

Town of Greenfield Driveway Permit Application

Name, address and contact info (Tel/email) of owner. _____

_____, _____

Name and contact info of owner's agent. _____

Lot/Parcel Location

Legal description of the lot/parcel where the driveway is (will be) located:

Property located in ___ ¼ of ___ ¼, Sec. ___ T ___ N, R ___ E, Lot _____ Subdivision _____

(CSM#) _____ (if applicable). Parcel # _____

Driveway to residence, future residence, or other structure. Specify. (_____)

1. The Greenfield Town Representative will review your proposed driveway plan and site.
2. You must agree to mitigate any non- conforming condition(s) on your site before your driveway plan will be approved by the Town board.
3. You must complete the following application and prepare the following Driveway Construction Plan before appearing before the Plan Commission for review. Your agent may supply the information, but you must sign this application wherein you agree to construct the driveway according to the standards enumerated in the Town of Greenfield Driveway Ordinance and detailed by the Town's representative.
4. You or your agent are required to initial each specification signifying you understand each of the terms and agree to follow them.

Location and layout

A construction plan at a scale of (1" = 40') with North at the top of the map shall be provided. Base mapping for this purpose can be obtained from the Sauk County GIS office. This mapping will also be useful for preparing other County and Township permit applications.

Show the precise location of the driveway including the width and length, a profile of the driveway route before and after construction, and any of the following structures specified by the town engineer: retaining walls, bridges, culverts (location, size, and design calculation), cross section of the driveway at selected points along its length, erosion control, and storm water management and/or drainage methods

The name of the highway which intersects with the driveway is indicated on the map.

The distances from the right and left of the driveway to the lot line or closest utility poles with pole number (if available) along the intersecting roadway has been measured and are indicated on the map.

Emergency Services Access

The minimum width of the driveway shall 12 feet.

The length of the driveway including any curvature shall not be more than 400 feet unless the Board determines that extenuating circumstances dictate greater length.

A clear space 14 feet high and 16 feet wide shall be maintained at all times for emergency vehicle access along the entire length of the driveway.

The driveway shall have a firm surface capable of supporting emergency vehicles under all weather conditions. Such surfaces may include asphalt, concrete or compacted crushed aggregate (gravel).

The driveway must be maintained in a condition that complies with these specifications

The maximum finished grade shall not be greater than 13 percent as measured in any 20 foot segment of the driveway.

A turnaround at or near the end of the driveway adjacent any structures must be of sufficient size to accommodate the safe access by emergency services vehicles and shall be maintained at all times.

The dimensions of the turnaround or for emergency services vehicles has been measured and is indicated on the drawing.

Public Safety

The angle between the centerline of the driveway and the centerline of the roadway shall be no less than 70 degrees.

All driveways on town roads with 45-55 mile per hour speed limits shall have a cleared sight line of 450 feet along the intersecting road, measured at a height of 3.5 feet from the shoulder line at the proposed driveway location to 3.5 feet from the road's centerline surface, in both directions.

Protecting the Roadway and Right-of-way

The driveway, including the culvert, is to be installed before any building supply trucks haul materials onto the lot. The driveway shall have the base course of a non-tracking surface of aggregate or blacktop to prevent dirt from being tacked onto the highway. Cement or supply trucks will use only the driveway to enter the property and will not drive through the ditch line. Sediments including gravel, mud, or concrete from trucks deposited on the highway shall be removed at the end of each work day.

The surface of the driveway shall slope down and away from the highway shoulder to preclude ordinary surface water drainage from the driveway area flowing onto the highway roadbed. (See attached illustration).

The first 12 feet of the driveway will have a grade of no more than 5 percent when the first section of the driveway grade is positive from the point where the driveway connects with the public roadway. A slight dip across the driveway shall be placed to direct drainage into the ditch and prevent debris from washing onto the public roadway.

The driveway may not obstruct or impair drainage in the roadway side ditches or roadside areas. Driveway culverts, where necessary, shall be adequate for surface water drainage along the roadway and in no case less than the equivalent of 15-inch diameter pipe.

A temporary culvert may be installed (if necessary) in the right-of-way ditch line when the driveway and/or structures are being erected on the property to prevent damage to the culvert and a permanent galvanized steel culvert shall be installed at the end of the construction of the driveway and/or structures on the lot.

I agree to restore the public roadway surface, right-of-way, shoulders, curbs, and ditches damaged or altered during the construction process to original condition at my expense. (Init.) _____

I understand the Township of Greenfield has the right to make the repairs to the roadway, right-of-way, and/or ditch line if I fail to make the repairs and levy a special assessment on the property to recover the costs thereof. (Init.) _____

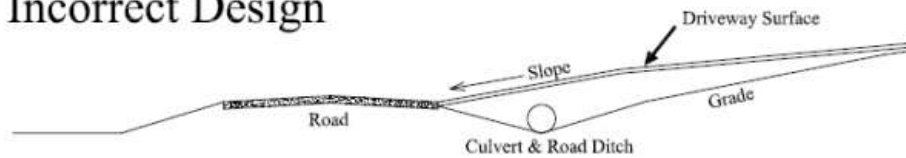
I have read the terms and conditions enumerated above and hereby agree to construct the driveway accordingly. I also agree that I am required to contact the Greenfield Town Representative or Town Clerk if I need to deviate from these plans. (Init.) _____

I agree to pay all other fees associated with the application process. I further agree to permit representatives of the Town of Greenfield access to the project site before and during the construction phase to view the driveway's construction. (Init.) _____

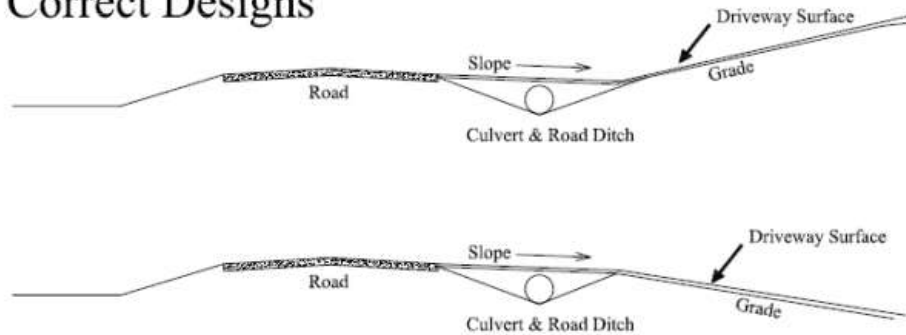
I will not begin construction of the driveway until it's final approval is granted by the Town Board

Name _____ Date. ____/____/____

Incorrect Design



Correct Designs



Town of Greenfield Representative (_____). has reviewed the site and attests the above application's design if implemented as described will/will not conform to the Greenfield driveway ordinance.

Reason for unconformity: _____ Date of site visit: ____/____/____

Town of Greenfield Plan Commission recommendation to board (Approve). (Reject). Date: ____/____/____

Reason for rejection: _____

Town of Greenfield Board (Approve). (Reject). Date: ____/____/____

Reason for rejection: _____

Other conditions necessary for approval: _____