

MINUTES OF THE HAVEN TOWN BOARD MEETING
December 18, 2023

CALL TO ORDER

The Haven Town Board met at the Haven Town Hall on Monday, December 18, 2023. The meeting was called to order at 7:00 p.m. via Zoom by Chairperson Eric Meyer. Members present: Supervisor Eric Meyer (via Zoom), Supervisor Mark Knowles, Supervisor Joseph Then, Supervisor Joseph Sexton, Treasurer Viki Monroe and Clerk Tammy Schefers. There were two people who attended the meeting in person.

PLEDGE OF ALLIGIANCE

SHERBURNE COUNTY SHERIFF REPORT

Sergeant Geoff Dowty sent out an e-mail report that stated there were 101 incidents for the month of November. He reviewed the report with the board members. There was discussion on speeding tickets.

OPEN FORUM (Time for Residents to Ask the Board Questions)

Mark Skillrud came back to address the board with concerns of the two campers parked on the west side of Haven Road. He made the comment that one camper is gone, however there is still one left. He was wondering if anyone looked into this last month. Supervisor Eric Meyer made the comment that he did check into this last month and talked with Sherburne County. This would be a County enforcement issue. Haven Township can not do much about this as long as they are on the Living Waters Church property. Everyone is aware; so if something new arises, please reach out to us again.

APPROVAL OF AGENDA

Supervisor Mark Knowles made a motion to accept and approve the agenda with keeping the Wetland Restoration on the Old Business for tonight and moving the rest of the Old Business to January, 2024; Adding a motion for the Clerk to sign the checks. Supervisor Joseph Sexton seconded the motion. Role Call was taken; Supervisor Eric Meyer – Aye; Supervisor Mark Knowles – Aye; Supervisor Joseph Then - Aye; Supervisor Joseph Sexton – Aye; the motion carried.

READING OF THE MINUTES

Supervisor Joseph Sexton made a motion to approve the November 20, 2023 Board Meeting Minutes and the rest of the consent agenda. Supervisor Joseph Then seconded the motion. Role Call was taken; Supervisor Eric Meyer – Aye; Supervisor Mark Knowles – Aye; Supervisor Joseph Then - Aye; Supervisor Joseph Sexton – Aye; the motion carried.

Supervisor Mark Knowles made a motion to accept and to approve to have Supervisor Eric Meyer electronically sign the November 20, 2024 meeting minutes and get that to the clerk. Supervisor Joseph Sexton seconded the motion. Role Call was taken; Supervisor Eric Meyer – Aye; Supervisor Mark Knowles – Aye; Supervisor Joseph Then - Aye; Supervisor Joseph Sexton – Aye; the motion carried.

BUILDING PERMITS

Just for reference; Sherburne County sends an e-mail report of building permits each month to the Clerk for all the Townships. There were 8 building permits for Haven Township this month.

PUBLIC HEARING (Communication that the Board Notified Residents)

None

OLD BUSINESS

Wetland Restoration – Elk River Estates – Eric Peterson- The board discussed property site is 1107 59th Avenue SE, St. Cloud, MN 56304 parcel ID 25-412-0175. The Petersons are requesting to excavate a longer, narrower area so as not to impact the deeper portion of the wetland. The purpose of this project is to enhance wildlife habitat. The construction of the project will take place December, 2023 through December, 2024 pending regulatory approval. The Petersons have been working with Sherburne County on this and Supervisor Eric Meyer went to the site and discussed this expanding of the pond. He made the comment that he has no concerns for there is already an existing pond; they would just like to expand it. After discussion on this, Supervisor Mark Knowles made a motion to give positive comment and township approval to work in the drainage easement for the expansion of this pond and give Supervisor Eric Meyer the authority to e-mail and/or sign documents electronically if needed for Sherburne County to continue working with the Petersons on this request. Supervisor Joseph Then seconded the motion. Role Call was taken; Supervisor Eric Meyer – Aye; Supervisor Mark Knowles – Aye; Supervisor Joseph Then - Aye; Supervisor Joseph Sexton – Aye; the motion carried.

Cemstone Gravel Pit IUP Amendment – Update in January, 2024

County Road 65 - 45th Avenue – Hwy 10 Realignment – Update in January, 2024

Wet Hydrants – Update in January, 2024

Township Sign Replacement – Update in January, 2024

AED (Automated External Defibrillators) Smart Monitored Cabinet Features – Update in January, 2024

Road Planning / Bonding Options – Update in January, 2024

Sherwood West Drainage – Update in January, 2024

Explore Next Door Property – Update in January, 2024

US Solar IUP – Request for Application – Update in January, 2024

Mayo Clinic Ambulance – Update in January, 2024

6338 45th Avenue SE – Driveway Permit & Culvert Update – Update in January, 2024

NEW BUSINESS

None

BUSINESS FROM THE SUPERVISORS

Supervisor (Chairperson) Eric Meyer – Supervisor Eric Meyer made the comment that he would like to discuss having the January & February meetings on the 3rd Monday. It has been the boards practice to have the January & February meetings on the 4th Monday due to Federal Holidays. However the board does not have to if they feel they want it on the third Monday. After discussion on this, Supervisor Mark Knowles made a motion to hold the January, 2024 meeting on the third Monday, January 15, 2024 starting at 7:00 p.m. for the regular board meeting. Supervisor Joseph Sexton seconded the motion. Role Call was taken; Supervisor Eric Meyer – Aye; Supervisor Mark Knowles – Aye; Supervisor Joseph Then - Aye; Supervisor Joseph Sexton – Aye; the motion carried. This could also be an item to discuss at the annual township meeting in March for the residents recommendation.

Supervisor Eric Meyer discussed that he is not in person to sign the checks tonight so he is asking for a motion to have the clerk sign them this one time in his place. After discussion on this, Supervisor Mark Knowles made a motion to have the Clerk; Tammy Schefers sign the checks this month due to Chairperson Eric Meyer is not in the building to sign them. Supervisor Joseph Sexton seconded the motion. Role Call was taken; Supervisor Eric Meyer – Aye; Supervisor Mark Knowles – Aye; Supervisor Joseph Then - Aye; Supervisor Joseph Sexton – Aye; the motion carried.

Supervisor Eric Meyer will discuss the Orderly Annexation with the City of St. Cloud in January.

Supervisor Eric Meyer discussed that the internet server from Cloudnet is being restored. However for now the township will continue to use Tech Check and Town Web for the township server and Cyber Security.

Supervisor Randy Linn – Supervisor Eric Meyer made the comment that Supervisor Randy Linn is out of town with his family. He did look into the Local Road Improvement Program (LRIP) Funding. It has all been filled out and applied for. The amount applied for was around \$700,000.00. It is included on the iPad. After discussion on this, Supervisor Joseph Sexton made a motion to accept, approve and sign the resolution that was presented in the iPads for the application of the LRIP funding request. Role Call was taken; Supervisor Eric Meyer – Aye; Supervisor Mark Knowles – Aye; Supervisor Joseph Then - Aye; Supervisor Joseph Sexton – Aye; the motion carried.

Supervisor Mark Knowles – None

Supervisor Joseph Then – Supervisor Joseph Then reported that some tree trimming has been completed. He will wait for estimates for the next trees before any more will be

trimmed. The Knoblach tree has been removed and he is waiting for the United States Postal Service to confirm to move the mailbox to the west side of the road. Some signs have been installed. There are some potholes in the roads but not sure if they can do anything with them yet due to the weather. He will look into if we need the yield sign or not in the Kilian neighborhood.

Supervisor Joseph Sexton – Supervisor Joseph Sexton talked about the fire bills. We are making headways. Supervisor Eric Meyer made the comment that he is working with the fire department to use the HeyGov website so we get the bills faster and the information is available to us quicker.

TREASURER UPDATE

Treasurer Viki Monroe reviewed the November Cash Control Statement; Receipt Register and Disbursement Register with the Supervisors.

CLAIMS LIST FOR APPROVAL

Supervisor Mark Knowles made a motion to accept and approve the claims 23224-23251 totaling \$61,290.26 as presented for the month of December. This motion will also include adding the banking service fees for the end of the month when the statements arrive. Supervisor Joseph Sexton seconded the motion. Role Call was taken; Supervisor Eric Meyer – Aye; Supervisor Mark Knowles – Aye; Supervisor Joseph Then - Aye; Supervisor Joseph Sexton – Aye; the motion carried.

Treasurer Viki Monroe made the comment that she has not received the credit card yet, but hopefully it will be here soon.

*Note: Monthly Pay-Out Claims - Payroll and Mileage/Reimbursements Need to be turned into the Treasurer, Deputy Treasurer or Deputy Clerk by **the Tuesday before the Monthly Board Meeting Date by 6:00 p.m. in order to get paid for the month.***

CLERK UPDATE

MATIT Workers Compensation Coverage – Supervisor Joseph Sexton made a motion to accept and approve the Minnesota Association of Townships Insurance Trust for Workers Compensation from January 1, 2024 – December 31, 2024 for \$996.00. Supervisor Joseph Then seconded the motion. Role Call was taken; Supervisor Eric Meyer – Aye; Supervisor Mark Knowles – Aye; Supervisor Joseph Then - Aye; Supervisor Joseph Sexton – Aye; the motion carried.

Local Board of Appeal & Equalization for Haven Township – Supervisor Mark Knowles made a motion to accept and approve the date Thursday, April 11, 2024 set for the Haven Township Local Board and Appeal & Equalization at the Haven Township Hall at 1:00 p.m. with Michelle Moen, Sherburne County Assessor. Supervisor Joseph Sexton seconded the motion. Role Call was taken; Supervisor Eric Meyer – Aye; Supervisor Mark Knowles – Aye; Supervisor Joseph Then - Aye; Supervisor Joseph Sexton – Aye; the motion carried.

Supervisor Eric Meyer and Supervisor Randy Linn have their Certificates for this training. Supervisor Joseph Then, Supervisor Mark Knowles and Supervisor Joseph Sexton may want to attend a class to get theirs as well.

COMMUNICATIONS

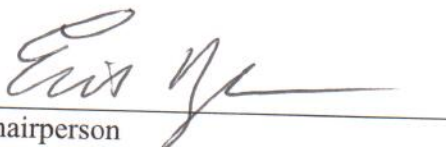
MN Association of Townships – Online Training / Newsletter Updates / Meetings
Sherburne County Planning & Zoning – Public Hearings
Sherburne County Association of Township Meeting Agenda
Sherburne County Comprehensive Plan Land Use Plan Steering Committee
Sherburne County Connect Agenda
2023 AIS Year End Meeting & 2024 AIS Grant Program – Dan Cibulka
Local Board of Appeal & Equalization Date & Time for 2024
Snow Markers / Posts in Road Right-of-Way
Haven Sign Ordinance – Pleasure Land
Voice Mails
E-mails from Residents

OPEN FORUM (Time for Residents to Ask the Board Questions)

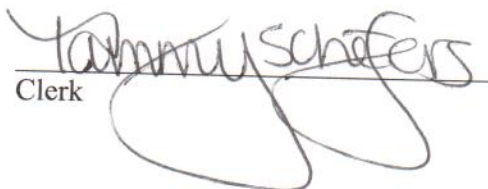
None

ADJOURN

It was moved by Supervisor Mark Knowles seconded by Supervisor Joseph Sexton to adjourn the meeting. Role Call was taken; Supervisor Eric Meyer – Aye; Supervisor Mark Knowles – Aye; Supervisor Joseph Then - Aye; Supervisor Joseph Sexton – Aye; the motion carried and the meeting was adjourned at 7:38 p.m.


Chairperson

1-15-24
Date


Clerk

1.15.2024
Date