

CITY OF GLEN COVE  
MINUTES  
CITY COUNCIL MEETING  
DECEMBER 27, 2022

Mayor Panzenbeck called the meeting to order at 7:30 p.m. and asked Manny Grella to lead those assembled in the Pledge of Allegiance.

**PRESENT:** Mayor Panzenbeck, Councilpersons Peebles, Mancusi, Silverman, Capobianco, Fugazy-Scagliola and Maccarone

**ABSENT:** None

**ALSO PRESENT:** City Attorney, Tip Henderson and City Clerk, Tina Pemberton

**PUBLIC HEARING:**

**A** To discuss amending Sec. 265-34. Schedule II: Speed Limits, of the Code of Ordinances as it relates to Broadfield Place.

Mayor Panzenbeck moved to close Public Hearing A.  
Councilwoman Silverman seconded the motion.  
Motion was unanimously adopted.

Mayor Panzenbeck stated:  
“I move to remove Public Hearing B from agenda.”  
Councilwoman Silverman seconded the motion.  
Motion was unanimously adopted.

**B** To discuss amending Chapter 168. Housing Standards Section 168-87, Inspection and registration of real property under foreclosure (E), of the Code of Ordinances.

Mayor Panzenbeck moved that the Minutes of December 13, 2022 be approved and adopted.  
Councilwoman Silverman seconded the motion.  
Minutes of December 13, 2022 were unanimously adopted.

**REPORT OF THE CONTROLLER FOR THE MONTH ENDING NOVEMBER 30, 2022**

(See Attached)

Mayor Panzenbeck moved that the following Warrant be approved as paid:

Payroll Warrant	12/15/2022	A	General Fund	\$837,920.87	\$858,781.27
		F	Water Fund	\$20,860.40	
2220		A	General Fund	\$863,338.65	\$948,858.49
		CT	Ferry		
		F	Water Fund	\$53,772.29	
		H	Capital Fund	\$25,612.64	

MS	Insurance	\$6,134.91
TA	Agency	
TE	Trust	

Wire or ACH Payments for period:		12/9/2022	12/22/2022	
Date:	Vendor:	Reason:	Amount:	
12/20/2022	PMA	WORKERS COMP	\$43,053.38	
	PSEG	UTILITIES	\$2,911.15	
	NATIONAL GRID	UTILITIES		
	VERIZON	UTILITIES	\$1,484.95	
		NYS		
12/12/2022	NYS ERS	RETIREMENT	\$1,511,374.00	
		NYS		
12/12/2022	NYS PFRS	RETIREMENT	\$2,830,968.00	
12/16/2022	PMA	WORKERS COMP	\$131,696.95	

Councilwoman Silverman seconded the motion.  
Motion was unanimously adopted.

Mayor Panzenbeck offered Ordinance 6A and Resolutions 6B, 6C, 6D, 6E, 6F, 6G, 6H, 6I, 6J, 6K, 6L, 6M, 6N, 6O and 6P, and moved for their adoption.

Ordinance 6A

**BE IT ORDAINED**, that the City Council hereby amends Sec. 265-34. Schedule II: Speed Limits, of the Code of Ordinances as it relates to Broadfield Place, as indicated:

**Add:**

<u>Name of Street</u>	<u>Speed Limit (mph)</u>	<u>Location</u>
Broadfield Place	15	Entire Length

Resolution 6B

**BE IT RESOLVED**, that the Pre-Council and City Council meetings for 2023 are hereby scheduled as follows:

<u>PRE-COUNCIL</u>	<u>COUNCIL</u>
January 3, 2023	January 10, 2023
January 17, 2023	January 24, 2023
February 7, 2023	February 14, 2023
February 21, 2023	February 28, 2023
March 7, 2023	March 14, 2023
March 21, 2023	March 28, 2023
April 4, 2023	April 11, 2023
April 18, 2023	April 25, 2023
May 2, 2023	May 9, 2023
May 16, 2023	May 23, 2023
June 20, 2023	June 27, 2023
July 18, 2023	July 25, 2023
August 15, 2023	August 22, 2023
September 19, 2023	September 26, 2023
October 3, 2023	October 10, 2023

October 17, 2023	October 24, 2023
November 8, 2023 (Wednesday)	November 14, 2023
November 21, 2023	November 28, 2023
December 5, 2023	December 12, 2023
December 19, 2023	December 26, 2023

Resolution 6C

**BE IT RESOLVED**, that the City Council hereby authorizes the Mayor to enter into annual contracts with various professionals, effective January 1, 2023 through December 31, 2023, unless otherwise noted:

CONTRACTOR	COMPENSATION
Hawkins, Delafield and Wood, LLP  Bond Counsel  <u>Term:</u> 1/1/2023 – 12/31/24	<u>Bond Issues:</u> Base Charge \$1,850, plus \$1.25 per \$1,000 principal amount of bonds issued up to \$5,000,000, and \$1.00 per \$1,000 principal amount of bonds in excess of \$5,000,000.  <u>Note Issues:</u> \$.75 per \$1,000 principal amount of notes issued up to \$5,000,000 and \$.60 per \$1,000 principal amount of notes in excess of \$5,000,000, plus a base charge of \$750.  <u>Resolution Preparation and Disclosure and Tax Review:</u> Tax anticipation note and revenue anticipation note resolution \$300; bond resolution ranges between \$300 and \$750; if more than one capital project is authorized in a single bond additional \$35 per project, if City prepares an official statement or other disclosure document, review fee between \$750 and \$1,500; tax exempt bonds or notes between \$750 and \$1,250.  <u>Incidental Expenses:</u> Out of pocket disbursements, including telephone calls, postage, duplication of documents, postage, overnight delivery and messenger charges.  Funding:     A1310-55465
Elm Consulting  Golf Management	\$50,000 Annually  Funding:     A7180-55438
Sokoloff Stern, LLP  Legal Counsel for Liability	Personal Injury and/or property damages: \$200 for partners; \$175 for associates; \$110 for paralegals  All other matters including civil rights cases: \$250 for partners; \$225 for associates; \$110 for paralegals  Funding:     MS1930-55492

<p>Claims Service Bureau of New York, Inc. (CBS)</p> <p>Manage Self Insurance Program</p>	<p>\$958.34 per month administration fee and \$60 per hour</p> <p>Funding: MS1930-55990</p>
<p>Chase, Rathkopf, Chase, LLP</p> <p>Planning Board and Zoning Board</p>	<p>Retainer Services: \$3,150 per month Funding: A8020-55438</p> <p>Additional Services: \$350 per hour (Litigation and Special Services)</p> <p>Funding: A1420-55492</p>
<p>Chase, Rathkopf, Chase, LLP</p> <p>City Attorney</p>	<p>\$200,000 Annually</p> <p>Funding: A1420-55492</p>
<p>Capital Markets</p> <p>Financial Services Consultant</p> <p><u>Term:</u> 1/1/2023 – 12/31/24</p>	<p>New Money Bond Issues: Base Fee: \$9,750 plus \$.65 per \$1,000 of bonds issued.</p> <p>Note Issues: Base Fee: \$5,200 plus \$.30 per \$1,000 of notes issued.</p> <p>Refunding: Base fee: \$19,500 plus \$1.05 per \$1,000 of bonds issued plus \$5,000 per each additional series of bonds refunded or refunding bonds issued.</p> <p>Capital Lease Issues: Base Fee: \$6,500 plus \$.50 per \$1,000 of lease debt issued.</p> <p>Continuing Disclosure Services: \$2,600 annually.</p> <p>For services unrelated to a bond or note issuance: an hourly rate of \$195 per hour.</p> <p>Incidental Expenses: Printing, postage, photocopying, overnight delivery, web posting, bond Counsel, rating agency fees.</p> <p>Funding: A1310-55465</p>
<p>New York Municipal Insurance Reciprocal (NYMIR)</p> <p>Property</p> <p><u>Term:</u> 12/30/2022 – 12/30/23</p>	<p>Term Deposit Premium: \$291,894.31</p> <p>Funding: A1910-55950</p>

<p>HCC/U.S. Specialty Insurance Company</p> <p>General Liability, Law Enforcement, Public Officials, Employment Practices, Auto Liability and Excess Liability</p> <p><u>Term:</u> 1/13/2023 – 1/13/24</p>	<p>Term Deposit Premium: \$226,129.00</p> <p>Funding: A1910-55950</p>
<p>Coalition Insurance Solutions, Inc.</p> <p>Cyber Liability</p> <p><u>Term:</u> 12/30/2022 – 12/30/2023</p>	<p>Term Deposit Premium: \$26,761.24</p> <p>Funding: A1910-55950</p>
<p>National Union Fire Insurance Co. of PA (Underwritten by Volunteer Fireman’s Insurance Services, Inc.)</p> <p>Volunteer Fire Department Enhanced Cancer Care</p> <p><u>Term:</u> 1/1/2023 – 1/1/2024</p>	<p>Term Deposit Premium: \$15,310.00</p> <p>Funding: A3410-55428</p>
<p>Volunteer Fireman’s Insurance Services, Inc. (Underwritten by National Union Fire Insurance Co.)</p> <p>Volunteer Fire Department Accident and Sickness</p> <p><u>Term:</u> 12/1/2022 – 12/1/2023</p>	<p>Term Deposit Premium: \$7,291.00</p> <p>Funding: A3410-55428</p>

Resolution 6D

**BE IT RESOLVED**, that the City Council hereby authorizes the Mayor to enter into contracts with New York State and Nassau County with regard to Youth Services:

CONTRACTOR	PURPOSE OF CONTRACT	COMPENSATION
Nassau County- Comprehensive Youth Services  Fund Line: A7050-43827	Mentoring, Summer Youth Employment and Youth Center Programs	\$70,887.00
Nassau County – CDA Community Block Grant  Fund Line: A7050-43820	Summer Youth Employment	\$9,000.00
New York State – Council of Children and Families  Fund Line: A7050-43580	Summer Youth Employment	\$18,968.00
New York State OCFS  Fund Line: A7050-43581	Glen Cove After 3 and Youth Center Programs	\$100,199.98
Nassau County – Boost Nassau  Fund Line: A7050-43827	Youth Center Programming	\$14,175.00

Resolution 6E

**BE IT RESOLVED**, that the City Council hereby designates the Glen Cove Herald Gazette as the official newspaper for the City of Glen Cove, for all Legal Notices required by law to be published for the year 2023.

Resolution 6F

**BE IT RESOLVED**, that the City Council hereby authorizes all full-time management employees of the City of Glen Cove to receive leave benefits, health benefits and severance packages consistent with the provisions for full time union employees as per the CSEA contract with the exceptions that dental and vision insurance benefits shall be consistent with the PBA contract and that, for management employees hired after 2012, the enrollee’s share of health insurance premiums shall continue for as long as the person remains enrolled in the plan.

Resolution 6G

**BE IT RESOLVED**, that the City Council hereby authorizes the Deputy Mayor, in the absence of the City Controller, to sign and execute checks on behalf of the City of Glen Cove for American Community Bank, Bank of America and Capital One N.A., and any other banking institution which the City of Glen Cove maintains an account, effective January 1, 2023 through December 31, 2023.

Resolution 6H

**BE IT RESOLVED**, that the City Council hereby authorizes the providing of insurance coverage by the City of Glen Cove for the following Community Development Agency (CDA) – held properties:

<u>Community Development Agency (CDA)</u>		
Senior Center	Section 21, Block B, Lot 622	130 Glen Street
Wooded lot behind parking lot	Section 23, Block E, Lot 493	Pulaski Street
Wooded Lot	Section 21, Block 256, Lot 117	Burns Avenue
Parking Lot	Section 23, Block E, Lot 554	56 School St. (Rear)
Wooded Lot	Section 31, Block F, Lot 173	Madison Avenue
Parking lot/ROW	Section 21/Block B/ Lot 654	130/136 Glen Street

Resolution 6I

**BE IT RESOLVED**, that the City Council hereby authorizes the providing of insurance coverage by the City of Glen Cove for Industrial Development Agency (IDA) – held properties:

<u>Industrial Development Agency (IDA)</u>		
Li tungsten Lower Parcel C	Section 21, Block A, Lot 19	Garvies Point Road
Ferry Terminal Site	Section 21, Block 259, Lot 1	Garvies Point Road
Parking Lot between Library And Village Square	Section 21, Block B, Lot 653	2 Brewster Street

Resolution 6J

**BE IT RESOLVED**, that the City Council hereby re-authorizes the procurement policy for the year 2023.

(See Attached)

Resolution 6K

**BE IT RESOLVED**, that the City Council hereby authorizes the Mayor to enter into an agreement, retroactively, with Freeport NY Revolver and Rifle Association Inc., for the use of Freeport Range, for purpose of police firearm training, December 5, 6, 7, 8, 9, 12, 13, 14, 15 and 16, 2022, at a cost of \$600 per day.

Funding:        A3120-55442

Resolution 6L

**BE IT RESOLVED**, that the City Council hereby authorizes County of Nassau Department of Human Services Office of the Aging, for the fourth year of the Senior Center Title IIIB, Title IIIC-1 and Title IIIE of the Older Americans Act Programs for the our Contract CQHS2000008 for the funding period of January 1, 2023 through December 31, 2023.

Funding:	A7030-43801	Title III-B Transportation	\$129,722
Funding:	A7030-43802	Title III-C-1 Nutrition	\$182,920
Funding:	A7035-42351	Title III-E Caregiver Support	\$90,000

Resolution 6M

**BE IT RESOLVED**, that the City Council hereby authorizes the Mayor enter into an agreement with Jorge Martinez to provide Consulting Services for Senior Center 2023 Age-Friendly initiative contract with NYSOFA / Association on Aging in NY for \$22,000 total, effective January 1<sup>st</sup>, 2023 – December 31<sup>st</sup>, 2023.

Funding:        A7030-55438 (Reimbursed by NYSOFA / Aging NY)

Resolution 6N

**BE IT RESOLVED**, that the City Council hereby authorizes the Mayor to enter into an agreement with B2 Engineering D.P.C to provide Consulting Services for Senior Center 2023 Age-Friendly initiative contract with NYSOFA / Association on Aging in NY for \$22,000 total, effective January 1<sup>st</sup>, 2023 – December 31<sup>st</sup>, 2023.

Funding:        A7030-55438 (Reimbursed by NYSOFA / Aging NY)

Resolution 6O

**BE IT RESOLVED**, that the City Council hereby approve Budget Transfers and Amendments as submitted and reviewed by the City Controller.

(See Attached)

Resolution 6P

**BE IT RESOLVED**, that the City Council hereby authorizes the City Attorney to settle the following claims in full and final settlement:

<u>Name</u>	<u>Claim Number</u>	<u>Amount</u>
America C. Leon	22-2776	\$2,690.16

Councilman Capobianco seconded the motion.  
Ordinance 6A and Resolutions, 6B, 6C, 6D, 6E, 6F, 6G, 6H, 6I, 6J, 6K, 6L, 6M, 6N, 6O and 6P were unanimously adopted.

Mayor Panzenbeck offered Resolutions 7A, 7B, 7C, 7D, 7E and 7F, and moved for their adoption.

Resolution 7A

**BE IT RESOLVED**, that effective January 1, 2023 through December 31, 2023, the following persons are hereby appointed as indicated:

<u>Name</u>	<u>Position</u>	<u>Department</u>	<u>Salary</u>
Donna M. McNaughton	Deputy Mayor	Mayor’s Office	\$79,825
Tina Pemberton	City Clerk	City Clerk	\$82,400
Michael A. Piccirillo	Controller	Finance	\$147,290
Tip Henderson	City Attorney	City Attorney	\$1 per month

Funding:        Various Lines



Resolution 7B

**BE IT RESOLVED**, that effective January 1, 2023 the following persons are hereby appointed as indicated:

Doug Tuohy	Golf Course Superintendent	Golf	\$106,000
Robert Gillis	Director of Information Technology	Information Technology	\$95,945
John W. Charon	Personnel Officer	Personnel	\$93,221
Christine Rice	Director of Senior Services	Senior Center	\$103,000
Spiro K. Tsirkas	Executive Director of Youth Bureau Director of Recreation	Youth Bureau Recreation	\$113,300
Rosa Rizzo	Planning and Zoning Board Secretary	Planning and Zoning Board	\$56,341

Funding:        Various Lines

Resolution 7C

**BE IT RESOLVED**, that Rose Melillo is hereby appointed as part-time Public Relations Officer, at \$30.00 per hour, effective January 1, 2023.

Funding:        A1210-51120

Resolution 7D

**BE IT RESOLVED**, that effective January 1, 2023 the following persons are hereby designated, as indicated, with no additional salaries:

<u>Designation</u>	<u>Name (s)</u>
Registrar	Tina Pemberton
City Assessor	Michael A. Piccirillo
Acting City Clerk	Donna M. McNaughton Eileen Borer
Deputy Registrar	Eileen Borer
Civil Service Commission Secretary	John W. Charon
Commissioner of Deeds	Eileen Borer Angelina Colangelo Rosa Rizzo Maureen Pappachristou Elizabeth Cohen Camille Byrne Ann Fangmann
FOIL Appeals Officer	Richard J. McCord
Records Access Officer	Tina Pemberton
Records Management Officer	John W. Charon
Office of Emergency Management	Christopher Ortiz

Resolution 7E

**WHEREAS**, an examination for Emergency Medical Technician (Basic) was given by the Municipal Civil Service Commission of Glen Cove; and

**WHEREAS**, a continuous recruitment eligible list was established by the Glen Cove Municipal Civil Service Commission; and

**WHEREAS**, Dan Falb and Victoria A. Martinez are certified as eligible under said list by the Glen Cove Municipal Civil Service Commission;

**NOW, THEREFORE, BE IT RESOLVED**, that, Dan Falb and Victoria A. Martinez are hereby appointed as part-time Emergency Medical Technicians (Basic) with EMS at \$23.00 per hour with an effective date of January 1, 2023.

Funding: A4540-51120

Resolution 7F

**WHEREAS**, an examination for Account Clerk was given by the Glen Cove Municipal Civil Service Commission; and

**WHEREAS**, a continuous recruitment eligible list was established by the Glen Cove Municipal Civil Service Commission; and

**WHEREAS**, Stephanie C. Vaughn is certified as eligible under said list by the Glen Cove Municipal Civil Service Commission;

**NOW, THEREFORE, BE IT RESOLVED**, that, Stephanie C. Vaughn is hereby appointed as an Account Clerk with the Finance Department at an annual salary of \$43,742 (Grade 6, Step 0) with an effective date of January 23, 2023.

Funding: A1310-51101

Councilwoman Fugazy-Scagliola seconded the motion.  
Resolutions 7A, 7B, 7C, 7D, 7E and 7F were unanimously adopted.

Mayor Panzenbeck offered Resolutions 8A, 8B, 8C, 8D and 8E, and moved for their adoption.

Resolution 8A

**BE IT RESOLVED**, that the City Council hereby appoints the following persons to the Business Improvement District, for a term effective January 1, 2023 through December 31, 2023

Donna M. McNaughton – Deputy Mayor  
Ann Fangmann – CDA Director  
Michael Piccirillo – Controller

Resolution 8B

**BE IT RESOLVED**, that the City Council hereby appoints the following persons to the Community Development Agency (CDA), for a term effective January 1, 2023 through December 31, 2023:

Mayor Pamela D. Panzenbeck – Chairperson  
Vincent Hartley  
Francine Koehler  
Danielle Willis  
Gigi Ferrante  
Suzanne White  
Nelson Rivera

Resolution 8C

**BE IT RESOLVED**, that the City Council hereby appoints the following persons to the Glen Cove Local Economic Assistance Corporation (GCLEAC), effective January 1, 2023 through December 31, 2023

Mayor Pamela D. Panzenbeck – Chairperson  
Vincent Hartley  
James J. Cappiello  
David Jimenez  
Thomas Hopke  
Grady Farnan  
John Fielding

Resolution 8D

**BE IT RESOLVED**, that the City Council hereby appoints Carmine Filippone as Chairperson to the Board of Ethics, effective January 1, 2023 through December 31, 2027.

Resolution 8E

**BE IT RESOLVED**, that the City Council hereby appoint the following persons to the Golf Commission, effective January 1, 2023 through December 31, 2025:

Jim O’Grady – Chairperson  
Peter Ventura  
Lou Fugazy, Jr.

Councilwoman Silverman seconded the motion.  
Resolutions 8A, 8B, 8C and 8D were unanimously adopted.  
Resolution 8E was adopted by a vote of six (6) ayes and one (1) abstention, with Councilwoman Fugazy-Scagliola abstaining.

There being no further business before the City Council, Mayor Panzenbeck moved to adjourn the meeting.

Councilwoman Fugazy-Scagliola seconded the motion.

The motion was unanimously adopted, and the meeting adjourned at 8:10 p.m.

Tina Pemberton  
City Clerk