

CITY OF GLEN COVE
MINUTES
CITY COUNCIL MEETING
NOVEMBER 12, 2025

Mayor Panzenbeck called the meeting to order at 7:30 p.m. and asked Phil Grella, Jr., to lead those assembled in the Pledge of Allegiance.

PRESENT: Mayor Panzenbeck, Councilpersons Zozzaro, Silverman, Farnan, Ktistakis and Maccarone

ABSENT: Councilman Fugazy Scagliola

ALSO PRESENT: City Attorney, Tip Henderson and City Clerk, Tina Pemberton

PUBLIC HEARING:

To amend Sec. 265-32.2 (C) Electric Vehicle Charging Station.

Mayor Panzebeck moved to close the Public Hearing.
Councilman Farnan seconded the motion.
The motion was unanimously adopted.

Mayor Panzenbeck moved that the Minutes of October 28, 2025, be approved and adopted.
Councilman Ktistakis seconded the motion.
The motion was unanimously adopted.

Mayor Panzenbeck moved that the Warrants be approved as paid:

| | | | | | |
|---------|-----------|----|--------------|--------------|--------------|
| Payroll | 11/6/2025 | A | General Fund | \$850,716.56 | \$874,375.50 |
| | | F | Water Fund | \$23,658.94 | |
| | OCT OT | A | General Fund | \$190,200.14 | \$202,632.52 |
| | | F | Water Fund | \$12,432.38 | |
| Warrant | 2518 | A | General Fund | \$233,560.80 | \$363,176.64 |
| | | F | Water Fund | \$2,204.60 | |
| | | H | Capital Fund | \$103,988.30 | |
| | | MS | Insurance | \$23,422.94 | |
| | | TA | Agency | | |
| | | TE | Trust | | |
| Virtual | 2518V | A | General Fund | \$16,648.90 | \$27,148.90 |
| | | F | Water Fund | | |
| | | H | Capital Fund | \$10,500.00 | |

| | | | |
|-----------|----|--------------|--------|
| | TE | Trust | |
| Utilities | | General | |
| | A | Fund | \$0.00 |
| | F | Water Fund | |
| | H | Capital Fund | |
| | TE | Trust | |
| Wires | | General | |
| | A | Fund | \$0.00 |
| | F | Water Fund | |
| | H | Capital Fund | |
| | TE | Trust | |

Other

Date: Vendor: Reason: Amount:

Councilman Ktistakis seconded the motion.
The Warrants were unanimously adopted.

Mayor Panzenbeck offered Ordinance 7A and moved for its adoption.

Ordinance 7A

BE IT ORDAINED, that the City Council hereby amends Sec. 265-32.2 (C) Electric Vehicle Charging Station, as follows:

Add:

C.

| <u>Location</u> | <u>Spaces</u> |
|------------------------|---------------|
| Brewster Street Garage | 2 |

Councilman Farnan seconded the motion.
Ordinance 7A was unanimously adopted.

Mayor Panzenbeck offered Resolutions 8A, 8B, 8C, 8D, 8E, 8F, 8G, and 8H, and moved for their adoption.

Resolution 8A

BE IT RESOLVED, that the City Council hereby authorizes the Mayor to execute Change Order #1 with Stasi General Contracting, LLC for Contract 2025-006 2025 Road, Drainage, and Sidewalk Improvements at Various Locations, for additional road and sidewalk work, not to exceed \$100,000.00

Funding: H5110-52240-2409
H1490-52240-2510 (Library Parking Lot)

Resolution 8B

WHEREAS, the Finance Department of the City of Glen Cove utilizes software systems provided by Catalis Tax and CAMA for the administration and management of tax assessment and related financial operations; and

WHEREAS, it is necessary to ensure the continued functionality, updates, and technical support of these programs through annual support and maintenance services; and

WHEREAS, Catalis Tax and CAMA have submitted a proposal providing for such annual support and maintenance services, as well as a one-time professional services fee of Five Thousand Dollars (\$5,000) for setup and Cloud data conversion for each supported program; and

WHEREAS, the Finance Department has reviewed said proposal and recommends entering into the agreement in order to maintain operational efficiency and data integrity;

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Glen Cove hereby authorizes the Mayor to enter into an agreement with Catalis Tax and CAMA for annual support and maintenance services for software utilized by the Finance Department, **with the contract term to commence on January 1, 2026, and the base year to be billed at the Year 2 rate as outlined in the contract proposal;** and

BE IT FURTHER RESOLVED, that **each automatic renewal year shall be subject to an annual increase equal to the greater of five percent (5%) or the Consumer Price Index (CPI) applied to the base year amount.**

Funding: A1310-55443 (Annual costs)
Funding: F8300-55443 (Utility - Water dept. costs)
Funding: A1680-55438 (Professional Services - setup and Cloud data conversion)

Resolution 8C

WHEREAS, the City requires reliable security monitoring and fire alarm services to ensure the protection and safety of City facilities, employees, and the public; and

WHEREAS, Telstar Security Systems, Inc. has submitted proposals to provide such services under standard commercial agreements for a term beginning January 1, 2026, and ending December 31, 2030; and

WHEREAS, City staff has reviewed the proposed agreements and determined that they meet the operational needs of the City and that Telstar Security Systems, Inc. is qualified to provide these services; and

WHEREAS, it is in the best interest of the City to authorize the Mayor to execute the necessary agreements with Telstar Security Systems, Inc. for the provision of said services;

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Glen Cove hereby authorizes the Mayor is hereby authorized to enter into standard commercial security and fire alarm agreements with Telstar Security Systems, Inc. for the provision of security monitoring and fire alarm services for various City departments, for the term beginning **January 1, 2026**, and ending **December 31, 2030** as indicated by the table below:

| STANDARD COMMERCIAL SECURITY | | |
|------------------------------|-------------------------|------------------|
| <u>LOCATION</u> | <u>AMOUNT PER MONTH</u> | <u>FUND LINE</u> |
| City Hall 1st Floor | \$38.00 | A1490-55438 |
| City Hall 3rd Floor | \$38.00 | A1490-55438 |
| Golf Course Office | \$38.00 | A7180-55438 |

| STANDARD COMMERCIAL SECURITY | | |
|---|-------------------------|------------------|
| Golf Course Pro Shop | \$38.00 | A7180-55438 |
| Senior Center | \$38.00 | A7030-55438 |
| City Stadium (Upper) | \$38.00 | A7055-55438 |
| City Stadium (Lower) | \$38.00 | A7055-55438 |
| 20 Nancy Court | \$38.00 | F8300-55438 |
| 105 Duck Pond Road (well 32 & GAC Building) | \$38.00 | F8300-55438 |
| 105 Duck Pond Road (Pump Station) | \$38.00 | F8300-55438 |
| 6 Kelly Street | \$38.00 | F8300-55438 |
| 68 McLoughlin Street (Water Tower) | \$38.00 | F8300-55438 |
| Youth Bureau | \$38.00 | A7050-55438 |
| STANDARD FIRE ALARM | | |
| <u>LOCATION</u> | <u>AMOUNT PER MONTH</u> | <u>FUND LINE</u> |
| Cove Sports | \$36.00 | A7055-55438 |
| EMS | \$60.00 | A4540-55438 |
| Ferry Terminal | \$60.00 | A5710-55438 |
| Golf Course (Main club) | \$60.00 | A7180-55438 |
| Senior Center | \$60.00 | A7030-55438 |

Resolution 8D

WHEREAS, the elevator located at Glen Cove City Hall, 9 Glen Street, Glen Cove, New York, requires maintenance and repair due to a leaking piston packing; and

WHEREAS, KONE Inc., of 47-36 36th Street, Long Island City, New York 11101, has submitted a proposal dated September 9, 2025, to furnish and install new piston packing, add hydraulic oil as needed, and ensure proper operation of the elevator; and

WHEREAS, the City Council finds it in the best interest of the City of Glen Cove to approve this proposal to maintain the safety and functionality of City Hall facilities;

NOW, THEREFORE, BE IT RESOLVED, that the Glen Cove City Council hereby authorizes the acceptance of the proposal from KONE Inc. for the elevator repair at City Hall in the amount of **\$4,895.00**; and

BE IT FURTHER RESOLVED, that the Mayor or his designee is authorized to execute any and all documents necessary to carry out this resolution on behalf of the City of Glen Cove.

Funding: H7030-52240-1802

Resolution 8E

BE IT RESOLVED, that the City Council hereby authorizes the Mayor to accept a proposal from Residential Fences Corp., for the emergency installation of 500 LF of powder coated galvanized guardrail on the west side of Dana's Highway, not to exceed \$108,000.00

Funding: H5110-52260-2310

Resolution 8F

BE IT RESOLVED, that the City Council hereby authorizes the Mayor to accept a donation in the amount of \$9,145.00, from Horsepower and Heroes Car Show proceeds.

Resolution 8G

BE IT RESOLVED, that the City Council hereby authorizes the Glen Cove Education Foundation to host their annual "Turkey Trot" on Thursday, November 27, 2025, and the closing of certain streets, 8:30 a.m. to 12:00 p.m.

Resolution 8H

BE IT RESOLVED, that the City Council hereby authorizes Melvin Sanchez and Victoria Picoli to attend Basic Life Support (BLS) Instructor online and in-person training, in the total amount of \$885.30

Funding: A4540-55442

Councilman Zozzaro seconded the motion.
Resolutions 8A, 8B, 8C, 8D, 8E, 8F, 8G, and 8H were unanimously adopted.

Mayor Panzenbeck offered Resolution 9A and moved for its adoption.

Resolution 9A

WHEREAS, an examination for Emergency Medical Technician (Basic) was given by the Municipal Civil Service Commission of Glen Cove; and

WHEREAS, a continuous recruitment eligible list was established by the Glen Cove Municipal Civil Service Commission; and

WHEREAS, Natalya Golia is certified as eligible under said list by the Glen Cove Municipal Civil Service Commission;

NOW, THEREFORE, BE IT RESOLVED, that, Natalya Golia is hereby appointed as a part-time Emergency Medical Technician (Basic) with EMS at \$23.00 per hour with an effective date of November 13, 2025.

Funding: A4540-51120

Councilman Farnan seconded the motion.
Resolution 9A was unanimously adopted.

Mayor Panzenbeck offered Resolution 11A and moved for its adoption.

Resolution 11A

BE IT RESOLVED, that the salaries of the following employees are hereby adjusted effective November 13, 2025, as follows:

| <u>Name</u> | <u>Current Salary</u> | <u>Adjusted Salary</u> |
|--------------------|---------------------------------|---------------------------------|
| Eileen E. Borer | \$57,717 (Grade 7, Step 8) | \$60,285 (Grade 7, Step 10) |
| Susan G. Tripp | \$76,912 (Grade 10, Step 19) | \$79,393 (Grade 10, Step 22) |
| Deborah J. Moran | \$81,096 (Grade 10, Step 25) | \$82,800 (Grade 10, Step 28) |
| Peter P. Podsiadlo | \$88,487 (Grade 13, Step 21) | \$91,568 (Grade 13, Step 25) |

Councilman Farnan seconded the motion.
Resolution 11A was unanimously adopted.

There being no further business before the City Council, Mayor Panzenbeck moved to adjourn the meeting.
Councilman Ktistakis seconded the motion.
The motion was unanimously adopted, and the meeting adjourned at 7:57 p.m.

Tina Pemberton
City Clerk