

GLENVILLE CITY COUNCIL MINUTES
June 1, 2026
7:00 p.m.

- I. **Pledge of Allegiance**
- II. **Call Meeting to Order**
 - a. The meeting was called to order at 7:00 p.m. by Mayor Sarver.
- III. **Council Members Present**
 - a. Councilman Bone
 - b. Councilman Squires
 - c. Councilman Walters
 - d. Councilman Wiant
- IV. **Council Members Not Present**
 - a. Councilman Fisher
- V. **Public Comments**
- VI. **Review of May 4, 2026 Council Meeting Minutes**
 - a. The minutes from the May 4, 2026 Glenville City Council meeting were reviewed. Councilman Walters made the motion to approve the minutes. Councilman Wiant 2nd the motion. **Motion Passed.** The minutes will be placed on file for audit.
- VII. **Reports**
 - a. **Financial**
 - i. Mayor Sarver presented the financial report on behalf of Accountant MacKenzie Petry to City Council. This report is on file with the Recorder. All accounts are in good standings. Councilman Wiant made a motion to approve the financial report as presented. Councilman Bone 2nd the motion. **Motion Passed.**
 - b. **Glenville Utility**
 - i. There is an opportunity from Economic Development for a grant since Gilmer County is considered a flood county. There will be an 80/20 match. More details will be forthcoming
 - c. **Library**
 - i. Currently at 100 kids for summer reading.
 - ii. Benches are being redone.
 - d. **Police**
 - i. Chief Estep went over the April police report with members of City Council.
 - e. **Recorder**
 - i. **Business License**
 - a. Recorder Walters reported the business licenses are starting to come in for processing however, if they only make the payment without the application or just send in an application, the business license will not be issued. The businesses will be notified of missing paperwork.

f. Street Department

- i. Mayor Sarver went over the Street Department report with the members of City Council. Member of the Street Department, Adam Batton, was present for the meeting.
- ii. Mr. Batton spoke regarding the road issue on Walnut Street with an exposed culvert. They will fix this issue once Folk Festival is over with concrete and asphalt.
- iii. The flowers downtown are looking spectacular.
- iv. There has been standing water issue at Cody Moore's house. At this time, the issue has been resolved but the street department will continue to check on this water issue.
- v. There is a water issue on Walnut Street. There is a drain that is not working properly or has been closed off. They will look at this issue this week. More details will be given in new business.
- vi. The benches look great that the Street Department are redoing.
- vii. Poles need removed that say 2-hour parking on Main Street.

g. Zoning Committee

- i. Housing on Main Street.
 - a. City Council needs to decide if they want to start enforcing the occupancy permits. Currently at this time, occupancy permits have not been issued to anyone on Main Street.

VIII. Mayor Comments

- a. Presenting to County Commission
 - i. Looking at beautifying the roundabout to add gravel on the outside ring with flowers on the inside ring with the Pioneer in the middle. Department of Highways has granted permission of the Pioneer to be placed in the middle.
- b. Wall is going to be fixed outside of the City Building.
- c. Meeting with the Governors chief of staff
- d. Flowers downtown look amazing
- e. Audit Findings
 - i. 2024-001 Segregation of Duties
 - ii. 2024-002 Expenditures in excess of amount Allocated in Levy Estimate
 - iii. 2023-003 Expenditures in excess of amount Allocated in Levy Estimate – Coal Severance
 - iv. 2024-004 Failure to submit budget revision to appropriate unexpended balance – general fund
 - v. 2024-005 Failure to submit budget revision to appropriate unexpended balance – Coal severance fund
 - vi. 2024-006 Special revenue fund – American rescue plan
- f. Glenville Utility Audit Finding
 - i. 2024-007 Segregation of Duties
 - ii. 2024-008 Detailed capital asset and depreciation schedules
 - iii. 2023-009 Controls over utility billing
 - iv. 2024-010 Detail of accounts receivable

IX. Old Business

- i. Approval of Employee Handbook

- a. Tabled until July meeting
- ii. Beautification Project Update
 - a. This was given in the Street Department report and Mayor's comments.
- iii. Family Support Center Request
 - a. Tabled until July meeting
- iv. National Night Out: Update and Needs
 - a. Tabled until July meeting
- v. City Curbside Painting: Update
 - a. Street Department will begin this project once everything is caught up. Hopefully completing by June 12.
- vi. Mural funding request
 - a. Councilman Walters made the motion to spend \$3000.00 for the mural out of the Parks and Recreation fund. Councilman Squires 2nd the motion. **Motion Passed.**

X. New Business

- a. Folk Festival Help
 - a. Street Department and the City Council is seeking help for clean up before Folk Festival begins and during the festival. Councilman Squires made the motion to hire 2 individuals to help the Street Department during Folk Festival. Councilman Walters 2nd the motion. **Motion Passed.**
- b. Budget Changes Due by June 15, 2026.
 - a. Special Meeting called for the week of June 8, 2026. City Council will meet on June 8, 2026 at 5:30pm.
- c. Police Station Copier
 - a. Hart Office Renewal Contract
 - i. The lease has expired for Hart Office for the Police Department. Hart Office has quoted \$97.00 per month and Visual Edge has quoted \$73.60 a month. Councilman Squires made the motion to proceed with Visual Edge to provide copier service for the Police Department and then look at them in the future when the lease expires with Hart Solutions for other offices. Councilman Walters 2nd the motion. **Motion Passed.**
- d. Postage Meter
 - a. A request was made to purchase a postage meter. Mayor Sarver will look into this and present more information at the June 8 meeting. Tabled until July.
- e. Water Issues on Center Street
 - a. On Mineral Road, rock is washing out into the roadway. There is supposed to be a culvert that goes into Turkey Creek. There used to be a drain at the driveway of the current residence and at Mineral Road. The culvert has been closed off. Is there a way to find the culvert and add a drain into Turkey Creek instead of the residence driveway.
- f. Main Street Parking Issues
 - a. Nothing at this time.
- g. Executive Session

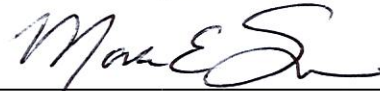
- i. Councilman Walters made the motion to enter Executive Session at 7:47 pm. Councilman Squires 2nd the motion. City Council entered executive session at 7: 47 pm. **Motion Passed.**
- ii. Councilman Walters made the motion to exit Executive Session at 8:34 pm. Councilman Squires 2nd the motion. **Motion Passed.** City Council exited executive session at 8:34 pm and returned to their regular meeting.
- iii. Actions taken in Executive Session
 - a. Chief Estep would like to hire Justin Hetherington at \$25.00 an hour, when he works evening shifts must stay in Gilmer County or within 15 miles from Glenville, \$10,000.00 overtime and starting immediately. Councilman Squires made the motion to hire Justin Hetherington at \$25.00 an hour, when Officer Hetherington works evening shifts must stay within 15 miles from Glenville or in the County with \$10,000.00 overtime, no take home vehicle, and starting immediately. Councilman Walters 2nd the motion. **Motion Passed.**

XI. Next Meeting will be on July 6, 2026

XII. **Adjournment**

- a. The June 1, 2026 City Council meeting was adjourned at 8:35 pm.

Attested:



Mark Sarver, Mayor



Jodi Walters, Recorder

City Council



Councilman Blair Fisher, Ward 1



Councilman Brent Walters, Ward 3



Councilman Kevin Wiant, Ward 2



Councilman Lloyd Bone, Ward 4

Councilman Eric Squires, Ward 5