

CITY OF GLENVILLE

WEST VIRGINIA

WV DEP-Reclamation of Abandoned and Dilapidated Properties Program
(REAP)
Project #DLAP24-30

DEMOLITION

INVITATION TO BID

**QUALIFIED
DEMOLITION
CONTRACTOR**

BID PACKET

DATE: 10-09-2025

NOTICE TO BIDDERS

The successful bidder will be required to obtain/perform the following:

1. Building Permit from the City of Glenville for each property prior to demolition, with a required fee of \$25.00
2. A current, valid license through the City of Glenville
 - New License Fee: \$50
 - Renewal Fee: \$30
3. The City has completed the Asbestos Inspection & Reports for each property included in this project. These reports are available upon request. The contractor is responsible for providing copies of DEP required notifications and abatements, as well as copies of all receipts for landfill (manifest for date, time description of asbestos containing materials dumped). 10 Day Notification is in place before permits are issued.
4. Performance of job is not to exceed January 31, 2026, or by other stipulation as agreed upon. Failure to complete the demolition(s) within this period will result in the termination of the agreement and the project being awarded to another contractor.
5. A Bid Bond equivalent to 5% of the total bid amount must accompany all bids, and it may be in the form of a certified check.
6. Proof of Good Standing with Workers Compensation
7. Adherence to all Federal, State, and Local laws relative to licensing and reporting.
8. The City of Glenville reserves the right to reject any or all bids and to waive any informalities therein.
9. All bids must be provided all together and individually.
10. Interested respondents wishing to schedule a site visit or obtain additional information are requested to contact the City to make the necessary arrangements.

JOB DESCRIPTION

1. Disconnect and cap all utility lines, including electric, gas, water, and sewer.
2. The contractor is responsible for contacting the City to ascertain the proper procedure for capping the sewer-line service before demolition. The City staff must inspect all lines after completion of capping procedures. Failure to comply with this requirement shall render the Contractor liable for any and all damages or costs incurred by the City Sanitation Department.
3. Raze existing structure and all detached buildings on the property and remove all construction materials and debris from site.
4. Remove all loose debris, litter, trash, refuse, etc. from lot area.
5. Dispose of all debris and materials in an environmentally safe and acceptable manner, including asbestos abatement. Maintain records and provide proof for disposal of materials by providing weigh receipts and licensed names; also, certified disposal sites and locations.
6. Backfill all the disturbed areas as may be necessary to restore area and to match original grade.
7. Rake area smooth, seed with lawn grass, and mulch with straw.
8. If necessary, place filter cloth barrier and straw bales to prevent runoff from entering a stream/storm drain or to prevent mud or debris from washing into streets, roads, or neighboring properties.
9. All work is to be done under the jurisdiction of City Code Enforcement.

Bids will be received by the City of Glenville, Gilmer County, West Virginia at Glenville City Hall located at 20 N Court Street Glenville, WV 26351 until the time of **11:00 AM L.P.T** on the date of **Tuesday, November 18, 2025**.

BIDS MAY BE:

MAILED TO: City of Glenville
Demolition Bid
20 N Court Street
Glenville, WV 26351

DELIVERED: In Person Deliveries
The City of Glenville
20 N Court Street
Glenville, WV 26351

All Bids hand delivered are required to be in a sealed envelope marked "BID".

Bids will be accepted until **11:00 AM L.P.T** on **Tuesday, November 18, 2025**, at which time bids will be opened publicly, read aloud, and checked for compliance.

BID FORM

City of Glenville Demolition Project

ADDRESS

1. 117 River Street

Amount of Bid: \$ _____

Total:

\$ _____

BIDDER hereby submits this Bid as set forth above:

Bidder: _____
(typed or printed)

By: _____
(individual's signature)

Name: _____
(typed or printed)

Title: _____
(typed or printed)

Date: _____
(typed or printed)

Bid Opening Requirement Checklist

Copies of the following items should be attached to the bid submission to prove validity and status. The bid must be submitted on time to be considered valid.

Item

1. Bid Bond

2. WV Contract License

3. Proof of Insurance

4. Proof of Workers Compensation

5. Addendum Acknowledgement of Receipt
