



August Ft. Jones Police Department Statistics

Animal Control– 13	Events– 15
Trespass– 6	Alarm– 5
Juvenile/School– 25	Fraud/Scam– 3
Battery– 6	Animal strikes– 2
Domestic Violence– 2	Court– 6
Runaway/Missing person– 3	Written Reports YTD- 100
Traffic Collision– 2	
Assists– 25	
Civil– 15	
Theft– 8	
Vandalism– 4	
Traffic– 35	
Code Enforcement– 15	
Non-Crim– 30	
Medical/Fire– 12	

The above is a consolidation of statistics logged in with our Computer Automated Dispatch System.

Does not include Calls for service outside our logged activity



Fort Jones Fire Department

Chief Joseph Hess
PO Box 597
31 Newton Street
Fort Jones CA, 96032
Station Phone (530)468-2261
E-Mail- ftjfire@sisqtel.net

To Town Council,

The Fire Department responded to 45 calls for service in the month of August. Members participated in 16 hours of scheduled training and numerous hours of online and on-duty proficiency training. The department has responded to 289 calls in 2026.

August 2026 Calls

Call Type	City Limits	Out of City
MEDICAL AID	9	21
PUBLIC ASSIST	4	4
VEGETATION FIRE	1	1
TRAFFIC COLLISION		4
CANCELLED/FALSE ALARM	1	
TOTAL	15	30

E-1311 and U-1350, and the 5 personnel staffing those units, spent most of August covering local stations for the Forest Service. Chief Hess spent nearly 2 weeks as strike team leader for an OES strike team 8/4-8/16 initially to the Gann fire and then the Bug fire in Nevada. He is currently assigned to the Plaskett/Timber fires in southern CA as strike team leader for a Siskiyou County strike team, starting 8/29. During these assignments, our station has remained fully staffed with backfill personnel responding to local incidents.

We have received all of the hose shipments for our regional FEMA grant and have been conducting required pressure testing and placing new hose in service on apparatus.

Our new-to-us Type 1 engine, E-1312, has been stocked, decals completed, placed fully in service, and responding to local calls for service.

Town of Fort Jones

Public Works Report

August 2026

Sewer

All the daily readings at the wastewater treatment plant have been recorded and compiled into a usable form. We completed the CIWQS reporting for the month. We checked numerous manholes for blockages and found none. We responded to a lateral blockage at a parcel.

Water

We read all the meters and entered the information into the billing software. The SAFER drought reporting for the month has been completed. We located water lines for all submitted 811 requests within the Town.

We worked with E and S engineers and the Town Administrator to oversee the Main St. water Main project phase one. The new water main has been tied in and the portion of the older main has been abandoned.

We completed the Drought reporting for the month of June.

We conducted lead and copper sampling during the month. We then took two more repeat lead and copper samples due to suspected sampling errors. We have been chlorinating the water most of the month due to the positive coliform test and the planned water main project. We anticipate that we will discontinue chlorination sometime during the week of September 14th. We repaired and replaced multiple parts on the chlorinator. We procured some parts for an upcoming project.

We solicited quotes for RFID meters and related software.

Parks

We took out the trash weekly from the parks. We have submitted a final reimbursement request for the Little League Park renovations.

We worked on securing an appropriate appraisal of the parcels that are proposed to house the new central park.

Roads

We took out the trash weekly from the Towns trash cans. We located the Towns storm drains for all 811 requests.

We corresponded with the County to get Scott River Road striped before the coming winter months. The road will be striped within the next few weeks with new paint.

STAFF REPORT

TO: Fort Jones Town Council

FROM: Town Administrator

DATE: 9/14/2026

SUBJECT: Regular Meeting

RECOMMENDATION

Staff recommends that the Town Council:

- A. Approve expenditure of Enterprise Funds to purchase of RFID meters to begin changing over to remote system.
- B. Table discussion on Fiscal Sponsorship for Church until staff have researched the status and proposal of the Church
- C. Approve a Minute Order directing staff to prepare a plan on the issue of blight and sub-standard housing.

BACKGROUND

Update on Moffett Creek is that permitting is underway and staff have confirmed that the Sheriff Work crew will semi-annually clean, weed eat, and remove debris from the creek to prevent flooding or fire at no expense to the Town. They will also be painting fire hydrants and picking up litter in town.

BKF will be present at the next regular meeting to update Council on the status and progress of the CDBG and potential for further HCD funding.

Staff are continuing the application process with SHN for WWTP funding from the State Water Board and expect to have an answer in regard to our request to submit without audits by the end of the month.

Staff recommend approving the Public Works request to begin purchasing RFID water meters as the Town currently spends approximately \$16,000 annually on labor for staff to manually read water meters.

Staff recommend tabling discussion on the proposal to act as Fiscal Sponsor for a local church until the church and proposal has been vetted and the proposal be reviewed by the attorney.

Staff recommends approving a Minute Order directing the Town Administrator to prepare a plan on the issue of commercial blight and sub-standard housing per the municipal code. There are currently 63 accessible or distressed properties in Town limits, which includes a mobile home park which is currently unlicensed and unable to either collect rent or evict the occupants, which is significantly impacting the safety and security of the Town. The Town is losing out on over \$30,000 annually in fees.

PROPOSED MOTION

- A. Move to approve expenditure of Enterprise Funds not to exceed \$70,000 to purchase of RFID meters to begin changing over to remote system.
- B. Move to table discussion on Fiscal Sponsorship for Church until staff have researched the status and proposal of the Church
- C. Move to approve a Minute Order directing staff to prepare a plan on the issue of blight and sub-standard housing.



**Fort Jones Town Council
Regular Meeting Minutes
August 10, 2026 @ 6:30pm**

CALL TO ORDER AND ROLL CALL:

The regular meeting of the Fort Jones Town Council was called to order in person by Mayor Madeleine DeAndreis at 6:30pm. In addition to the mayor, councilmembers present were Michelle DeCausmaker, Mercedes Garcia, Alex LaRiviere, and Paula Johnson.

Staff present: Everett Hullquist- Public Works, Police Chief- Josh Short, Samatha Hess -Fort Jones Fire Department, Town Administrator George Brenard and Corinne Guidi - Town Clerk

Zoom: Andrew Jared - Town Attorney

PLEDGE OF ALLEGIANCE: Led by A. LaRiviere

PUBLIC COMMENTS:

Susie LaMarr: concern about the down trees Moffett Creek

DISCUSSION/ REPORTS COORESPONDENCE: NON-ACTION ITEMS:

A. Police Department Monthly Report:

Police chief Short gave a verbal report due to having issues with his computer.

Public Comment: none

Council Discussion: none

B. Fire Department Monthly Report:

Lieutenant Samantha Hess addressed a verbal report due to Fire Chief Joseph Hess at a fire.

Public Comment: none

Council discussion: none

C. Public Works Report:

Report is included in the agenda

Public Comment: none

Council discussion: none

D. Administration/Accounting Report:

Town Clerk shared that the office roof inside and out is done

Public Comment: none

Council Discussion: none

CONSENT CALENDAR:

Staff comment: none

Public Comment: None

Council Member: M. Garcia informed us that there were minor errors that need corrections.

- a.) Approval of Minutes:
- b.) Regular Meeting June 8, 2026
- c.) Special Meeting July 6, 2026
- d.) Regular Meeting July 13, 2026

Motion: M. Garcia made a motion with minor corrections addressed in discussion

Second: A. LaRiviere

Ayes (roll call vote): M. DeAndreis, M. DeCausmaker, M. Garcia, P. Johnson, A. LaRiviere

Nays:

Action: Motion passes

DISCUSSION/ REPORTS: ACTION ITEMS:

1. Review and adopt a resolution authorizing the Town of Fort Jones to submit a grant application to the California Statewide Park Development and Community Revitalization Program for acquisition and development of approximately 3.47 acres of park property and associated recreational improvements and find the project exempt from CEQA review under exemptions 15303 and 15304

Public comment: none

Council Discussion: per A. LaRiviere asked how E. Hullquist came up with the amount given in the report. M. Garcia asked who came up with the items in the report for the park.

Attorney A. Jared explained in detail the information that was given to council.

Motion: M. DeCausmaker moves to accept and approve review and adopt a resolution authorizing the Town of Fort Jones to submit a grant application to the California Statewide Park Development and Community Revitalization Program for acquisition and development of approximately 3.47 acres of park property and associated recreational improvements and find the project exempt from CEQA review under exemptions 15303 and 15304

Second: P. Johnson

Ayes (Roll Call): M. DeAndreis, M. DeCausmaker, and P. Johnson

Nays: A. LaRiviere and M. Garcia

Action: Motion passes 3 to 2

2. Review and adopt a resolution adopting the California Department of Transportation (Caltrans) Local Assistance Procedures Manual (LAPM) Chapter 10, Consultant Selection as the Town of Fort Jones A&E Services Administration and Procurements Police for State and Federal Funded Projects

Public comment: None

Council Discussion: none

Motion: M. Garcia moves to review and adopt a resolution adopting the California Department of Transportation (Caltrans) Local Assistance Procedures Manual (LAPM) Chapter 10, Consultant Selection as the Town of Fort Jones A&E Services Administration and Procurements Policies for State and Federal Funded Projects

Second: A. LaRiviere

Ayes (Roll Call): M. DeAndreis, M. DeCausmaker, M Garcia, P. Johnson, A. LaRiviere

Nays: None

Action: motion passes

CLOSED SESSION ITEM WAS MOVED TO OPEN

3. Attorney A. Jared commented about the contract and asked for approval of the Agreement with George Brenard regarding appointment as the Town Administrator.

Public comment: none

Council Discussion: none

Motion: M. Garcia moves to approval of Agreement with George Brenard regarding appointment as Town Administrator

Second: A. LaRiviere

Ayes (Roll Call): M. DeAndreis, M. DeCausmaker, M Garcia, P. Johnson, A. LaRiviere

Nays: none

Action: motion passes

Swearing in of New Town Administrator: George Brenard by the Town Clerk

COUNCIL COMMENTS:

M. Garcia commented on open session and closed session

ADJOURNMENT:

The meeting was adjourned at 7:38p.m. The next regular town council meeting is scheduled to be held on September 14, 2026, at 6:30pm

Attest:

Corinne Guidi Town Clerk

Approved:

Madeleine DeAndreis, Mayor



Special Meeting Minutes
Thursday, August 20, 2026 @ 1:30 pm
Town Hall
11960 East Street Fort Jones, CA 96032

CALL TO ORDER AND ROLL CALL:

The regular meeting of the Fort Jones Town Council was called to order in person by Mayor Madeleine DeAndreis at 1:30pm. In addition to the mayor, councilmembers present were Michelle DeCausmaker, Mercedes Garcia, and Paula Johnson.

Zoom: A. Jared – Town Attorney and Councilmember A. LaRiviere (just cause)

Staff present: George Brenanrd – Town Administrator

Absent: Corinne Guidi – Town Clerk

PLEDGE OF ALLEGIANCE: by councilmember Paula Johnson

PUBLIC COMMENTS: None

ADJOURN TO CLOSED SESSION:
1:41 PM

RECESS ON CLOSED DOOR SESSION:
1:41 PM

(Back from recess at 1:45)

Council came back from Closed Door and moved to change meeting to Open Session with action A

OPEN DOOR SESSION:
1:45 pm

DISCUSSION/REPORTS: ACTION ITEMS

A. California Elections (Gov. Code §10229(a)
Course of Action:

1. Appoint to the office the person(s) nominated
2. Appoint to the office an eligible elector if no one has been nominated
3. Hold the election, if either no one, or only one person has been nominated

Motion: Mayor DeAndreis motion to approve Resolution of the Council of the Town of Fort Jones providing for the appointment of nominated candidates and a registered elector to the offices of the City Council that were to be elected on Tuesday, November 3, 2026, in lieu of holding the election. Council appointed **Maya Courts** to council.

Second: M. DeCausmaker

Ayes (Roll Call): M. DeAndreis, M. DeCausmaker, M. Garcia, A. LaRiviere and P. Johnson

Nays: None

Action: motion passed

ADJOURNMENT:

1:57 pm

The next Fort Jones Town Council Meeting is scheduled to be held on September 14, at 6:00 p.m.

Attest:

Corinne Guidi Town Clerk

Approved:

Madeleine DeAndreis

It is the intention of the Town of Fort Jones to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, or in meetings on a regular basis, you will need special assistance beyond what is normally provided, the Town will attempt to accommodate you in every reasonable manner. Individuals who need auxiliary aids or services for effective communication or to participate in programs and services of the Town of Fort Jones are invited to make their needs and preferences known by contacting the City Hall office, (530) 468-2281, at least 72 hours prior to the meeting.



Special Meeting Minutes
Monday, August 24, 2026, at 6:00 pm
Town Hall
11960 East Street Fort Jones, CA 96032

CALL TO ORDER AND ROLL CALL:

The regular meeting of the Fort Jones Town Council was called to order in person by Mayor Madeleine DeAndreis 6:20pm. In addition to the mayor, councilmembers present were Michelle DeCausmaker and M. Garcia.

Staff present: George Brenard – Town Administrator, Corinne Guidi – Town Clerk, Joseph Hess – Fort Jones Fire Chief, Public Works - Everett Hullquist

Absent: P. Johnson, A. LaRiviere

PLEDGE OF ALLEGIANCE:

Mayor DeAndreis

PUBLIC COMMENTS: None

PRESENTATION

Project History – 2016 to present, which included the projects already done and what to expect in the future

DISCUSSION / REPORT: ACTION ITEMS:

1. Review and adopt Planning Commission Resolution No. 2026-1153, making the environmental determination to adopt the Mitigated Negative Declaration contained in Exhibit 1, subject to the Mitigation Monitoring and Reporting Program contained in Exhibit 2.

Motion: Mayor DeAndreis made motion to Review and adopt Planning Commission Resolution No. 2026-1153, making the environmental determination to adopt the Mitigated Negative Declaration contained in Exhibit 1, subject to the Mitigation Monitoring and Reporting Program contained in Exhibit 2.

Second: M. DeCausmaker

Ayes: M. DeAndreis, M. DeCausmaker and M. Garcia

Nays:

Abstain:

Absent: A. LaRiviere and P. Johnson

Motion passed

STAFF COMMENTS:

Mayor DeAndreis stated that we must have a plan for the future

ADJOURNMENT:

7:05 pm

The next Fort Jones Town Council Meeting is scheduled to be held on September 14, 2026, at 6:00 p.m.

Attest:

Corinne Guidi Town Clerk

Approved:

Madeleine DeAndreis

It is the intention of the Town of Fort Jones to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, or in meetings on a regular basis, you will need special assistance beyond what is normally provided, the Town will attempt to accommodate you in every reasonable manner. Individuals who need auxiliary aids or services for effective communication or to participate in programs and services of the Town of Fort Jones are invited to make their needs and preferences known by contacting the City Hall office, (530) 468-2281, at least 72 hours prior to the meeting.



Special Meeting Minutes
Thursday, September 3, 2026 @ 3:30pm
Town Hall
11960 East Street Fort Jones, CA 96032

CALL TO ORDER AND ROLL CALL:

The regular meeting of the Fort Jones Town Council was called to order in person by Mayor Madeleine DeAndreis 3:40pm. In addition to the mayor, councilmembers present were Michelle DeCausmaker and Paula Johnson.

Staff present: George Brenard – Town Administrator, Corinne Guidi – Town Clerk and Wayne Miller - IT

Absent: M. Garcia and A. LaRiviere

PLEDGE OF ALLEGIANCE:

Mayor DeAndreis

PUBLIC COMMENTS:

Pastor David Johsson Church of Gods Glory spoke about El Nino and how he can help the residents in need.

ADJOURN TO CLOSED SESSION:

4:10PM

Council Adjourned to closed session to discuss the potential litigation to (Gov. Code §54956.9(d) 2)

RETURN TO OPEN SESSION:

REPORT ON CLOSED SESSION

Report to Staff to return to closed session on September 10, 2026 @ 6pm

STAFF COMMENTS:

None

ADJOURNMENT:

5:30 pm

The next Fort Jones Town Council Meeting is scheduled to be held on September 14, 2026, at 6:00 p.m.

Attest:

Corinne Guidi Town Clerk

Approved:

Madeleine DeAndreis

It is the intention of the Town of Fort Jones to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, or in meetings on a regular basis, you will need special assistance beyond what is normally provided, the Town will attempt to accommodate you in every reasonable manner. Individuals who need auxiliary aids or services for effective communication or to participate in programs and services of the Town of Fort Jones are invited to make their needs and preferences known by contacting the City Hall office, (530) 468-2281, at least 72 hours prior to the meeting.

Town of Fort Jones • 11960 East Street • Fort Jones, CA 96032 • s30 468-2281

Town Council

Madeleine DeAndreis, Mayor
Michelle DeCausmaker, Pro Tem
Mercedes Garcia
Alex Lariviere
Paula Johnson



Town Administrator
George Brenard

Town Clerk
Corinne Guidi

STAFF REPORT

To: Mayor and Town Council

From: Public Works

Date: 9/14/2026

Subject: Consideration of RFID Water Meter System Installation

RECOMMENDATION

Review and approve up to \$70,000.00 to purchase up to 100 RFID water meters and related software/hardware.

BACKGROUND

The Town of Fort Jones currently utilizes a water metering system that requires manual meter reading for customer billing and water consumption tracking. RFID water meters utilize radio-frequency technology to transmit water usage data electronically, reducing manual processes and improving utility operations.

DISCUSSION

Benefits include improved meter reading accuracy, increased operational efficiency, reduced operating costs, enhanced leak detection and water conservation, improved customer service, better system planning, and improved employee safety. It is anticipated that the cost to purchase the meters will range from \$175-\$195 per ¾ by 5/8 water meter, with larger meters costing more. The handheld meter reading device will cost between \$2500-\$5000 and the software will cost in-between \$2,000-\$10,000. Training and set up will cost between \$1000-\$3000.

Once the software is in place, Public Works will amend the standard operating procedure to include the installation of an RFID meter whenever one is exposed for any reason.

FISCAL IMPACT

Implementation would require capital investment for meters, equipment, software, and installation. The installation will be handled in-house as staffing allows. Long-term savings may be realized through reduced labor, vehicle costs, billing corrections, and water loss. This will be a multiyear

project. The meters will be installed by the Public Works Department. It will be funded through the enterprise fund. Section 3.12.140 of the Town's municipal code states that:

"The town administrator is authorized to award a contract for public projects and/or maintenance work if the lowest bid received is \$75,000.00 or less.

Public projects and/or maintenance of \$75,000.00 or less to be may be performed by town employees, by negotiated contract, or by purchase order without competitive bidding."

COMMUNITY BENEFITS

Residents may benefit from more accurate billing, earlier leak notification, improved customer service, better stewardship of water resources, and a more reliable utility system.

CONCLUSION

Installing RFID water meters represents an opportunity to modernize the Town's water system while improving efficiency, accuracy, conservation efforts, and long-term infrastructure planning. Staff recommends further evaluation of costs, funding opportunities, and implementation strategies.

Suggested Motion

"I move to approve up to \$70,000.00 to purchase up to 100 RFID meters along with the necessary software and hardware for remote reading of the meters."