

Everett Hullquist

Dear Town of Fort Jones,

I am writing to express my interest in the Public Works Director position for the Town of Fort Jones. With my experience gained over the last 5 years working for the Town in the Public Works Department, I am confident in my ability to contribute to the effective governance and growth of our community.

In my current role, I have successfully managed the Public Works Department operations, coordinated public services, and implemented policy that promotes sustainable development and fiscal responsibility. My experience includes collaborating with elected officials, community stakeholders, and regional agencies to streamline operations and enhance the delivery of core services, while maintaining transparency and accountability. I am uniquely suited for this role as I am already performing a lot of the duties the Public Works Director historically would do such as; being the Legally Responsible Official for the Town's sewer system, corresponding with agencies about the Town's numerous public works grants, drafting agendas, ordinances, RFP's, reports and letters. I assist with water/sewer billing, recommend projects for sewer and water replacements, complete the water/sewer yearly and monthly reporting, oversee the water quality testing and maintain compliance with regulations, ensure compliance with contracts, permits and Town ordinances. I advise the Council on policy and community issues.

I possess a proven track record of leadership in small town settings, with a focus on resource optimizations and fostering positive relationships with residents and staff alike. I am adept at long-range strategic planning and have led initiatives that have strengthened community infrastructure, improved operational efficiency, and facilitated public participation in local governance.

I am particularly fond of Fort Jones because this is the place I call home. I am committed to leveraging my organizational and interpersonal skills to support the Town's mission, ensure effective service delivery, and promote sustainable community development. I welcome the opportunity to discuss how my experience and vision align with the needs of Fort Jones. Thank you for considering my application for the Public Works Director role. I look forward to the possibility of contributing to the Town's continued growth and success in this new role.

Sincerely,

Everett Hullquist

Everett Hullquist

Public Works

☎ +1 530-598-9417

📍 Fort Jones, CA

ehullquist@fortjonesca.com

EXPERIENCE

Public Works -Town of Fort Jones

📅 2020 - Ongoing 📍 Fort Jones, CA

Fort Jones is a small municipality in Northern California with approximately 670 residents. The Town's Public Works Department ensures cost effective delivery of water and sewer services as well as maintaining the roads and parks. I recently passed the Wastewater treatment plant operator exam for a level 3. I am awaiting the certification via mail.

- Represented the Town in intergovernmental relations and negotiations.
- Assisted the Administrator in submitting requests for reimbursements and project status reports for various grants.
- Drafted ordinances for Council Adoption.
- Reviewed building plans and permits to ensure compliance with the Towns ordinances.
- Drafted RFPs and RFQs to hired qualified contractors to do Town business
- Advised the Council on policy and community issues.
- Achieved the Town of Fort Jones first ever annual back flow device testing by administering the Towns Cross Connection Control Plan.
- Maintained compliance with the Lead and Copper rule.
- Generated \$1.35M in new water revenue by selling bulk water through an existing Town policy.
- Prepared agendas, packets, written reports and action items for monthly Council meetings
- Maintained Compliance with the SWRCB's drinking water rules and regulations.
- Became the Towns Legally Responsible Official of the Sewer system, managing the entire system.
- Worked with the SCLTC and E and S Engineers to secure a 50K non-matching grant to chip seal and crack patch Scott River Road.
- Worked with local code enforcement to keep properties in compliance with the Towns Ordinances
- Perform all administrative duties associated with being the Towns Chief Wastewater Operator and Chief Water Operator on Record.

EDUCATION

Associate of Arts Degree [AA] -College of the Siskiyous

Water System Operations Specialist-California Rural Water Association

Wastewater Treatment Plant Operator 2-Regional Water Quality Control Board

Water Distribution and Treatment Operator 2-State Water Resource Control Board

Wastewater Treatment Plant Operator 2- State Water Resource Control Board

KEY ACHIEVEMENTS



Building the future

Established professional working relationships with community members, government organizations, and Council members.



Ensuring Compliance with contracts, permits, laws and Town Ordinances



Managing the water and sewer system

Successfully managed the water and sewer systems through numerous emergencies. Developed plans to economically rehabilitate the aging infrastructure.



Work-life balance

I recharge spending my weekends in nature with my family of 4.

SKILLS

Communication and Public Relations

Utility Management

Public Speaking

Policy Development

Leadership

Strategic Planning

Problem Solving

LANGUAGES

English

From: [Gregory, Valerie@Waterboards](mailto:Gregory.Valerie@Waterboards.ca.gov) on behalf of [WB-DFA-OpCertProgram](#)
To: [Everett Hullquist](mailto:Everett.Hullquist@fortjonesca.com)
Subject: RE: 76358- Everett Hullquist
Date: Thursday, September 10, 2026 11:52:37 AM

Hi Everett,

I just checked in today's mail and your Grade III cert application and check are there. The mailing date was 8/26, so you do not need to send in any more fees as you had sent it before the fees went up. It will get entered into your OCIS profile today at some point most likely and it can take up to 30 days for review.

Thank you!

From: Everett Hullquist <ehullquist@fortjonesca.com>
Sent: Thursday, September 10, 2026 10:42 AM
To: WB-DFA-OpCertProgram <OpCertProgram@waterboards.ca.gov>
Subject: Re: 76358- Everett Hullquist

About 10 days ago.

Sent from my Verizon, Samsung Galaxy smartphone
Get [Outlook for Android](#)

From: Gregory, Valerie@Waterboards <Valerie.Gregory@waterboards.ca.gov> on behalf of WB-DFA-OpCertProgram <OpCertProgram@waterboards.ca.gov>
Sent: Thursday, 10 September 2026 10:14:41
To: Everett Hullquist <ehullquist@fortjonesca.com>
Subject: RE: 76358- Everett Hullquist

I don't see anything yet. When did you mail it in?

From: Everett Hullquist <ehullquist@fortjonesca.com>
Sent: Thursday, September 10, 2026 10:07 AM
To: WB-DFA-OpCertProgram <OpCertProgram@waterboards.ca.gov>
Subject: RE: 76358- Everett Hullquist

Hi Gregory, would you mind looking for it again. I want to make sure that I paid the correct amount. If I have not I can pay the difference over the phone with a credit card if needed. It seems the fees have changed, but I have already mailed in the application. Please advise,
Thank you,

Everett Hullquist

Public Works

The Town of Fort Jones

11960 East Street, Fort Jones CA 96032

[530-598-3952](tel:530-598-3952)

ehullquist@fortjonesca.com

From: Gregory, Valerie@Waterboards <Valerie.Gregory@waterboards.ca.gov> **On Behalf Of** WB-DFA-OpCertProgram

Sent: Tuesday, September 1, 2026 1:52 PM

To: Everett Hullquist <ehullquist@fortjonesca.com>

Subject: RE: 76358- Everett Hullquist

Hello,

I don't see that we have received a Grade III certificate application from you yet. It can take 1-2 weeks from the date you mailed it. Once received, it takes up to 30 days for processing.

Thank you.

From: Everett Hullquist <ehullquist@fortjonesca.com>

Sent: Tuesday, September 1, 2026 10:44 AM

To: WB-DFA-OpCertProgram <OpCertProgram@waterboards.ca.gov>

Cc: Town Administrator <town.administrator@fortjonesca.com>

Subject: 76358- Everett Hullquist

Caution: External Email. Use caution when clicking links or opening attachments. When in doubt, contact DIT or use the Phish Alert Button.

Hello, I am writing to inquire about the status of my grade 3 certification application. I want to make sure that you are in receipt of it. I also wanted to ask how long it would take to process. My operator number is 76258. I passed the exam a few months ago. I believe I have all of the necessary experience and education points to receive it.

Thank you,

Everett Hullquist

Public Works

The Town of Fort Jones

11960 East Street, Fort Jones CA 96032

[530-598-3952](tel:530-598-3952)

ehullquist@fortjonesca.com

Certificate

Exams

Wastewater Payment

Experience

Education

Education Type	Institution	Major	Degree	Date Earned	Edu. Points	Science Units	Courses	Notes
Training	CSUS OWP			01/07/2025	-16.0	0.0	Experience Transfer - -16.0 Edu Points	Education Points deducted for experience credit.
Training	CA Rural Water Association			06/05/2024	4.3	0.0	Disinfection, Lab Proc, and Math vol 1 - 4.3 Edu Points	
Training	CA Rural Water Association			01/30/2024	1.8	0.0	- Beg Water/Wastewater Math - 1.2 Edu Points - Pumps & Pumping: Abnormal Operating Conditions - 0.1 Edu Points - Pumps & Pumping: Lineshaft Turbine Op Conditions - 0.1 Edu Points - Pumps & Pumping: Normal Operating Conditions - 0.1 Edu Points - Pumps & Pumping: Pump Hydraulics - 0.2 Edu Points - Pumps & Pumping: Special Pumping Units - 0.1 Edu Points	
Training	CA Rural Water Association			01/25/2024	1.2	0.0	- Pumps & Pumping: Centrifugal Pump Repair - 0.2 Edu Points - Pumps&Pumping: Centrifugal Pump Class&Theory - 0.1 Edu Points - Pumps&Pumping: Centrifugal Pump Components - 0.3 Edu Points - Pumps&Pumping: Centrifugal Pump Types - 0.1 Edu Points - Pumps&Pumping: Pump Piping System - 0.2 Edu Points - Pumps&Pumping: Section & Replace Pump Packing - 0.1 Edu Points - Pumps&Pumping: Selection&Replace of Mech Seals - 0.2 Edu Points	
College	College of the Siskiyous			01/25/2024	22.25	0.0	- Bio 14 Environmental Principles - 8.0 Edu Points - Leadership Training (MISC MGT-III-V 2.25) - 2.25 Edu Points - Math53 Intermediate Algebra - 8.0 Edu Points - SPCH I Public Speaking (Oral Comm-MGT III-V 4pts)) - 4.0 Edu Points	Official
Training	Cal Rural Water Association			11/21/2023	5.8	0.0	- AWE Backflow - 3.6 Edu Points - Beginning WW Math - 1.2 Edu Points - WW Cert Review - 0.6 Edu Points - WW Measurements - 0.4 Edu Points	
Training	Ca. Rural Water Association			11/01/2022	0.6	0.0	WW Certification Review Gr. 1 & 2 - 0.6 Edu Points	
Highschool	Etna Union High School	HS Diploma		08/01/2022	0.0	0.0		
Training	CSUS - OWP			08/01/2022	7.6	0.0	- Safety, Beginning Treatment & Lagoon Systems - 4.0 Edu Points - Secondary Treatment - 3.6 Edu Points	

College of the Siskiyous



On recommendation of the Faculty and under authorization granted by the California State Board of Education the Degree of

Associate of Arts Liberal Arts & Science - Humanities Emphasis

Is hereby conferred upon

Everett Alexander Hullquist

With all Rights, Benefits and Privileges appertaining thereto in token of the satisfactory completion of two-year curriculum.

Superintendent/President

December 14, 2023

President Board of Trustees

State of California
State Water Resources Control Board



Certificate of Competence

This is to certify that pursuant to the provisions of Chapter 9, Division 7 of the California Water Code

Everett A. Hullquist

has fulfilled the requirements for certification as a

Grade II

Wastewater Treatment Plant Operator

Certificate Number 76358

Issued this January 07, 2025

E. Joaquin Esquivel
Chair

Original Issue Date: 01/07/2025

Expiration Date: 01/07/2028



State of California

State Water Resources Control Board

IN ACCORDANCE WITH DIVISION 104, PART 1, CHAPTER 4, ARTICLE 3 OF THE
HEALTH AND SAFETY CODE

Everett A. Hullquist

IS AUTHORIZED TO OPERATE OR SUPERVISE THE OPERATION OF A WATER TREATMENT FACILITY FOR
PRODUCTION OF WATER FOR DOMESTIC USE AND IS HEREBY GRANTED THIS CERTIFICATE FOR

Water Treatment Operator

Grade T2

Operator Number: 45733

Issued March 2024



E. Joaquin Esquivel
Chair



State of California

State Water Resources Control Board

IN ACCORDANCE WITH DIVISION 104, PART 1, CHAPTER 4, ARTICLE 3 OF
THE HEALTH AND SAFETY CODE

Everett A. Hullquist

IS AUTHORIZED TO OPERATE OR SUPERVISE THE OPERATION OF A WATER DISTRIBUTION SYSTEM
AND IS HEREBY GRANTED THIS CERTIFICATE FOR

Water Distribution Operator

Grade D2

Operator Number: 54822

Issued June 2023



E. Joaquin Esquivel
Chair





Alexander Hullquist

DL **D7162688** CLASS A
EXP **04/23/2029** END TX
LN HULLQUIST
FN EVERETT ALEXANDER
PO BX 874
FORT JONES, CA 96032
DOB **04/23/1989**
RSTR CORR LENS



04231989

SEX	M	HAIR	BRN	EYES	HZL
HGT	6'-01"	WGT	280 lb	ISS	
DD	06/25/2024552DL/ODFD/29			ISS	07/25/2024

American Water Works Association
California-Nevada Section

Everett Alexander Hullquist having submitted
acceptable evidence of qualification by education, training, and experience
is hereby granted this Certificate of competency as a
Backflow Prevention Assembly Tester

Witness our Hand and Seal,

Exp. Date 7/31/2029

Certificate Number: 21357

This certificate is the sole property of the CA-NV AWWA



Certification Administrator
California-Nevada Section, AWWA



AMERICAN BACKFLOW PREVENTION ASSOCIATION

Be it known that

Everett Hullquist

Having submitted acceptable evidence of qualifications by
education, training, and experience is hereby granted this
Certificate as a

Cross- Connection Control Specialist

S05-893

Witness our Hand and Seal,

Effective **6/27/2025**



Michael C. Ahlce

Administrator, ABPA Tester Certification Program





UTILITY MANAGEMENT CERTIFICATION

THIS CERTIFICATE OF COMPLETION IS PROUDLY PRESENTED TO

Everett Hullquist

Issued on: 3/25/2025



California Rural Water Association

This is to certify that

Everett Hullquist

Has satisfactorily completed the requirements as prescribed in the United States of America Department of Labor approved California Rural Water Association apprenticeship standards.

For the occupation of:

Water Systems Operation Specialist

Given in Sacramento, California on this day

March 13, 2025



W. R. Massey
William R. Massey, Board President

Dan DeMoss
Dan DeMoss, Executive Director

Fernando Saenz, Committee Chairman

Can you print this and include it in the packet for Council tomorrow

From Town Administrator <town.administrator@fortjonesca.com>

Date Thu 2026-09-17 15:21

To Corinne Guidi <corinne.guidi@fortjonesca.com>

Staff Recommendation:

During the absence of a director, Everett has demonstrated the potential leadership, knowledge, and organizational commitment necessary to successfully serve in the permanent Director position. During the interim assignment, he has provided continuity of operations while effectively managing the responsibilities and expectations associated with the role.

Key considerations supporting the permanent appointment include:

- Demonstrated performance: The interim assignment has provided an opportunity to directly observe Everett's ability to perform the core responsibilities of the Director position and achieve expected outcomes.
- Organizational knowledge: His familiarity with the organization, staff, programs, policies, and stakeholders allows them to transition into the permanent role with minimal disruption.
- Leadership capability: He has demonstrated the ability to provide direction, make decisions, communicate effectively, and support staff through organizational priorities and challenges.
- Continuity and stability: A permanent appointment would maintain momentum and reduce the disruption, transition time, and potential loss of institutional knowledge associated with another leadership change.
- Established relationships: The individual has already developed working relationships with employees, leadership, community partners, and other key stakeholders, providing a foundation for continued effectiveness.
- Readiness for the role: His performance in the interim capacity provides concrete evidence of their ability to assume the Director's responsibilities and meet the organization's expectations with proper mentorship and training.
- Organizational benefit: Confirming a successful interim leader can provide stability while allowing the organization to retain demonstrated talent and maintain progress on existing priorities.

Based on his demonstrated performance, leadership capabilities, organizational knowledge, and successful experience fulfilling the interim responsibilities, appointing the Everett to the permanent Director position would provide a strong foundation for continuity and sustained organizational performance while allowing Council 90 days to formally evaluate his performance and determine whether to keep him as Director or return him to the public works 1 position.