

GLENVILLE CITY COUNCIL MINUTES
December 1, 2025
7:00 p.m.

I. Pledge of Allegiance

II. Call Meeting to Order

- a. The meeting was called to order at 7:01 p.m. by Mayor Sarver

III. Council Members Present

- a. Councilman Bone
- b. Councilman Squires via phone
- c. Councilman Walters
- d. Councilman Wiant

IV. Council Members Not Present

- a. Councilman Fisher

V. Public Comments

- a. Sandy Pettit: Folk Festival Ordinance
 - i. Folk Festival would like the city to enact an ordinance similar to Elkins where during the festival, the committee would regulate vendors within the festival designated area for continuity with the theme and ensure all businesses are licensed and paying taxes.
 - ii. Mayor Sarver will work with the attorneys to have a Folk Festival Ordinance drawn up with the first reading being held at the January meeting and the 2nd reading being held at the February meeting.

VI. Review of November 3, 2025 City Council Meeting Minutes

- a. The minutes from the November 3, 2025 Glenville City Council meeting were reviewed. Councilman Squires made the motion to approve the minutes. Councilman Walters 2nd the motion. **Motion Passed.** The minutes will be placed on file for audit.

VII. Reports

a. Financial

- i. The Fiscal Year budget currently at 42.19% with revenue at 51.75% and expenditures 52.79%. All accounts are in good standings. Councilman Walters made a motion to approve the financial report as presented and accepted the resignation given by Gilmer Management Associates Inc.. Councilman Squires 2nd the motion. **Motion Passed.** Councilman Walters thanked Ms. James for her dedication and hard work in working with City Council.
- ii. Councilman Walters made the motion to move funds from line item 699 to line item 440 in the amount of \$20,000.00 and to move funds from line item 699 to line item 413 in the amount of 10,000.00. Councilman Squires 2nd the motion. **Motion Passed.**
- iii. CD Deposit decision will need to be made on what City Council would like to happen to it. Whether we move it to another CD or keep it as is?
- iv. Gilmer Management Associates Inc

- a. They will turn over all accounts and finish up any outstanding work by December 31, 2025. City Council will need to find a replacement by January 1, 2026. Everything in the possession of Gilmer Management Associates Inc will be turned over at that time.
- b. **Glenville Utility**
 - i. Rate increase will be in this upcoming bill
- c. **Library**
 - i. No Report
- d. **Police**
 - i. Chief Estep went over the police report with members of City Council.
- e. **Recorder**
 - i. No report
- f. **Street Department**
 - i. Mayor Sarver went over the Street Department report with the members of City Council.
- g. **Zoning Committee**
 - i. No report at this time.

VIII. Mayor Comments

- a. Christmas Parade: December 13, 2025 at 5:30pm
- b. City of Glenville: Employee Christmas Party on December 18, 2025 at 12:00pm
 - i. Councilman Walters made the motion to approve Christmas Luncheon for City Employees. Councilman Wiant 2nd the motion. **Motion Passed.**
- c. Surveying of the Truss Bridge
 - i. Engineering company looked at bridge will be getting pricing back to Glenville City Council
- d. City Park Camera: Update
 - i. Cameras were backordered and then not available. Different cameras ordered and should be installed Dec 2.
- e. Demolition: Update
 - i. Paperwork signed for demolition of 117 River Street
- f. City Building Renovations: Update
 - i. City Hall renovations should be complete this month. Concrete and other work on outside has been completed. Interior wall in mayor office fixed. City crews are building an entryway and flooring in Mayor office.
- g. Applied for the Accelerate Grant: Interview
 - i. Applied for Accelerate Grant, had an interview with the team.
- h. Mural: Update
 - i. No update at this time
- i. CityNet: Update
 - i. City net installed and operational
- j. Side-by-Side: Update
 - i. Side-by-side purchased and all equipment is installed
- k. City Paving: Update
 - i. All paving completed
- l. Walnut Street Building Removal: Update
 - i. Building move delayed because the firm's truck was out of service. Should be first week of December.

IX. Old Business

- i. Part-time Employee: Snowplow Driver
 - a. Still looking for someone for this position.

X. New Business

- a. Kelli and Emmitt Wayne: Petition
 - i. Kelli and Emmitt Wayne presented a petition for Petitioning the West Virginia Legislature at the January 2026 Legislative Session WV Code Chapter 49 Child Welfare Act Article 8D. Child Abuse 61-8D-1 Article 4 Court Actions 49-4-605 for a bill to terminate parental right for pedophiles. They have gone to other cities to ask for support on this bill and they were given resolutions. City Council has asked to see the other resolutions given by the other cities. Ms. Wayne is working with Lori Dittman and she should have copies of the other resolutions for the City Council to review before a decision of signing will occur.
- b. City Christmas Decorations
 - i. The Street Department requested \$1,500.00-\$2,000.00 to purchase more Christmas decoration for main street. City Council allocated 25% of the sales tax for community improvements this year. Councilman Bone made the motion to spend \$2,000.00 for the purchase of additional Christmas decorations. Councilman Walters 2nd the motion. **Motion Passed.**
- c. Police Radios
 - i. There is a grant that will allow us to purchase \$8,000.00 handheld radios for \$3,500.00. Councilman Walters made the motion to purchase 3 VP 8000 radio including extra batteries and speaker mic. from the Police Department Fund in the amount of \$12000.00 or less. Councilman Bone 2nd the motion. **Motion Passed.**
- d. Executive Session
 - i. Councilman Squires made the motion to enter Executive Session at 7:33 pm. Councilman Bone 2nd the motion. City Council entered executive session at 7:33 pm. **Motion Passed.**
 - ii. Councilman Walters made the motion to exit Executive Session at 8:09 pm. Councilman Wiant 2nd the motion. City Council exited executive session at 8:09 pm and returned to their regular meeting. **Motion Passed.**
 - iii. Personnel
 - a. Councilman Walters made the motion to raise Chief Estep to \$32.00 an hour effective January 1, 2026. Councilman Bone 2nd the motion. **Motion Passed.**
 - iv. Employee Pay
 - a. Councilman Walters made the motion for a one-time salary adjustment coming from line item 699 in the amount of \$750.00 for the full-time city employees, street department, and both

officers as well as a \$500.00 one-time salary adjustment for part-time employees for the next payroll. Councilman Bone 2nd the motion. **Motion Passed.**


- b. Councilman Walters would like to table the discussion for Street Department employees request pending negotiation with the Mayor.
- e. Employee Opportunity: Certified Patrolman
 - i. Councilman Bone made the motion to start looking for a 3rd police officer. Council Wiant 2nd the Motion. Motion Passed.
- f. Select City Attorney
 - i. This has been tabled until the January Meeting.
- g. Accounting Personnel
 - i. Councilman Walters made the motion to allow the mayor to negotiate an agreement with an accounting firm or individual for the rest of the fiscal year and send out an RFP. Councilman Bone 2nd the motion. **Motion Passed.**

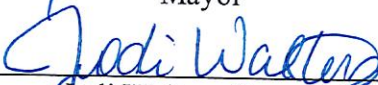
XI. Next Meeting will be on January 5, 2026

XII. **Adjournment**

- a. The December 1, 2025 City Council meeting was adjourned at 8:15 pm.


Attested:



Mayor



Jodi Walters, Recorder

City Council




Councilman Blair Fisher, Ward 1


Councilman Kevin Wiant, Ward 2



Councilman Brent Walters, Ward 3



Councilman Lloyd Bone, Ward 4



Councilman Eric Squires, Ward 5