleson (Hometown Planning) -**

**K & C Auto/Import Motors Auto** – Ben Oleson made the comment that he is still in the process of this Interim Use Permit Application from Import Motors LLC. He will reach out to the applicant and the applicant's legal counsel to keep this moving along.

**Wiilo Event Center** – Ben Oleson made the comment that he is waiting for them to comply with all the conditions. The Clerk made the comment that a representative from Wiilo Event Center stopped by the town hall today and asked what the status is of the Event Center IUP, the clerk gave him Ben Oleson's contact information.

**Mining Ordinance** – Ben Oleson made the comment that the final Mineral Extraction Ordinance has been posted. Haven Township will wait for a response from Amrize.



## **PUBLIC HEARING (Communication that the Board Notified Residents)**

None

## **NEW BUSINESS**

**Minnesota Pollution Control Agency (MPCA)** – Supervisor Eric Meyer spoke to the board members about how this past year several testing wells were placed in Haven Township off of County Road 8 to monitor the water. The MPCA sent out letters to property owners to investigate further groundwater contamination in this area. Sampling of the wells around County Road 8 has revealed concentrations of per-and polyfluoroalkyl substances (PFAS) at concentrations exceeding the Minnesota Department of Health's (MDH) drinking water criteria. Another name that was used was "Forever Chemicals". Further studies and information will be available in the future. Supervisor Eric Meyer made the comment that he is trying to connect with the Minnesota Pollution Control Agency to see if they would be interested in attending a meeting with Haven Township to explain and answer questions.

## **Supervisor Assignments for the Year 2026**

Supervisor Eric Meyer made a motion to accept and approve the following Supervisor Assignments below for the year 2026. Supervisor Randy Linn seconded the motion. Role call was taken; Supervisor Randy Linn – Aye; Supervisor Eric Meyer – Aye; Supervisor Kari Watkins – Aye; the motion carried.

## **The 2026 Supervisor Assignments are as follows:**

**Chairperson – Eric Meyer**

**Vice Chairperson – Randy Linn**

**Budget – Randy Linn / Joseph Sexton / Treasurer**

Audit; Budget & Accounting; Franchise Agreements; Bonding; Banking Accounts; Fiber Pipe; Treasurer Compliance; Expense Reports; Income from Taxes; Sauk Rapids Fire Service Contracts & Billing

**Technology – Kari Watkins / Eric Meyer / Clerk**

Website; Screen Sharing; Community Outreach; Records Retention; E-File Storage; Safety Director; Township Association Training

**Agriculture – Joseph Then / Joseph Sexton**

Sherburne County Soil & Water; Haven Township Weed Inspector; Haven Township Clean-Up Day; St Cloud Regional Airport Updates

**Transportation – Joseph Then / Eric Meyer**

Area Planning Organization (APO); Haven Township Roads; Fiber Plan; Right-of-Way / Driveway Permits; Highway 10 TAC Planning; Contractor Supervisor



**Zoning – Kari Watkins / Eric Meyer**

Mining / Mining Restoration Plan; Sherburne County Planning Commission; Wild & Scenic River; 33<sup>rd</sup> Street Bridge Updates (APO); Haven Township Planning Commission

**All Board of Supervisors**

**Sherburne County Association of Townships (SCAT) – Lead Kari Watkins**

**Haven Township Zoning Board of Adjustment – Lead Joseph Sexton**

**Haven Township Animal Control Warden – Lead Joseph Then**

**Haven Township Zoning / Platting Administration – Lead Eric Meyer**

**2026 Haven Township Meeting Dates**

Supervisor Eric Meyer made a motion to accept and approve the Board Meeting Dates for the upcoming 2026 year. Regular Board Meetings will be on the 3<sup>rd</sup> Monday of every month at 7:00 p.m. except in January it will be held the 3<sup>rd</sup> Tuesday of the month due to a holiday on that Monday. February it will be held the 3<sup>rd</sup> Tuesday of the Month due to a holiday on that Monday. February monthly meeting starts at 5:00 p.m. for the Budget Meeting followed by the Board of Audit Meeting at 6:00 p.m. then regular board meeting at 7:00 p.m. March 10, 2026 will be the Annual Township Meeting. April 9, 2026 will be the Haven Township Board of Appeal & Equalization. May 2, 2026 will be the Haven Township Annual Clean-Up Day. Supervisor Randy Linn seconded the motion. Role call was taken; Supervisor Randy Linn – Aye; Supervisor Eric Meyer – Aye; Supervisor Kari Watkins – Aye; the motion carried.

**Designate the Official Depositories**

Supervisor Eric Meyer made a motion to accept and approve to designate the Official Depositories; West Bank – Checking Account; West Bank – Money Market Account; and to approve electronic payments if needed for vendor payments and payroll from the checking account. Supervisor Randy Linn seconded the motion. Role call was taken; Supervisor Randy Linn – Aye; Supervisor Eric Meyer – Aye; Supervisor Kari Watkins – Aye; the motion carried.

**Designate Official Publication Posting Locations for Legal Notices**

Supervisor Eric Meyer made a motion to accept and approve to designate the 3 official publication posting locations for legal notices: (1) The Haven Township Posting Board (Outside of the Haven Township Hall) (2) Haven Township Website: [www.haventwp.org](http://www.haventwp.org) (3) St. Cloud Times Newspaper (if needed for Legal Attorney Postings). Supervisor Randy Linn seconded the motion. Role call was taken; Supervisor Randy Linn – Aye; Supervisor Eric Meyer – Aye; Supervisor Kari Watkins – Aye; the motion carried.

**Rates of Compensation**

Supervisor Eric Meyer made a motion to accept and approve the rates of compensation for Haven Township (2026) as follows below. Supervisor Randy Linn seconded the motion. Role call was taken; Supervisor Randy Linn – Aye; Supervisor Eric Meyer – Aye; Supervisor Kari Watkins – Aye; the motion carried.



Supervisors: \$100.00 per Meeting  
\$150.00 Meeting Cap Maximum for two or more meetings per day  
\$ 30.00 per hour for Official Non-Meeting Business of the Township  
Mileage Paid

Clerk: \$100.00 per Meeting  
\$150.00 Meeting Cap Maximum for two or more meetings per day  
\$ 30.00 per hour for Official Non-Meeting Business of the Township  
Mileage Paid

Treasurer: \$100.00 per Meeting  
\$150.00 Meeting Cap Maximum for two or more meetings per day  
\$ 30.00 per hour for Official Non-Meeting Business of the Township  
Mileage Paid

Election Judge (Head Judge):	\$ 30.00 per hour Mileage Paid
Election Judge (Regular):	\$ 20.00 per hour No Mileage Paid
Election Judge (Junior):	\$ 10.00 per hour No Mileage Paid

Hall Maintenance Employee:	\$ 25.00 per hour No Mileage Paid
Miscellaneous Temporary Employee:	\$ 25.00 per hour No Mileage Paid
Mileage – IRS Standards for Current Year:	\$ .725 (2026)

### **Election Judge List**

Supervisor Randy Linn made a motion to accept and approve the Election Judge List for the 2026 Elections (if needed). The Judges are as follows; Tammy Schefers; Lynn Schneider; Diane Reed; Laura Ludwig; Bonnie Skillrud; Kathleen Johannes; Dale Johannes; Kim Koepp; Keith Olson; Janice Olson; Jonathan Schmidt; Clara Schefers; Barbara Isaacson; Jan Bensen; Ken Eich; Viki Monroe; Lorene Hennick; Penny Weihrauch (Stand-by Consultant). All of these people must have the up-to-date Training Courses before serving as an Election Judge with Haven Township. Supervisor Kari Watkins seconded the motion. Role call was taken; Supervisor Randy Linn – Aye; Supervisor Eric Meyer – Aye; Supervisor Kari Watkins – Aye; the motion carried.

### **Board of Appeal & Equalization**

Supervisor Eric Meyer made a motion to accept the Board of Appeal & Equalization date set for Thursday, April 9, 2026 at 1:00 p.m. at the Haven Township Hall. Supervisor Randy Linn seconded the motion. Role call was taken; Supervisor Randy Linn – Aye; Supervisor Eric Meyer – Aye; Supervisor Kari Watkins – Aye; the motion carried. Supervisor Eric Meyer and Supervisor Joseph Then have their certification for this. The other Supervisors are encouraged to get their certification of training on this as well.



### **Haven Township Annual Clean-Up Day**

Supervisor Eric Meyer made a motion to accept the Annual Haven Township Clean-Up Day as Saturday, May 2, 2026 from 8:00 a.m.-noon at the Haven Township Hall.

Supervisor Randy Linn seconded the motion. Role call was taken; Supervisor Randy Linn – Aye; Supervisor Eric Meyer – Aye; Supervisor Kari Watkins – Aye; the motion carried.

### **BUSINESS FROM THE SUPERVISORS**

#### **Supervisor (Chairperson) Eric Meyer**

Orderly Annexation with the City of St. Cloud – Supervisor Eric Meyer made the comment that the 1<sup>st</sup> draft of Redlines for the Orderly Annexation Agreement has been presented which still require further attorney review prior to execution by the township. Supervisor Eric Meyer made the comment that he would like to have another public open house for residents sometime in February 2026 to answer any questions. This will also be discussion at the March Annual Township Meeting.

Supervisor Eric Meyer talked with the board members about legal counsel. He made the comment that David Meyers from Rinke Noonan is going to retire in the near future. After discussion on this Supervisor Eric Meyer made a motion that Haven Township should still use Rinke Noonan when needed but switch the majority of its legal counsel to Couri & Ruppe, P.L.L.P. Supervisor Randy Linn seconded the motion. Role call was taken; Supervisor Randy Linn – Aye; Supervisor Eric Meyer – Aye; Supervisor Kari Watkins – Aye; the motion carried.

Supervisor Eric Meyer made the comment that he has been getting Spam e-mails so he wanted to give the rest of the board members a heads up to keep an eye out for this and be aware not to open any of them.

**Supervisor Randy Linn** – Supervisor Randy Linn handed out to the board members the revised draft copy of the Funds of Receipts and Disbursements for them to review. This will be discussed at the February Budget Meeting.

Supervisor Randy Linn discussed the Report of Outstanding Indebtedness with the board members. He discussed that the total bonds outstanding at the end of the year (December 31, 2025) is \$2,020,000.00. The Debt Service Funds are \$139,736.00. After discussion on this Supervisor Randy Linn made the motion to have the Treasurer accept, approve, sign and e-mail this back to the proper people who need it for the end of the year reporting. Supervisor Eric Meyer seconded the motion. Role call was taken; Supervisor Randy Linn – Aye; Supervisor Eric Meyer – Aye; Supervisor Kari Watkins – Aye; the motion carried.

Supervisor Randy Linn also discussed that the board needs to have a separate fund for this Debt Service. After discussion on this Supervisor Randy Linn made the motion to have the Treasurer make a separate fund for the Debt Service and transfer funds out of the Road Fund and place it into the new Debt Service Fund in the amount of \$139,736.00. Supervisor Eric Meyer seconded the motion. Role call was taken;



Supervisor Randy Linn – Aye; Supervisor Eric Meyer – Aye; Supervisor Kari Watkins – Aye; the motion carried.

**Supervisor Joseph Then** – Not Present at this Meeting

**Supervisor Joseph Sexton** – Not Present at this Meeting

**Supervisor Kari Watkins** – Supervisor Kari Watkins made the comment that she has been working with Town Web and how they are expanding and offering other price range options for townships. Instead of using Word Press they have created their own. She also stated that she feels currently we do not need to upgrade our website landing page. Supervisor Kari Watkins also made the comment that she has applied for and received a Haven Township domain for .gov. This will not be currently used yet, she has it ready incase it is needed in the future.

Supervisor Kari Watkins made the comment that she will be attending the Sherburne County Association of Townships (SCAT) meeting coming up this week.

#### **TREASURER UPDATE**

The Treasurer reviewed the December Cash Control Statement; Receipt Register and Disbursement Register with the Supervisors.

#### **CLAIMS LIST FOR APPROVAL**

Supervisor Eric Meyer made a motion to accept and approve the claims 26001-26022 totaling \$156,130.67 as presented for the month of January. This motion will also include adding the banking service fees for the end of the month when the statements arrive. Supervisor Randy Linn seconded the motion. Role call was taken; Supervisor Randy Linn – Aye; Supervisor Eric Meyer – Aye; Supervisor Kari Watkins – Aye; the motion carried.

Transfer Funds – See motion under Supervisor Randy Linn Report.

Windows 11 – CTAS 2026 – The Treasurer discussed how her computer needs to be updated to Windows 11 to run the new 2026 CTAS version

#### **CLERK UPDATE**

Windows 11 – CTAS 2026 – The Clerk discussed how her computer needs to be updated to Windows 11 to run the new 2026 CTAS version. She also made the comment that her computer always gives her a low disk space message. After discussion on this, Supervisor Eric Meyer made a motion to give the Clerk authority to connect with Tech Check and have them help her get the computer to work the way she needs it to with the updates so it can be used with 2026 CTAS and clean up the low disk space issue. Also get the Treasurers laptop computer updated as well. Supervisor Randy Linn seconded the motion. Role call was taken; Supervisor Randy Linn – Aye; Supervisor Eric Meyer – Aye; Supervisor Kari Watkins – Aye; the motion carried.

The Sauk Rapids Fire Contract Meeting is on Wednesday, February 11, 2026. Supervisor Randy Linn made the comment that he will attend and he will see if Supervisor Joseph Sexton is available to attend also.

The Haven Township Annual Meeting will be held on Tuesday, March 10, 2026 @ 7:00 p.m. at the Haven Township Hall.

The Local Board of Appeal & Equalization will be held on Thursday, April 9, 2026 at 1:00 p.m. at the Haven Township Hall.

The Haven Township Annual Clean-Up Day is set for Saturday, May 2, 2026 at the Haven Township Hall from 8:00 a.m. – Noon.

### **COMMUNICATIONS**

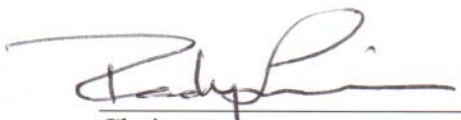
MN Association of Townships – Online Training / Newsletter Updates / Meetings  
Sherburne County Planning & Zoning – Public Hearings  
Sherburne County Association of Township Meeting Agenda  
Sherburne County Connect Meeting Agenda  
Highway 10 Prelim Design - TAC  
Voice Mails & E-mails from Residents

### **OPEN FORUM (Time for Residents to Ask the Board Questions)**

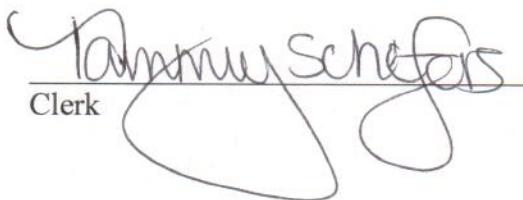
None

### **ADJOURN**

It was moved by Supervisor Kari Watkins seconded by Supervisor Eric Meyer to adjourn the meeting. Role Call was taken; Supervisor Randy Linn – Aye; Supervisor Eric Meyer – Aye; Supervisor Kari Watkins – Aye; the motion carried and the meeting was adjourned at 8:16 p.m.

  
Chairperson

2-17-2026  
Date

  
Clerk

2-17-2026  
Date