

Office of the Select Board  
Town of Groton  
1476 Scott Hwy  
Groton, VT 05046

Permit Fee: \$30.00

**APPLICATION FOR ACCESS/RIGHT OF WAY PERMIT**

Applicant: \_\_\_\_\_ Phone# \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Property Owner: \_\_\_\_\_ Phone# \_\_\_\_\_

Property Owner Address: \_\_\_\_\_

Road Name: \_\_\_\_\_

PROJECT DESCRIPTION (Sketch/Drawing and location map must be attached)

\_\_\_\_\_  
\_\_\_\_\_

**Construct a new access**

- \_\_\_\_\_ Agricultural
- \_\_\_\_\_ Commercial
- \_\_\_\_\_ Industrial
- \_\_\_\_\_ Residential
- \_\_\_\_\_ Developmental
- \_\_\_\_\_ Other \_\_\_\_\_

**Change an existing access**

- \_\_\_\_\_ Agricultural
- \_\_\_\_\_ Commercial
- \_\_\_\_\_ Industrial
- \_\_\_\_\_ Residential
- \_\_\_\_\_ Developmental
- \_\_\_\_\_ Other \_\_\_\_\_

What is the distance (in feet) of the proposed access to the nearest intersection? (specify the intersection)

What is the site distance (in feet, each direction) from the proposed access? (to be determined by the Road Comm.)

Has the proposed access been flagged at the site? \_\_\_\_\_ Yes \_\_\_\_\_ No

Note: site must be flagged before application will be considered

**RIGHT OF WAY**

Work in the highway right of way (24 1/2 feet from road centerline)

- \_\_\_\_\_ Install a fence/stone wall (describe type, dimensions, setback): \_\_\_\_\_
- \_\_\_\_\_ Install a sign (dimensions): \_\_\_\_\_
- \_\_\_\_\_ Addition of Fill (describe type, volume, and purpose): \_\_\_\_\_
- \_\_\_\_\_ Change in drainage (estimated increase in volume): \_\_\_\_\_

Has the proposed access been flagged at the site? \_\_\_\_\_ Yes \_\_\_\_\_ No

Note: site must be flagged before application will be considered

The applicant and/or property owner agree to maintain the said access/right of way modification and adhere to the directions, restrictions and conditions forming part of the permit, if issued.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Property Owner Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Office of the Select Board  
Town of Groton  
1476 Scott Hwy  
Groton, VT 05046

**NOTICE OF APPROVAL TO PROCEED**

Access/Right of Way Application # \_\_\_\_\_

Property ID# \_\_\_\_\_ Road Name: \_\_\_\_\_

Project Description: \_\_\_\_\_

Directions, Restrictions, and Conditions: \_\_\_\_\_

\_\_\_\_\_

Approval to Proceed: Upon receipt of this Notice, you are Authorized to proceed with the project in accordance with the conditions, specifications, and restrictions described herein and any attachments made hereto. Approval covers only the work described in the application (unless modified by a condition, restriction or specification) and must be performed as directed.

Notice: This Notice to Proceed is issued in accordance with Title 19, section 111, V.S.A. relative to all highways within the control and jurisdiction of the Town of Groton. The issuance of this Notice does not release the applicant from any requirements of statutes or ordinances ruled by other local, regional or state agencies. If all condition, restrictions and specifications defined herein are not met, violations are subject to the penalties set forth in Title 19, Section 1108, V.S.A. Repairs must meet the minimum standards defined by the Road Commissioner.

Issuance/Effective Date of the Permit: A Permit authorizing the use of the access and/or recognizing completion of the project will be issued and become effective when it is determined that compliance with all conditions, specifications and restrictions described in the Notice to Proceed are met. The Groton Select Board, with the assistance of the Groton Road Commissioner will have the authority and responsibility to determine when the conditions, restrictions and specifications defined above are met.

Applicant's Approval to Proceed is issued on: \_\_\_\_\_

Select Board Member: \_\_\_\_\_

Select Board Member: \_\_\_\_\_

Select Board Member: \_\_\_\_\_

NOTE: This permit is valid for two (2) years from date of Approval to Proceed and will expire on \_\_\_\_\_ if not completed.