

GLENVILLE CITY COUNCIL MINUTES
July 7, 2025
7:00 p.m.

I. Pledge of Allegiance

II. Call Meeting to Order

- a. The meeting was called to order at 7:00 p.m. by Mayor Sarver

III. Council Members Present

- a. Councilman Fisher
- b. Councilman Bone
- c. Councilman Walters
- d. Councilman Squires
- e. Councilman Wiant

IV. Council Members Not Present

V. Public Comments

- a. City Net
 - i. Melissa O'Brien gave a presentation on City Net and how they will serve Gilmer County and the city of Glenville. Most of the town of Glenville is considered served according to the FCC. They are still working on serving the City of Glenville and building more hubs for service.
- b. Kyle Wise
 - i. WVU Medicine Healthy Minds out of Clarksburg, WV. WV First Foundation awarded a grant to help with those who have addictions. They want to get everyone to come together to be stake holders to find out what the communities need and how they can help each community.

VI. Review of June 2, 2025 City Council Meeting Minutes

- a. The minutes from the June 2, 2025 Glenville City Council meeting were reviewed. Councilman Squires made the motion to approve the minutes. Councilman Fisher 2nd the motion. **Motion Passed.** The minutes will be placed on file for audit.

VII. Reports

a. Financial

- i. The Fiscal Year budget currently at 100.00% with revenue at 96.57% and expenditures 95.28%. All accounts are in good standings. Councilman Walters made a motion to approve the financial report as presented. Councilman Squires 2nd the motion. **Motion Passed**

b. Glenville Utility

- i. Glenville Utility went out to test the new meter reading system. The billing system has been replaced and making Glenville Utility is making sure the meter readings are accurate within the new system.

c. Library

- i. The Gilmer County Public Library will be holding a board meeting on July 9, 2025 at 4:00pm.

- ii. Summer reading program has gone above and beyond. At least 85 individuals are attending the reading program.

d. Police

- i. Chief Estep introduced the new officer to the members of City Council. Officer Lipps started on July 1, 2025. Another patrolman has been hired pending qualifications and medical evaluation.
- ii. Chief Estep went over the police report and how many calls were taken for the month of May with the members of City Council.

e. Recorder

- i. Recorder Walters has currently processed 64 Business Licenses. There are 9 applications that have come in that cannot be process without the paperwork or payment at this time. Recorder Walters has asked the Democrat Reporter Myra Chico to run the ad about City Business License in the paper again and include that if a business outside of city limits is doing business within city limits, they still need to obtain a Business License.

f. Street Department

- i. Mayor Sarver went over the Street Department report with the members of City Council.

g. Zoning Committee

- i. No report at this time.

VIII. Mayor Comments

a. Water/Sewer Plant Engineering

- i. Thrasher will be the engineer doing the work on the Water and Sewer plants. They will be doing a preliminary report. Clay Riley will be at the next meeting.

b. Other Updates

i. Rates

- a. We need to look at the water rates. They have not increased in several years. We are unable to obtain grant money or loans to work on project since our rates are so low.

IX. Old Business

a. Part-time Clerk: Katherine Smith starting on July 8, 2025

- i. Councilman Squires made the motion to hire Katherine Smith as the part-time City Clerk. Councilman Bone 2nd the motion. **Motion Passed.**

b. Funding Approval for Office Furniture and Computer Items

- i. Mayor Sarver provided a list of Office Furniture and computer items that are needed for all new hires. Councilman Fisher made the motion to approve \$1381.34 from the Police fund. Councilman Bone 2nd the motion. **Motion Passed.**

- ii. Councilman Walters made the motion to approve \$1439.27 and the \$731.40 for Furniture and computer equipment to be taken out of City Hall funds. Councilman Bone 2nd the motion. **Motion Passed.**

c. City Wide Yard Sale: August 1-3, 2025

d. Codification: Finalization Extension July 27, 2025

- i. Working session on July 17, 2025 at 6:00pm.

e. Roof Repair for City Hall

- i. City Hall will be needing a full roof replacement. Councilman Walters made the motion to use North Central Building Solutions. Councilman Fishers second the

motion. Members of City Council in favor of the WV Roofing to replace the roof: 4 Oppose:1. **Motion Passed.**

- f. Paving: Company is coming back in August. We need to have a complete list so we can get a complete quote.
- g. National Night Out: Meeting on July 8, 2025 at 10:00am. We need to figure out the banner and several people who will be coming in to set-up. At least 700 individuals will be in participation.
- h. Community Garden: WACO will be installing a water system

X. New Business

- a. Partnership with Quick Response Team
 - i. This will be tabled until the August meeting
- b. City OEM Director
 - i. This will be tabled until the August meeting
- c. Security Approval: City Park and City Shop
 - i. City Park: This will be tabled until the August meeting
 - ii. City Shop: Councilman Squires made the motion to proceed with the Security Cameras and add additional equipment if necessary. Funds will come from the Street Fund in the amount of \$12,619.94 unless there are issues and then remaining will come from the Street Department as well as an additional \$200.00 for equipment that will allow City Police to monitor the cameras. Councilman Walters 2nd the motion. **Motion Passed.**
- d. RFP Legal
 - i. Mayor Sarver is wondering if we are needing to put out an RFP for legal services. Mayor Sarver will draft an RFP
- e. Senate Bill 50
 - i. All elections will now have to happen on the same cycle. Compliant by 2032. Held on the same day as state wide elections. All sitting member will have their terms extended to 2028.
- f. Bailey Street Issues
 - i. Gravel was placed a year ago. There is some tension between neighbors in getting in and out of the area. There are trash issues. Help is coming with the trash issue that should be resolved soon. We need to have some solution for Bailey Street of getting in and out Bailey Street. Do we place a barrier at the end of the street and make them come out on Center Street? Councilman Walters made the motion to evaluate Bailey Street and proceed with adjustments as needed to make the street safer for all individuals who live on Bailey Street. Councilman Bone 2nd the motion. **Motion Passed.**
- g. School Zone Markings
 - i. School Zone signage needs to be remarked. They need to be placed in the correct spots and not on Walnut Street. Councilman Squires made the motion to have the School Zones remarked in the appropriate places. Councilman Walters 2nd the motion. **Motion Passed.**
- h. Signage on Main Street
 - i. They rest of the signs need to removed.
- i. Property Acquisition

- i. This will be tabled until the August meeting
- j. City Hall Signage
 - i. Contacted the Sign Guys for Signage for the Police Station and redo the name plates for all city offices. Councilman Walters made the motion to purchase signage from the Sign Guys in the amount \$1262.00 from the Police Department budget after the roof is complete and the building have been pressure washed. Councilman Bones 2nd the motion. **Motion Passed.**
- k. Community Clean-up Day
 - i. Looking to partner with the Solid Waste Authority to hold an event to get rid of items that you cannot throw out in your normal trash. July 16, 2025 will be a meeting with the Solid Waste Authority
- l. Executive Session
 - a. Councilman Squires made the motion to enter Executive Session at 8:39 pm. Councilman Walters 2nd the motion. City Council entered executive session at 8:39pm. **Motion Passed.**
 - b. Councilman Squires made the motion to exit Executive Session at 9:32 pm. Councilman Walters 2nd the motion. City Council exited executive session at 9:32 pm and returned to their regular meeting. **Motion Passed.**

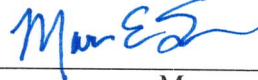
Councilman Walter made the made motion to issue a final contract for Officer Lipps and the payout of the agreed upon signing bonus structure. Councilman Bone 2nd the motion. **Motion Passed.**

XI. Next Meeting will be on August 4, 2025

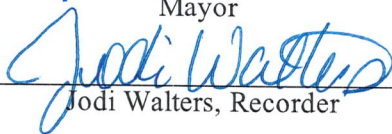
XII. Adjournment

- a. The July 7, 2025 City Council meeting was adjourned at 9: 33 pm.

Attested:



Mayor

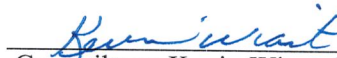


Jodi Walters, Recorder

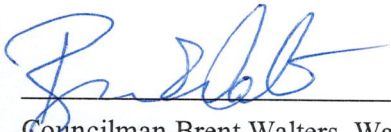
City Council



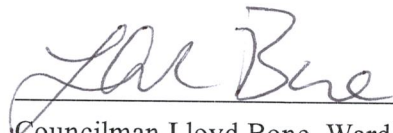
Councilman Blair Fisher, Ward 1



Councilman Kevin Wiant, Ward 2



Councilman Brent Walters, Ward 3



Councilman Lloyd Bone, Ward 4



Councilman Eric Squires, Ward 5