

**TOWN OF HARRIETSTOWN
TOWN BOARD AGENDA
DATE: SEPTEMBER 8TH, 2022**

PLEDGE TO THE FLAG/ ROLL CALL

MINUTES APPROVAL

Review and acceptance of the minutes from the meeting held on August 25th, 2022.

WARRANT #16 OF 2022:

GENERAL FUND \$ 53,743.98

AIRPORT FUND \$ 366,903.74

GENERAL FUND OUTSIDE \$ 3,112.98

HIGHWAY FUND OUTSIDE \$ 13,724.09

TRUST AND AGENCY \$ 13,958.45

WATER AND SEWER \$ 1,125.00

CAPITOL PROJECTS \$ 1,532.12

PASSERO ASSOCIATES:

~Invoice #17035

FAA Project 3-36-0105-79-21 \$43,233.47

PUBLIC COMMENT:

COMMUNITY GROUP:

~Rachel Karp will give an update to the board on the Saranac Lake Chamber

COUNTY UPDATE:

UPDATES FROM THE SUPERVISOR:

~The Pickle Ball Club is requesting funding from the Harrietstown Board to build courts at Pisgah.

~Kearney Group

DEWEY

HIGHWAY:

AIRPORT:

Agenda request #1

-Request the board to rescind the May 12th approval of the Adirondack Website Design proposal. In discussions with Nick Friedman of Adirondack Website Design, I reported that I was not ready to move forward with the airport website due to time constraints and budget constraints. Mr. Friedman expressed concern that his proposal would no longer be accurate.

Agenda request #2

-Request to sign new agreement with KHI (operating procedures and enrolment form attached). KHI is the company the government uses for processing payment (aircard credit cards). KHI has some changes so they're looking for a new agreement. We have the option of selecting how quickly we get paid. Right now, we have the quickest payment which results in the highest processing fees. With input from Beth, I am requesting to switch to the 2.5% rate which will result in delayed payments up to 20-21 business days instead of the current 3-4 business days.

- Four-Week Pay / Payment will be sent approximately 20 - 21 business days after KHI invoice
Processing Date / Service Fee = 2.500%**
- Two-Week Pay / Payment will be sent approximately 10 - 11 business days after KHI invoice
Processing Date / Service Fee = 3.000%**
- One-Week Pay / Payment will be sent approximately 5 - 6 business days after KHI invoice
Processing Date / Service Fee = 3.500%**
- Three-Day Pay / Payment will be sent approximately 3 - 4 business days after KHI invoice
Processing Date / Service Fee = 3.965%**

Our sales figures processed on Air Cards fluctuate drastically. In 2020 & 2021 we had around \$27,000 in DESC sales. In 2021 we had around \$97,000 and this year we are already higher than that. If we use \$27,000 as a low year and \$97,000 as a high year, the fees should look like this:

2.5%=\$675-\$2,425

3.0%=\$810-2,910

3.5%=\$945-\$3,395

3.965%=\$1070-\$3,846

Switching to 2.5% has the potential to save roughly \$395 to \$1,421 annually.

#3 SRE Equipment

Request approval to accept grant offer from FAA for new snow removal equipment (SRE) – Kodiak snowblower. See attached agreement. The grant offer is for 95% (\$641,012) of the purchase price of the total cost of the snowblower \$674,750. The remaining 5% is split between NYS and our local share. Our local share for the snowblower will be \$16,869. We have had a successful year being awarded 3 of the 4 FAA grants we applied for. The 4th grant that we were not successful in obtaining was the smallest grant request for design work on the taxiway B remote aircraft parking area. The other two grants

Agenda for the September 8th, 2022 Town of Harrietstown Board Meeting

we've already been awarded are for Taxiway B (\$939,860 total project cost) and the East Apron (\$1,040,677 total project cost) projects.

#4 Zero Turn Mower

Request approval to purchase New Ferris Zero Turn Mower ISX 3300 from Taylor Rental for \$18,000. Our existing Ferris mower was purchased before I started working here so it is at least 14 years old. This year the existing mower has shown it's age with numerous breakdowns to include the frame, wheels, and clutch. The zero turn mower is a high use piece of equipment at the airport responsible for mowing around all of the airfield lighting and signs as well as around buildings and tighter areas the large tractor/mower can't reach. The new zero turn I am requesting is recommended by our mechanic as a more commercial mower compared to our existing zero turn mower which he states is more of a residential class mower.

Additional quotes for comparable mowers:

Peru Farm - Ferris ISX3300 \$18,797.50

Snell Equipment - Kubota ZD1211 \$19,799

~Approval of the Airport Invite

COMMITTEES

Personnel: Jordanna

Safety: Jordanna

Building Town Hall & Cemetery: Tracey

HR: Jordanna

Special Districts Water & Sewer: Tracey

Lake Owner Assoc: Tracey, John

Parks/Recreation/Youth: John, Ashley

Tourism: Howard, Ashley

Business Park: John, Ashley

Code/Zoning: Howard

Assessing: Jordanna

Housing Authority: Howard

Audit: Jordanna

Fire/Rescue: Jordanna

Negotiations (Union): Howard, Jordanna

COMMENTS FROM BOARD MEMBERS:

ADJOURN: