

**TOWN OF HARRIETSTOWN
TOWN BOARD AGENDA
DATE: THURSDAY OCTOBER 28, 2021**

PUBLIC HEARING 2022 BUDGET 5:45 P.M.

REGULAR MEETING 6:00 P.M..

ROLL CALL/PLEDGE TO THE FLAG

MINUTES APPROVAL

Regular meeting of OCTOBER 14, 2021.

WARRANT 20 OF 2021:

GENERAL FUND \$125,717.28

AIRPORT FUND \$158,996.19

GENERAL FUND OUTSIDE \$2573.63

HIGHWAY FUND OUTSIDE \$18469.14

SEWER DISTRICTS \$152.53

TRUST AND AGENCY \$37,028.57

PASSERO ASSOCIATES:

COMMUNITY GROUP:

Chris Meimis Update

UPDATES FROM THE SUPERVISOR:

Possible adoption of 2022 Budget

BUILDINGS:

.

DEWEY MOUNTAIN:

HIGHWAY

Work Report

AIRPORT:

SENSOR NEWER SWEEPER

HARRIETSTOWN HOUSING AUTHORITY:

SPECIAL DISTRICTS:

CODE/ZONING:

COMMENTS FROM BOARD MEMBERS:

ADJOURN:

**TOWN OF HARRIETSTOWN
TOWN BOARD MINUTES
DATE: THURSDAY OCOTOBER 14, 2021**

REGULAR MEETING 6:00 P.M..

ROLL CALL/PLEDGE TO THE FLAG

Supervisor Kilroy Present

Councilman Riley Present

Councilwoman Mallach Present zia zoom

Councilwoman Schrader Present

Councilwoman Milne Present

Also in attendance Town Clerk Patricia Gillmett, Deputy Town Clerk Sabrina Harrison, Airport Manager Corey Hurwitch via zoom, and Robert Bevilacqua, Lindy Ellis District 7 Legislator via zoom, Andrew Bonny and Ms. Collopy both from Cape Air via zoom.

MINUTES APPROVAL

Regular meeting of September 23, 2021 were approved as presented to the board. Riley, Schrader;;m/s/p).

WARRANT 19 OF 2021:

GENERAL FUND \$34,031.61

AIRPORT FUND \$1,842,035.34

GENERAL FUND OUTSIDE \$7,933.91

HIGHWAY FUND OUTSIDE \$30,108.54

SEWER DISTRICTS \$900.00

TRUST AND AGENCY \$35,866.00

PASSERO ASSOCIATES:

3-36-0105-76-20 # 16909 \$41,511.49

The above listed vouchers were approved for payment as presented to the board. (Schrader, Milne;m/s/p)

COMMUNITY GROUP:

Peter Dimmig to update board on Civic Center construction.

Mr. Dimmig asked the board to consider giving the Civic Center \$25,000. The board thanked Mr. Dimmig for his presentation.

Cape Air presentation

Cape Air and the airport manager asked the Supervisor to write a letter in support of Cape air's proposal. (Mallach, Milne;m/s/p)

Pump Park Update:

Chris Memis was present to update the board that they are working on the Not for Propit status and contacting the APA. Hesays he will come to the next meeting with an update.

UPDATES FROM THE SUPERVISOR:

Fund Transfers for A fund

Fund Transfers for DB funds

A motion was made to make both of the above transfers. (Schrader, Milne;m/s/p)

Prior approval was given for Bookkeeper to attend virtual GFOA seminar at a cost of \$40.00 (Schrader, Milne;m/s/)

PUBLIC HEARING PRELIMINARY BUDGET:

The Public Hearing on the Tentative budget will Thursday, October 28. 2021 ay 5:45 P.M.

TOWN CLERK

BUILDINGS:

DEWEY MOUNTAIN:

Change Order for Dewey Mountain for the trail lighting in the amount of \$10,848.42, Change Order 1, total new cost is \$295,946.96

HIGHWAY

AIRPORT:

Fuel Farm Update
New Plow Truck

HARRIETSTOWN HOUSING AUTHORITY:

SPECIAL DISTRICTS:

CODE/ZONING:

COMMENTS FROM BOARD MEMBERS:

ADJOURN:

There being no further business before this board a motion was made to adjourn at 6:50
P.M. (Riley, Mallach;m/s/p)

TOWN OF HARRIETSTOWN
BUDGET TRANSFER SCHEDULE - 2
DATED 10-01-21

Ref Num	Description	Date	Account Code	Account Name	Subsidiary Ledger	
					(To Code)	(From Code)
2	To Transfer Funds To Cover Shortage D	08-31-21	DB5130.200	MACHINERY - EQUIPMENT	9,352.00	
2		08-31-21	DB5130.402	MACHINERY - OILS/LUBRICANTS		1,796.06
2		08-31-21	DB5130.405	MACHINERY - TIRES		4,756.24
2		08-31-21	DB5130.408	MACHINERY - EQUIPMENT RENTA		799.70
2		08-31-21	DB5130.409	MACHINERY - TOOL PURCHASE/RE		2,000.00
2		08-31-21	DB9785.600	DEBT SERVICE - PRINCIPAL	816.46	
2		08-31-21	DB9785.700	DEBT SERVICE - INTEREST		816.46
				TOTALS:	10,168.46	10,168.46

SCHEDULE NUMBER - 2
GENERAL LEDGER

Account Code	Account Name	Debit	Credit
DB960	Appropriations	10,168.46	
DB960	Appropriations		10,168.46
Total for August 2021		10,168.46	10,168.46
Grand Total		10,168.46	10,168.46

EXPLANATION:

To transfer funds to cover shortage accounts.

Recommended by:

 Date: 10/1/21

Approved by:

 Date: 10/1/21

TOWN OF HARRIETSTOWN
BUDGET TRANSFER SCHEDULE - 1
DATED 10-01-21

Ref Num	Description	Date	Account Code	Account Name	Subsidiary Ledger	
					(To Code)	(From Code)
1	To Transfer Funds To Cover Shortage G	08-31-21	A1220.400	SUPERVISOR-CONTRACTUAL	3,816.27	
1		08-31-21	A1990.400	CONTINGENT - CONTRACTUAL		3,816.27
1		08-31-21	A1320.100	INDEPENDENT AUDITING-PS	1,500.00	
1		08-31-21	A1320.400	INDEPENDENT AUDITING-CONTRA		1,500.00
1		08-31-21	A1340.100	BUDGET OFFICER - PERSONAL SER	6,000.00	
1		08-31-21	A1340.400	BUDGET OFFICER-CONTRACTUAL		6,000.00
1		08-31-21	A1680.400	CENTRAL DATA PROCESSING - CO	10,816.20	
1		08-31-21	A1990.400	CONTINGENT - CONTRACTUAL		10,816.20
1		08-31-21	A5132.400	TOWN GARAGE - CONTRACTUAL	187.02	
1		08-31-21	A5132.410	TOWN GARAGE, CE - FIRST AID		187.02
1				TOTALS:	22,319.49	22,319.49

SCHEDULE NUMBER - 1

GENERAL LEDGER

Account Code	Account Name	Debit	Credit
A960	Appropriations	22,319.49	
A960	Appropriations		22,319.49
Total for August 2021		22,319.49	22,319.49
Grand Total		22,319.49	22,319.49

EXPLANATION:

To transfer funds to cover shortage accounts.

Recommended by  Date: 10/1/21

Approved by  Date: 10/1/21

Building Report

Villages Offices

Empty all waste baskets daily

Vacuum rugs twice a week

Bathrooms clean daily

Sweep down stairs weekly

Rest of the building

Vacuum rugs as needed

Waste baskets daily

Floors clean daily

Bathrooms daily

Mow/ trim Town Hall-Cemetery-Park

Sweep/hose out front daily

Sidewalk repairs

Retaining wall repairs

Cemetery lots mark out

A/C's remove

Strip wax handicap and men's bathroom

****Issues with both boilers week of 10/18****

Boiler#1 pressure controls and pressure value went

We are very lucky not to be replacing boiler number 1

Boiler 2 needs new pressure controls

We will need to replace condensation pump#1

Now the roof-Roof is leaking in village hallway.

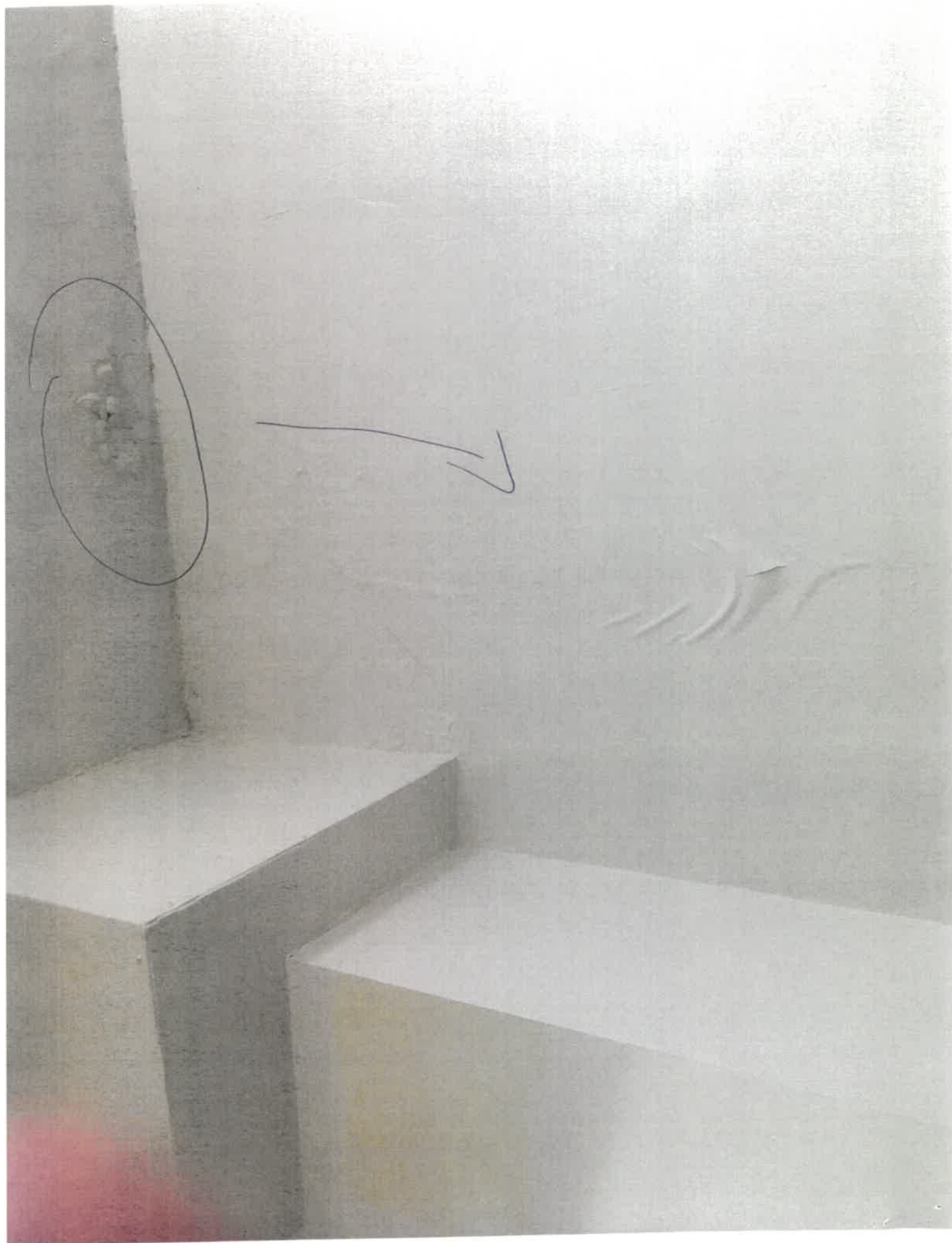
Made temp. repairs. Fingers crossed

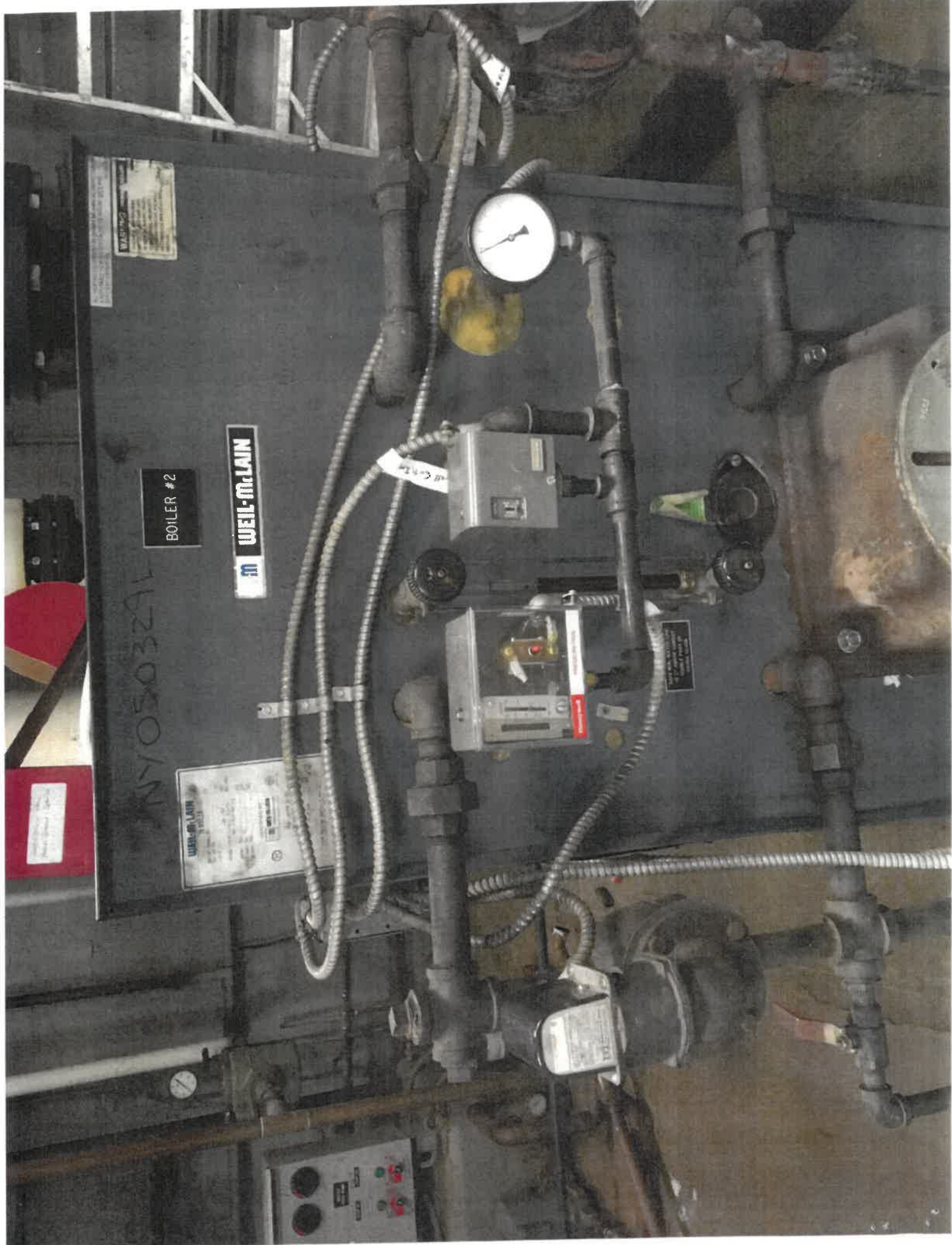
****Water line waiting on parts****

****Boilers****

****Roof leaks****

✓ Root
Leak
By elevator





WARNING
DO NOT ATTEMPT TO REPAIR OR
REPLACE THIS UNIT WITHOUT
THE ASSISTANCE OF A QUALIFIED
TECHNICIAN.

BOILER #2

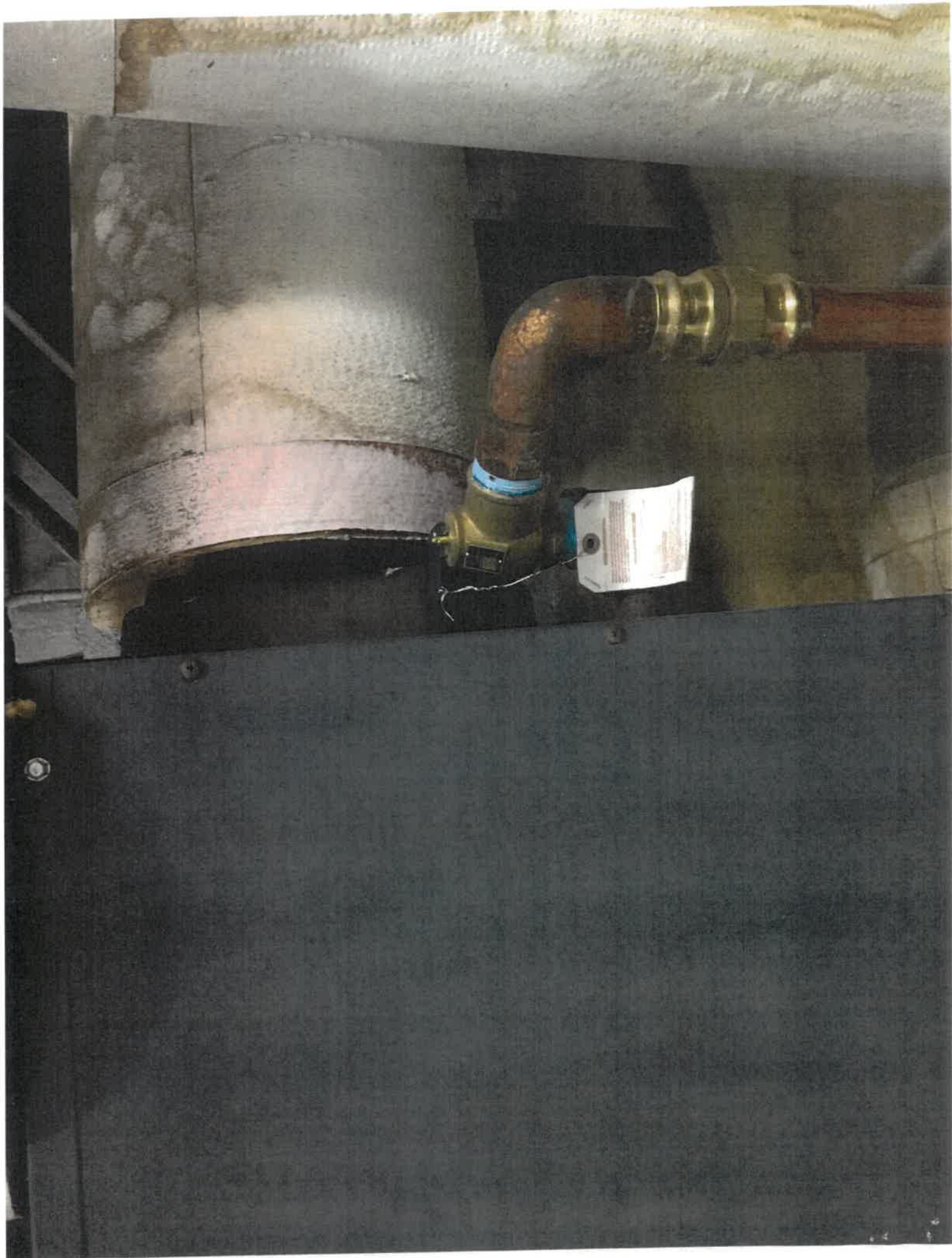
WEIL-McLAIN

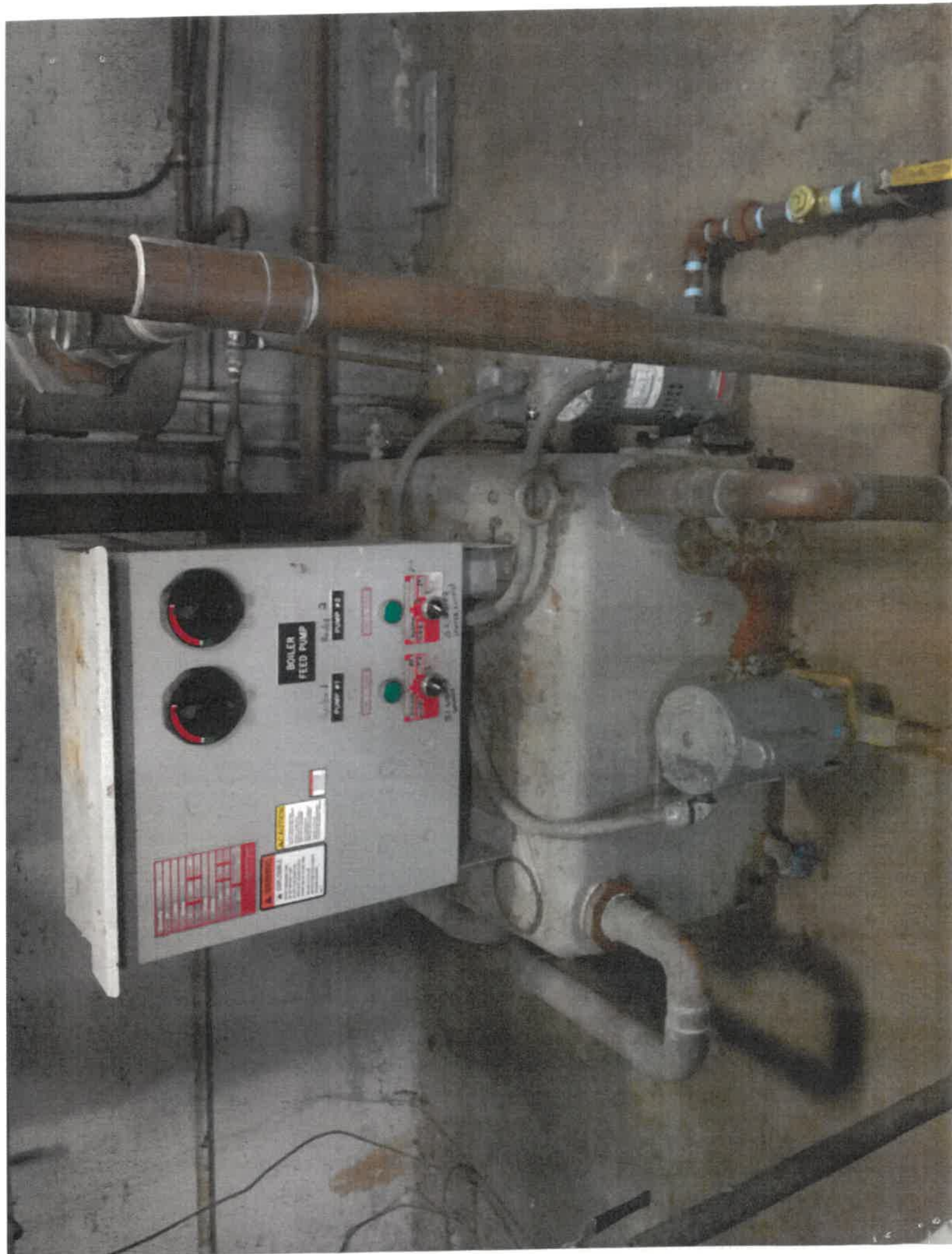
WEIL-McLAIN
Model 10503291

Gas Control Valve

DO NOT ATTEMPT TO REPAIR OR
REPLACE THIS UNIT WITHOUT
THE ASSISTANCE OF A QUALIFIED
TECHNICIAN.

DO NOT ATTEMPT TO REPAIR OR
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TECHNICIAN.





TOWN OF HARRIETSTOWN HIGHWAY DEPARTMENT

WORK REPORT FROM 09/21/2021 to 10/25/2021

- Washed and greased equipment
- Cleaned office and garage
- Trash to dumpster
- Preventative maintenance on all equipment
- Mowed Lake Clear
- AFLAC meeting
- Sent truck to haul blacktop for Franklin
- Took mower off for the winter
- Winterized water truck
- Cut trees off roads due to high winds
- New solenoid on 2017 w/s starter
- One truck to Tupper Lake to haul blacktop
- Two trucks to village for blacktop
- Harassment Meeting (October)
- Removed two big rock blocking culvert on Cherry Tree Lane
- Put crusher down on St. Regis
- Brought one ton load of stone to Dewey Mountain
- Meeting with DOT and group on Rt 86
- Fixed exhaust on 550
- Helped Civic Center clean out trash cans
- Fixed body lift switch on 2017 W/S

- Did big repair on Darwin Brown Road
- Inspection of all big trucks (October)
- Hauled millings from Airport
- Met at Lake Clear School to look at tree cutting
- Met Holrock on Kiwassa to look at possible road project
- Suited up 2014 w/s and 2017 w/s for winter

Patty Gillmett

From: Corey Hurwitch
Sent: Monday, October 25, 2021 9:30 AM
To: Carol Gibbs; Ashley Milne; Beth Bevilacqua; Howard Riley; Jordanna Mallach; Mike Kilroy; Patty Gillmett; Sabrina Harrison; Tracey Schrader
Subject: Agenda Request

Mike,

I know I'm late, but if it can go on the agenda, I'd like to request consideration of our newer Airport Sweeper. In our pre season equipment checks, we've found this sweeper is in need of a new sensor that is part of the DEF system. The sensor is integrated in a sending unit which costs approximately \$3,500. Deryck has researched a way to bypass this at a cost of approximately \$6,000. However, due to the age of the piece of equipment, I'm requesting to bypass the sensor as we'd likely need to purchase several sensors over the life of the sweeper.

If this has to wait for the following board meeting, that is understandable, but ideally we can start working on getting this piece of equipment up and running as soon as possible.

-Corey