

GLENVILLE CITY COUNCIL MINUTES
June 2, 2025
7:00 p.m.

- I. **Pledge of Allegiance**
- II. **Call Meeting to Order**
 - a. The meeting was called to order at 7:01 p.m. by Mayor Sarver
- III. **Council Members Present**
 - a. Councilman Fisher
 - b. Councilman Bone
 - c. Councilman Walters
 - d. Councilman Squires
 - e. Councilman Wiant
- IV. **Council Members Not Present**
- V. **Public Comments**
 - a. A house (417 Norris Street) has been vacant for several years now. There is some type of note on the door and we had our mowers mow the lawn. The people who live in the house below 417 Norris Street (white house on the corner-Jodi Rinehart) there is a camper and two trailers on Norris Street. Camper makes it very hard to see oncoming traffic or going up Norris Street. The other concern is student and college students use Norris Street as a drag strip. It is a concern for those that live but they do not want speed bumps to help address the issues.
- VI. **Review of May 5, 2025 City Council Meeting Minutes**
 - a. The minutes from the May 5, 2025 Glenville City Council meeting were reviewed. Councilman Walters made the motion to approve the minutes. Councilman Fisher 2nd the motion. **Motion Passed.** The minutes will be placed on file for audit.
- VII. **Reports**
 - a. **Financial**
 - i. The Fiscal Year budget currently at 84.66% with revenue at 92.21% and expenditures 77.25%. All accounts are in good standings. Councilman Walters made a motion to approve the financial report as presented. Councilman Bone 2nd the motion. **Motion Passed**
 - ii. Councilman Walters made the motion to move \$7500.00 from line item 700- Police Department and \$ 5000.00 from line item 442- Audit totaling \$12,500.00. These funds will be move to line item 440-City Hall in the amount of \$2500.00 and line item 750- Street Department in the amount of \$10, 000. Councilman Bone 2nd the motion. **Motion Passed.**
 - b. **Glenville Utility**
 - i. Glenville Utility is now looking at the financials since the system crash.
 - ii. There will be interviews held for 2 engineering firms on June 26, 2025 at 10:00 am. City Council needs to have representation at these interviews.
 - c. **Library**

- i. Held a meeting regarding budget adjustment to add another librarian and beautification projects. Almost 60 individuals signed up for Summer Reading program.
- d. **Police**
 - i. Chief Estep went over the police report and how many calls were taken for the month of May with the members of City Council.
- e. **Recorder**
 - ii. Recorder Walters has drafted a letter to go out with the new Business License Applications. Recorder Walters will begin sending out the letter and Business Licenses this upcoming week. I will need some supplies for this to be done. Do we have any letter head? If so, is it available electronically?
- f. **Street Department**
 - i. Mayor Sarver went over the Street Department report with the members of City Council.
 - a. Councilman Walters asked that the Street Department to mow the library on a regular basis.
- g. **Zoning Committee**
 - i. No report at this time.

VIII. Mayor Comments

- a. **New Truck Update**
 - i. The new truck has been purchased. We will need to get the City of Glenville logo put on it.
 - ii. Councilman Walters made the motion to purchase a new truck for the Street Department in the amount of \$33,000 taken from the Street Department with the trade in of the two additional city vehicles from Rocket City Motors. They Street Department will keep the vehicle clean and not take it home. This will come out of the Street Fund. Councilman Bone 2nd the motion. **Motion Passed.**
- b. **City Net Update**
 - i. Melissa from City Net is trying to prepare a map of what is available and what will be available. They have hired a sub-contractor to do some additional work. October is the target for the city but it could be earlier. Will ask Melissa to come to the next meeting.
- c. **Storm Drain Update**
 - i. The Storm Drain project has been started and will not be completed by Folk Festival.
- d. **Dilapidated Building-Asbestos Inspection**
 - i. Environments came back this week. They are still looking to see if we can still bid on projects.
- e. **Community Garden**
 - i. There was a supply shed that was built however due to the last storm, it has now come apart. Those working on the garden may be looking for funding to help repair or rebuild the shed.
- f. **.GOV log on**
 - i. Everyone should now have access to their .gov emails. Please make sure you can log into your email.
 - ii. Goal is to have all packets sent electronically. The Recorders will still need a paper packet for minute purposes.
- g. **Other**

- i. A meeting was held on June 2, 2025 on a planning grant for bike trails from city to Cedar Creek - walkway from Waco to downtown – Group in town June 18th at 1 for meeting

IX. Old Business

- a. Codification: Finalization June 9, 2025
 - i. We will need to have a work session in order to get items corrected in our ordinances. State codes have changed and we used the wrong code. Some minor clerical items that need to be addressed as well as our charter needs to be fixed. City Council will hold a work session after July 7, 2025, This is due by July 27, 2025.
- b. Part-time City Clerk Update
 - i. There will be 5 candidates to interview. Interviews will be held on June 12, 2025 starting at 5:30pm. City Council will meet at 5:00pm to go over the applications.
- c. City Hall Roof Repair Update
 - i. We have had two vendors regarding the roof repairs. City Council will need to see if we want shingles or a metal roof.
- d. Paving Update Councilman
 - i. City Council member was asked to get areas that need to paved to Mayor Sarver as soon as possible. The Vendor should be here in about 3 weeks to start paving.
- e. Cats of Prey Request Update
 - i. Would like to revise their previous allotted amount per cat from \$59.00 to \$100.00 per cat. Councilman Squires made the motion to have Of Cats and Prey to catch cats for 100.00 per cat. Councilman Bone 2nd the motion. We will use the line-item Contingency fund for the time being and then in the future we will use the Animal Control Line Item. **Motion Passed.**
- f. National Night out Update and Funding Request
 - i. The City of Glenville is now registered for this event. They will meet June 3, 2025 to go over the event and what needs to be purchased.
 - ii. Councilman Walters made the motion to allot \$2000.00 from the Opioid fund to purchase items for this event as well as block off main street for this event on August 4, 2025. Councilman Bone 2nd the motion. **Motion Passed.**
- g. Community Garden Update and Funding Request
 - i. At this time a funding request has not been submitted. Their building has come apart and they will need a replacement for it.
 - ii. Councilman Walters made the motion to have City Council donate \$1000.00 from line-item Contingency fund to be placed in the Community Garden account at Hardman's. Councilman Bone 2nd the motion. **Motion Passed with Councilman Squires abstaining.**

X. New Business

- a. Appointing City Water Board
 - i. Councilman Squires made the motion to reappoint Matthew Butcher to the City Board. Councilman Walters 2nd the motion. **Motion Passed.**
- b. Mountaineer Flex Benefits for Employees: Dental and Vision
 - i. This is an option for employees and at this time, the city does not pay for Dental or Vision. Councilman Squires made the motion to pay

for Dental and Vision for full time employees and family effective July 1, 2025. Councilman Bone 2nd the motion. **Motion Passed.**

c. Folk Festival 2025

- i. Closing of Morris Street during Folk Festival
 - a. Councilman Squires made the motion to close all streets that need to be closed for Folk Festival. Councilman Walters 2nd the motion. **Motion Passed.**
- ii. Lions Club
 - a. Needs a signed removed so the Lion Clubs trailer can be set up.
- iii. Other Road Closures
- iv. Parade June 21, 2025 at 11:00 am: Lineup will be on Sycamore Road
- v. Extra Help
 - a. Have asked members of the community to help as well as college students.
- vi. Cooling System
- vii. Security
 - a. Waiting on a quote for security cameras to be installed for this week.

d. Policy and Procedure Update for P-Card

- i. Ms. Mims have worked with the P-Card. We need to modify it so food can be purchased on the P-Card. Councilman Bones made the motion to modify the P-card. Councilman Walters 2nd the motion. **Motion Passed.**

e. Updating the Employee Handbook for the City of Glenville

- i. Mayor Sarver is looking over the Employee Handbook. This needs to be updated. It will be brought before council closer to being completed.

f. Safeguard Items

- i. A company that handles office supplies and forms.

g. State Audit: Governance Letter regarding the Current Audit

- i. The state auditor was here and they send their results shortly

h. Fourth of July Awareness: Fireworks

- i. Chief Estep will make sure of the Firework policy. It will also be posted on social media and the paper

i. City Wide Yard Sale Request: July 4-7, 2025 and August 1-3, 2025

- i. Councilman Walters made the motion to have a City Wide Yard Sale on July 4-7, 2025 and August 1-3, 2025. Councilman Fisher 2nd the motion. **Motion Passed.**
- ii. Look at having a Yard sale Ordinance instead of having a Yard sale Fee

j. Adopt IBC/IRC 2018 Building Codes

- i. Councilman Squires made the motion to adopt the IBC/IRC 2018 Building Codes. Councilman Bone 2nd the motion. **Motion Passed.**

k. Vacant Housing Form Adoption

- i. City Council will start using the Vacant Housing Form

l. Library Summer Reading Request

- i. Councilman Walters made the request to donate 500.00 for prizes for the Summer Reading program.. Councilman Bone made the motion to donate \$500.00 from line item 368 Contributions from other

Entities to the Glenville Public Library Summer Reading Program.
Councilman Fisher 2nd the motion. **Motion Passed with
Councilman Walters abstaining.**

m. Executive Session

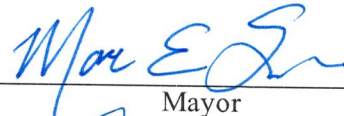
- a. Councilman Walters made the motion to enter Executive Session at 8:00 pm. Councilman Fisher 2nd the motion. City Council entered executive session at 8:00pm. **Motion Passed.**
- b. Councilman Squires made the motion to exit Executive Session at 8:30pm. Councilman Walters 2nd the motion. City Council exited executive session at 8:30pm and returned to their regular meeting. **Motion Passed.**

XI. Next Meeting will be on July 7, 2025

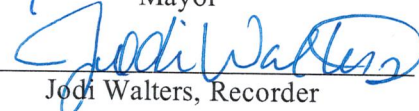
XII. Adjournment

- a. The June 2, 2025 City Council meeting was adjourned at 8:35pm.

Attested:

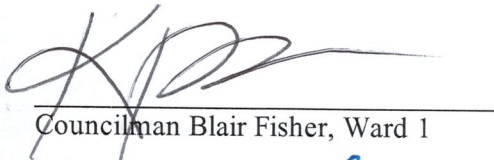


Mayor



Jodi Walters, Recorder

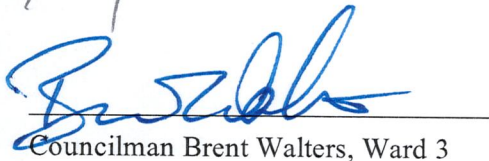
City Council



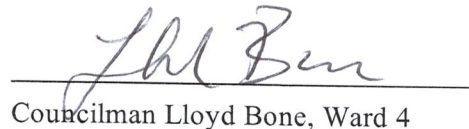
Councilman Blair Fisher, Ward 1



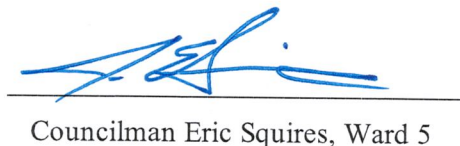
Councilman Kevin Wiant, Ward 2



Councilman Brent Walters, Ward 3



Councilman Lloyd Bone, Ward 4



Councilman Eric Squires, Ward 5

