Glenville City Council Minutes

October 5, 2026 at 7:00pm

I. Pledge of Allegiance

II. Call Meeting to Order
   a. The meeting was called to order at 7:01 pm by Mayor Matthew Butcher

III. Council Members Present
   a. Councilman Fisher
   b. Councilman Bone
   c. Councilman Walters
   d. Councilman Moody
   e. Councilman Wiant

IV. Council Members Not Present

V. Public Comment
   a. Brian Cooper: Bridge Project Q&A
      i. The bridge project is getting to get started with a replacement bridge. Hopefully to get started by winter. Start closing roads: Brooklyn drive is the first one to close. Temporary detour bridge will be placed Brooklyn will still be closed. Temporary retaining wall will be places. Phase 2 tearing out the old bridge Phase three will be finish the new bridge and the new bridge to be open. Estmiated time 12-18 months. Foot traffic will have to be looked at to see if can accommodate. Fire truck getting access to the area and see if we can find a way to accommodate. NO signal light two traffic on temporary bridge. Powell Street will be shut off during construction and will reopen once construction is done. New lighting signal system will be installed. Working hours will depend on the contractors. 10pm-6am there will be no work. Extended delays when the new beams are being installed. Will find times least impactful to the community. Public Notices will be given out when major construction starts to take place. State representative will be on site every day. Projected start date between now and January 1. Demo of some structures could begin with the next 30-90 days. City Council will have a copy of the plans on file. Lighting on the temporary bridge none but new structure will have lighting.
   b. Susan Bone
      i. Proclamation for National Domestic Violence Month
         a. On October 5, 2026 Glenville City Council declared the Proclamation for National Domestic Violence Month
   c. Small Business Administration
      i. Offering Economic Injury Disaster Loan Business nonprofit
         a. Receive up to $2 million to cover cost of payroll, inventory, rent, and utilities. Low fixed interest rate with repayment options.
         b. May 3, 2027 is the deadline to apply.
   d. Glenville State University Homecoming Parade will take place on October 23, 2026, with lineup beginning at noon along College Street and the parade starting at 1:00 p.m. Mayor Butcher will contact Dustin Crutchfield the University.

VI. Review of September 7, 2026 and September 14, 2026 City Council Meeting Minutes

a. The minutes from the September 7, 2026 Glenville City Council meeting were reviewed. Councilman Walters made the motion to approve the minutes. Councilman Bone 2nd the motion. **Motion Passed**. The minutes will be placed on file for audit.

b. The minutes from the September14, 2026 Glenville City Council meeting were reviewed. Councilman Walters made the motion to approve the minutes. Councilman Fisher 2nd the motion. **Motion Passed**. The minutes will be placed on file for audit.

VII. Reports

a. Financial

i. Accountant MacKenzie Petry presented the financial report to City Council. This report is on file with the Recorder. All accounts are in good standings. Councilman Walters made a motion to approve the financial report as presented. Councilman Bone 2nd the motion. **Motion Passed.**

b. Glenville Utility
   i. No report at this time

c. Library
   i. No Report at this time

d. Police Report
   i. Chief Estep went over the September police report with members of City Council.

e. Recorder
   i. No Report at this time

f. Street Department
   i. Mayor Butcher went over the Street Department report with the members of City Council. Someone will need to speak with the Fire Department on dates and times to clean out the drains. CJ Hughes will not be working in the Camden Flats area therefore the City will be responsible for these repairs.
   ii. Citizen Request form
      1. Form created for citizen to fill out if there are problems or issues in each Ward. This is more for communication and will be available on the website. Councilman Fisher made the motion to accept this new form of communication. Councilman Bone 2nd the motion. **Motion Passed**.

g. Zoning Committee
   i. No Report at this time

VIII. Mayor's Comment

a. Reminder of Events in October
   i. Josh Ash Memorial Service Ride: Camden Flats October 10, 2026 at 11:00 am.
   ii. Trick or Treat (Cedar Creek State Park) will be held on October 17, 2026 beginning at 6:00pm. A dance will follow at 7:00 pm in the Recreation Building.
   iii. Trunk or Treat (Sue Morris Complex) on October 24, 2026. Set up at 5:00pm and will start at 6:00pm.

iv. Boo Bash (Gilmer County Elementary School) on October 30, 2026 and will start at 4:30 pm to 7:30 pm. If a business is interested in setting up a table, volunteering, or donating, please contact Julie Busby at the school by calling 304-462-7338

v. City of Glenville Trick or Treat on October 31, 2026 from 6:00 pm to 7:30 pm.

IX. Old Business

a. C.J. Hughes: Update of City Drainage Issues and Extra Funding
   i. The City of Glenville has gone over the allotment of funds which was contingent on what they find when they begin work. Councilman Walters made the motion to move $20,000 from 001-699 to 73-404. Councilman Bone 2nd the motion. **Motion Passed**

b. Gilmer County High School Hill: Drainage Issue Update
   i. A 48-hour waiting period has been established since 811 needs to be contacted.

c. Water Plant Site Contract: Update and Funding
   i. Best option it to attempt to get IJDC funding that can match funding. This will take some time.

d. City of Glenville Fall Cleanup
   i. No Report will be moved to the Spring

e. Main Street Curb Issue
   i. Looked at patches and that will not work. They will need to be completely redone. Need to look at grants to try and redo the curbs. Temporarily we need to come up with a plan.

f. Completion of Stump and Tree Removal
   i. This project has been completed. This has helped a lot and will help with the winter. We will use them again in the future. Company did an amazing job.

g. Bailey Street Issues
   i. Will get with the Street Department to take care of the rest of Bailey Street. Gravel has been placed to a certain point.

h. City Park Improvement: Painting
   i. Two quotes have come in for the painting project. Oldaker Construction $9375.00 and McLaughlin Project $8902.25. Councilman Walters made the motion to move forward with the project by accepting the McLaughlin Project quote in the amount of $8902.25 coming from account 001-900. Councilman Bone 2nd the motion. **Motion Passed.**

i. PTO/Sick Accrual: Councilman Walters Record Request
   i. Records have been seen. Councilman Walters will make another inquiry during executive session.

X. New Business

a. Utility Board
   i. The position Matt Butcher represented for Glenville Utility will need to be replaced since his appointment as Mayor. Glenville Utility has recommended Josh Sponaugle to fill his term. Councilman Walters made the motion to accept

the recommendation by Glenville Utility for Josh Sponaugle to fill the remaining term held by Matt Buthcer. Councilman Bone 2nd the motion. **Motion Passed.**

b. Clerk/Judge Training in Charleston
    i. Councilman Walters made the motion for funding the Clerk/Judge Training in Charleston in the amount of $1381.00 from 001-409. Councilman Fisher 2nd the motion. **Motion Passed.**
c. Allocation of the 1% Sales Tax
    i. City Council need to determine how to allocate the 1% sales tax into 4 major areas: rainy day fund, city hall, police department, and street department. Need to have a work session to discuss this and come back with a solution.
d. Budget Revision-Modification
    i. Councilman Walters made the motion to increase 001-328 by $1029.11 and increase 001-707 by $1029.11. Councilman Bone 2nd the motion. **Motion passed**
    ii. Councilman Walters made the motion to increase 001-304 by $16569.82 and increase 001-430 by $16569.82. Councilman Bone 2nd the motion. **Motion Passed.**
    iii. Councilman Walters made the motion to increase 001-380 by $10.89, increase 001-381 by $2515.20, increase 001-382 by $136.27, and increase 001-699 by $2662.36. Councilman Fisher 2nd the motion. **Motion Passed.**
e. USEDA Grant
    i. Glenville Utility has a several meetings regarding the Water plant. We will be moving forward with the grant however; information is needed from the engineering firm. Deadline to apply is October 13, 2026.
f. DLAP Grant
    i. There is a big push for the county and municipalities to come together for a combined grant however, this is not a requirement. The City would attach an MOU to the grant if the City decides to go in with the county that a certain amount would go towards the City of Glenville. Sand Fork has agreed to partner with the county. Mayor Butcher will ask if there is an option to opt out pending the amount of the funding. Mayor Butcher will meet with County Commission for further details. Councilman Walters made the motion to proceed with the DLAP Grant. Councilman Fisher 2nd the motion. **Motion Passed.**
g. Walnut Street: Apartment Issues
    i. Mr. and Mrs. Keplinger were present. There have been several complaints from neighbors and individuals driving by the area regarding the appearance of the yard by the Walnut Apartment Complex. There is a big area of mud and water issues. They are planning on making the area in front of the Walnut Apartment complex a nice gravel parking lot. However, they are waiting on more information from the City regarding drainage and construction work that will be taking place.
h. Walnut Street and Turkey Run
    i. At 302 Walnut Street there is a small slip by the culvert and on the bank. Councilman Walters made the motion to fix the slips. Funds will come from 075-750. Councilman Fisher 2nd the motion. **Motion Passed.**

i. Center and Walnut Street: School Releasing Issue
    i. Individuals are pealing out at the top of Walnut Street onto Mineral Road and other areas. Glenville City Police have issued warnings and chronic violators will be given citations.

XI. Executive Session
a. Councilman Walters made the motion to enter Executive Session at 8:35 pm. Councilman Bone 2nd the motion. City Council entered executive session at 8:35 pm. **Motion Passed.**
b. Councilman Walter made the motion to exit Executive Session at 9:15 pm. Councilman Moody 2nd the motion. **Motion Passed.** City Council exited executive session at 9:15 pm and returned to their regular meeting.
    i. Actions taken in Executive Session
        a. Discussion on the purchase of new police cruiser allocated at $81,000.00. Councilman Walters made the motion to purchase a new police cruiser in the amount of $81,000 from 001-700. Councilman Bone 2nd the motion. **Motion Passed.**
        b. Discussion on purchasing pipe for drainage projects. Councilman Walters made the motion to purchase drainage pipe not to exceed $1500.00 from 001-750. Councilman Bone 2nd the motion. **Motion Passed.**

XII. Next Meeting
a. November 2, 2026 at 7:00pm

Attested:

T. Matt Butcher
Matthew Butcher, Mayor

Jodi Walters
Jodi Walters, Recorder

City Council

Councilman Blair Fisher, Ward 1

Kevin Wiant
Councilman Kevin Wiant, Ward 2

Councilman Brent Walters, Ward 3

Councilman Lloyd Bone, Ward 4

Michael Moody
Councilman Michael Moody, Ward 5