

GLENVILLE CITY COUNCIL MINUTES
July 6, 2026
7:00 p.m.

- I. **Pledge of Allegiance**
- II. **Call Meeting to Order**
 - a. The meeting was called to order at 7:00 p.m. by Mayor Sarver.
- III. **Council Members Present**
 - a. Councilman Fisher
 - b. Councilman Bone
 - c. Councilman Walters
 - d. Councilman Wiant
- IV. **Council Members Not Present**
 - a. Councilman Squires
- V. **Public Comments**
 - a. Martin and Melissa Hess
 - i. Martin and Melissa Hess gave an update on Christmas in July in the park. 20 vendors should be here. They will be doing different demonstrations as well.
- VI. **Review of June 1, 2026 Council Meeting Minutes**
 - a. The minutes from the June 1, 2026 Glenville City Council meeting were reviewed. Councilman Fisher made the motion to approve the minute with corrections from Councilman Wiant referencing the motion in Section III. A. The motion stated: Councilman Squires made the motion to hire Justin Hetherington at \$25.00 an hour, when Officer Hetherington works evening shifts must stay within 15 miles from Glenville or in the County with \$10,000.00 overtime, no take home vehicle, and starting immediately. Councilman Walters 2nd the motion. **Motion Passed.** The correction to the motion will be when Officer Hetherington is on call must stay within 15 miles from Glenville or in the County. Councilman Walters 2nd the motion. **Motion Passed.** The minutes will be placed on file for audit.
 - b. The minutes from Glenville City Council Special Meeting held on June 8, 2026 were reviewed. Councilman Walters made the motion to approve the minutes. Councilman Fisher 2nd the motion. **Motion Passed.** The minutes will be placed on file for audit.
- VII. **Reports**
 - a. **Financial**
 - i. Accountant MacKenzie Petry presented the financial report to City Council. This report is on file with the Recorder. All accounts are in good standings. Councilman Fisher made a motion to approve the financial report as presented. Councilman Bone 2nd the motion. **Motion Passed.**

b. Glenville Utility

- i. Under New Business**

c. Library

- i.** Request for Library Donation of \$5000.00 for technology upgrades. They will be going to County Commission to ask for the same amount. Councilman Bone made a motion to give \$5000.00 for the technology upgrades out of the Library fund 916. Councilman Fisher 2nd the motion. **Motion Passed.** Councilman Walters abstained.

d. Police

- i.** Chief Estep went over the June police report with members of City Council.
- ii.** Chief Estep would like to attend a North Star Conference that will be coming up in Parkersburg for 16 credit hours for in service for the year. The cost will be \$450.00 to attend plus traveling. Councilman Bone motion to approve the payment of conference fee, hotel cost, and travel. Councilman Walters 2nd the motion, **Motion Passed.**

e. Recorder

i. Business License

- a.** Recorder Walters reported that currently 75 Businesses License issued with 2 Business Licenses pending because they have only submitted payment with no application therefore, they cannot be processed.
- b.** Currently there are 34 outstanding business who have not submitted an application based off of 25-26 Business Licenses roster. This includes but not limited to the following businesses: Main Street Diner, Mama's Brick Oven Pizza Place, Shades Bar, Drake's, both thrift stores, a few food trucks that have been in town, Subway, Smoker Friendly, Pioneer Auto Wash, and several out of county businesses. Everyone has until July 1, 2026 to submit their paperwork. At this time, Recorder Walters is recommending the city attorney to draft a letter regarding the Business License and the ramifications of not submitting the application and payment.
- c.** A reminder needs to be added into the Democrat reminding businesses that the Business Licenses have expired and they will need a new one.

f. Street Department

- i.** Mayor Sarver went over the Street Department report with the members of City Council. Member of the Street Department, Adam Batton, was present for the meeting.

g. Zoning Committee

i. No Report

VIII. Mayor Comments

- i.** EDA Updates
- ii.** Flags look amazing
- iii.** Municipal League next month
- iv.** Drop Inlet on Center Street
- v.** Wireless Option
 - a.** Resilient Communication for Rural Communities
- vi.** Met with the City Attorney
 - a.** Inlet access

- b. Paving non-city streets
- c. Draft of the Charter
- d. Pass the house that appears to be abandoned to condemn the house

IX. Old Business

- a. New Bridge Update
 - i. Spoke to Carlos there is a small issue on the bridge where they need another permit. Starting construction has now been pushed back to the fall. There are complaints about the holes in the bridge and repairs need to be made.
- b. Christman in July Update
 - i. An update was given under public comment.
- c. Approval of Employee Handbook
 - i. Table to a work session in July
- d. National Night Out: Update and Needs
 - i. There are going to be water slides at the end of Main Street and a waiver will need to be signed by every parent for their child to participate. If a child would like to participate, they need to have a wrist band.
 - ii. Will need volunteers to help. Going to do raffle tickets and Walmart is going to donate some of the bigger prizes. Other business will be donating prizes.
- e. Revised Budget Update
 - i. Tabled to a work session in July
- f. Postage Meter for City
 - i. Councilman Walters made the motion to do a one year contract for a postage meter. Councilman Fisher 2nd the motion. **Motion Passed.**
- g. Parking Signs on Main Street
 - i. The signs have been removed
- h. Main Street Parking Issues
 - i. No report
- i. City Truck Bed Update
 - i. City Truck bed is currently being spray painted and the new truck bed will be installed. There is still some other repairs that will need to be completed
- j. Speed Bumps on Walnut Street
 - i. They will be installed before school starts.
- k. Bailey Street Issues
 - i. Between the apartments and another residence was asked we can put more gravel down to replace what was there. What else can we do?
- l. Community Garden Update
 - i. Anybody that wants to spend time at the garden in helping with weed eating it would be appreciated. There are tomatoes and squash that is ready to be picked.

X. New Business

- b. Main Street Entrance Apartment- Parking
 - a. There are apartments that need to have parking. Parking is an issue. Signs may need to be installed to have signs that state it is for residents parking only and violators will be towed. This will be tabled until more information can be gathered.
- c. Repairing Curbs on Main Street

- a. Are the curbs the city or the states? In front of the ATM and the Post Office curbs need to be fixed. Mayor Sarver will speak with Carlos to see who is responsible for it.
- d. Tactile Ground Surface Repairs
 - a. There are 9 that need to be replaced. \$1200.00 to be replaced warning pads. Councilman Walters made the motion to purchase or repair the tactile ground surfaces. Councilman Fisher 2nd the motion. **Motion Passed.**
- e. City Park Improvements
 - a. There is some damage and graffiti that needs to be fixed in the City Park. Trash cans and picnic table needs to be replaced. More information will be forthcoming regarding cost and murals painted
- f. Molloyhan Drop Inlet
 - a. City Attorney is looking about the liability the city has regarding the repairs.
- g. Grant for Sewer Plant
 - a. Working on having a work session regarding EDA funds. It will be at least \$5000.00 to upgrade the Sewer Plant.
- h. Purchasing of Property for Water Plant
 - a. Mayor Sarver spoke with Brett basically on what we can in purchasing property. More information to come later.
- i. Glass Factory- Ideas for Improvement
 - a. A vacant field. What can we do with this property?
- j. Salt Spreader for City
 - a. Why is the salt spreader still on the back of the dump truck?
 - i. No place to put it
 - ii. It is too big and cannot lift it off the truck
 - iii. Street Department and City Council will meet to discuss a solution for the issue.
- k. Old Salt Spreader for Auction
 - a. Glenville State University is interested in the old salt spreader.
- l. Maintenance of City Vehicle/Side by Side
 - a. No Discussion
- m. Lights and Usage of Trailer
 - a. No Discussion
- n. Street Repairs on Walnut Street
 - a. Trying to work with Hope Gas that is creating water issues.
 - b. Safeway Accounting is complete for the moment
 - c. Water issue in front of a residence on Center Street. Do you want to asphalt and concrete the area?
- o. Executive Session
 - i. Councilman Walters made the motion to enter Executive Session at 8:04 pm. Councilman Fisher 2nd the motion. City Council entered executive session at 8:04 pm. **Motion Passed.**
 - ii. Councilman Walters made the motion to exit Executive Session at 8:20pm. Councilman Fisher 2nd the motion. **Motion Passed.** City Council exited executive session at 8:20 pm and returned to their regular meeting.
 - iii. Actions taken in Executive Session

- a. Work session was determined to take place on July 16, 2026 at 5:00pm.

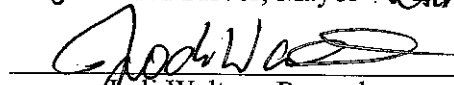
XI. Next Meeting will be on August 3, 2026.

XII. **Adjournment**

- a. The July 6, 2026 City Council meeting was adjourned at 8:20 pm.

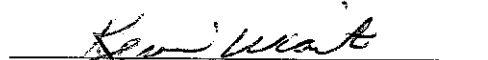
Attested:


Mark Sarver, Mayor Acting


Jodi Walters, Recorder

City Council


Councilman Blair Fisher, Ward 1


Councilman Kevin Wiant, Ward 2


Councilman Brent Walters, Ward 3


Councilman Lloyd Bone, Ward 4

Councilman Eric Squires, Ward 5