

**TOWN OF HARRIETSTOWN
TOWN BOARD AGENDA
DATE: THURSDAY JULY 22, 2021**

REGULAR MEETING 6:00 P.M..

ROLL CALL/PLEDGE TO THE FLAG

MINUTES APPROVAL:

Regular meeting of July 8, 2021.

WARRANT 14 OF 2021:

GENERAL FUND \$55,852.43

AIRPORT FUND \$89,103.59

GENERAL FUND OUTSIDE \$3,038.82

HIGHWAY FUND OUTSIDE \$10,406.71

FIRE PROTECTION FUND 6,912.98

SEWER DISTRICTS \$151.19

TRUST AND AGENCY \$14,061.32

PASSERO ASSOCIATES:

3-36-0105-76-20 \$8,815.52

3-36-0105-74-20 \$4,889.64

COMMUNITY GROUP:

UPDATES FROM THE SUPERVISOR:

Resolution 10 in Support of Salt Shed grant

Approval for Beth Bevilacqua to attend virtual accounting school.

TOWN CLERK

BUILDINGS:

Work Report

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DEWEY MOUNTAIN:

HIGHWAY

WORK REPORT

COREYS ROAD SPEED REDUCTION

LAVAIR ROAD DEAD END NOT ON GOOGLE MAP

AIRPORT:

No request for agenda items

HARRIETSTOWN HOUSING AUTHORITY:

SPECIAL DISTRICTS:

CODE/ZONING:

Paul Herrman interested in ZBA vacancy

COMMENTS FROM BOARD MEMBERS:

ADJOURN:

**TOWN OF HARRIETSTOWN
TOWN BOARD MINUTES
DATE: THURSDAY, July 8, 2021**

REGULAR MEETING 6:00 P.M.

Supervisor Kilroy called the meeting to order at 6:00 P.M. followed by a pledge to the flag.

PLEDGE TO THE FLAG

Supervisor Kilroy Present

Councilman Riley Present

Councilwoman Schrader Present

Councilwoman Mallach Present via zoom

Councilwoman Milne Present

The meeting was held in person at the Harrietstown town hall. Zoom was available.

Also in attendance Town Clerk Patricia Gillmett, Airport Manager Corey Hurwitch, Bookkeeper Beth Bevilacqua.. Councilwoman Mallach attended via zoom..

MINUTES:

The minutes of the June 24, 2021 meeting were approved as presented to the board. (Riley, Schrader;m/s/p)

WARRANT 13 OF 2021:

GENERAL FUND \$ 39,311.82

AIRPORT FUND \$102,915.42

GENERAL FUND OUTSIDE \$2,666.81

HIGHWAY FUND OUTSIDE \$9,203.78

TRUST AND AGENCY \$13,140.53

The above listed vouchers were approved for payment as presented to the board. (Schrader, Milne;m/s/p)

COMMUNITY GROUP:

UPDATES FROM THE SUPERVISOR:

Supervisor Kilroy informed the board the Town will receive \$179,000.00 this summer and the same next summer. The airport will receive \$59,000.00.

TUPPER LAKE RESCUE:

Tupper Lake Rescues has requested \$3,500.00 from the Town for answering calls on the Coreys side of the lake (upper Saranac area). The board agreed to give them \$2,000.00 for the 2021 year. (Riley, Schrader; m/s/p)

Councilman Riley would like money put in the 2022 budget to pave the driveway between the town hall and Rice Furniture.

AIRPORT:

Vermont Rental Cars is pending awaiting a contract from them.

Town Hangar Renovation Project

Airport Manager Hurwirth informed the board that he would like Passero to apply for a 5 Million dollar grant for Terminal Modernization. The deadline for application is September 2021.

HARRIETSTOWN HOUSING AUTHORITY:

SPECIAL DISTRICTS:

CODE/ZONING:

COMMENTS FROM BOARD MEMBERS:

ADJOURN:

There being no further business before the board, a motion was made to adjourn at 6:50 P.M. (Riley, Milne; m/s/p)

TOWN OF HARRIETSTOWN
RESOLUTION NO. 10 OF 2021

[illegible]

5. Resolution

CERTIFICATE OF RECORDING OFFICER

**STATE OF NEW YORK
COUNTY OF FRANKLIN**

That the attached Resolution is a true and correct copy of the Resolution, as regularly adopted at a legally convened meeting of the Town of Harriestown duly held on the _____ day of _____, 2021; and further that such Resolution has been fully recorded in the _____ in my office.
(Title of Record Book)

In witness thereof, I have hereunto set my hand this _____ day of _____, 2021.

Signature of Recording Officer
(If the Applicant has an Official Seal, Impress here.)

Title of Recording Officer
<Insert Date>

From: Mike Kilroy
Sent: Wednesday, July 7, 2021 12:21 PM
To: Beth Bevilacqua
Subject: FW: 2021 OSC Accounting School Registration - NOW OPEN

From: LocalTraining <LocalTraining@osc.ny.gov>
Sent: Tuesday, July 6, 2021 2:44 PM
Subject: 2021 OSC Accounting School Registration - NOW OPEN

2021 Governmental Accounting Class Schedule

Register for Accounting Schools HERE: <https://www.osc.state.ny.us/local-government/academy/osc-government-accounting-schools>

Cost: \$85 for local officials and government employees; \$170 for all others.

Introduction to Governmental Accounting (Basic Accounting School)

This multi-day school is designed to familiarize participants with the basic concepts of governmental accounting and give them a working knowledge of basic bookkeeping procedures such as understanding debits and credits, a discussion of the modified accrual system of accounting, the practice of maintaining the books and records, developing and accounting for the annual budget, as well as the year-end closing process. This school is for those individuals who possess some accounting experience, but are newcomers to governmental accounting in New York. It will benefit Chief Executive Officers, Chief Fiscal Officers, Comptrollers, Treasurers, Clerks, and Accounting Personnel.

Available Dates:

- **October 5-7, 2021** – Online
- **November 16-18, 2021** – Online

Accounting Principles and Procedures (Advanced Accounting School)

This multi-day school is designed to familiarize participants with accounting and financial reporting requirements for local governments in New York. The course provides guidance on certain operational issues, such as cash management, purchasing, processing claims for payment, accounting for capital projects and utilizing reserve funds. This school is a good follow-up to our Introduction course, although attending the Introduction is not a prerequisite. It will benefit Chief Executive Officers, Chief Fiscal Officers, Comptrollers, Treasurers, Clerks, Accounting Personnel, Board Members and Department Heads.

Available Dates:

- **August 11-12, 2021** – Online
- **October 20-21, 2021** – Online
- **December 15-16, 2021** – Online

Please share with your Board Members. All local officials are welcome to attend.

Thank You,

Local Official Training Unit
Local Government and School Accountability
Office of the State Comptroller

Building Report

Villages Offices

Empty all waste baskets daily

Vacuum rugs twice a week

Bathrooms clean daily

Sweep down stairs weekly

Rest of the building

Vacuum rugs as needed

Waste baskets daily

Floors clean daily

Bathrooms daily

Mow/ trim Town Hall-Cemetery-Park

Sweep/hose out front daily

Replacing floor glides auditorium chairs

Painted handicap bathroom

Marking out cemetery lots

Selling cemetery lots